



'Inspiring excellence – achieving together'

St. Stephen's Infant School Parent/Carer Code of Conduct

At St. Stephen's Infant School we are very fortunate to have a supportive and friendly parent body.

As a school we recognise that the majority of parents/carers behave appropriately and understand that educating children is a process that involves parent/carers partnership with the school staff and the school community.

The purpose of the 'Code of Conduct' is to clarify expectations for all parents/carers and visitors to St. Stephen's. We trust that parents/carers will assist our school with its implementation which will help the school community to continue to thrive and succeed in an atmosphere of mutual understanding.

We expect parents/carers and visitors to:

- Respect the caring ethos of our school and set a good example in their own speech and behaviour.
- Understand that teachers, support staff and parents/carers need to work together for the benefit of their children.
- Treat **all members of the school community** with respect.
- Be responsible for supervising their child(ren) on the site before and after school.
- Ensure their child(ren) make 'right choices' on the site, including looking after school property, before and after school.
- Appropriately correct their own child's behaviour in a positive, respectful manner being aware of others around them.
- Avoid using staff as threats to admonish children's behaviour.
- Adhere and respect the 'late door' policy. All external doors have to be closed at 8.55am. Even if you arrive just as the door has closed you need to go to the main entrance of the school. We have a legal responsibility to monitor punctuality as well as attendance.
- Wait until children have been let out at the end of the day to talk to staff.*

**Any concerns you may have about the school must be made through the appropriate channels by speaking first to your child's classteacher(s) who may be contacted by phoning the school office, via school email or through the 'Contact Us' form on the school website.*

If necessary, you can then contact the Headteacher, Deputy Headteacher or the Chair of Governors by phone, email or through the school website.

In order to support a peaceful and safe school environment the school will not tolerate parents/carers or visitors exhibiting any of the following:

Dated: 2015

- Disruptive behaviour which interferes, or threatens to interfere, with the operation of a classroom or any other area of the school grounds.
- Using loud/or offensive language including swearing/cursing.
- Threatening/intimidating behaviour towards staff.
- Threatening to do actual bodily harm to a member of school staff, Governor, visitor, fellow parent/carer or pupil regardless of whether or not this behaviour constitutes a criminal offence.
- Behaviour likely to result in damage or destruction of school property.
- Abusive or threatening e-mails or text/voicemail/phone messages or other written communication to the school.
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils, parents/carers or staff on Facebook or other social media sites. (See SSIS Social Media policy on school website.)
- Publishing of images of children on school trips, in plays etc, (other than your own) on any social media site. (Some children's parents/carers have not authorised the sharing of their child's images in this way.)
- The use of physical aggression towards another adult or child. This includes physical punishment of their own child on school premises.
- Approaching someone else's child, or their parent/carer, to discuss the child's actions and/or to chastise them. An approach of this nature may have legal consequences.
- Smoking or consumption of alcohol or other drugs whilst on school property.
- Bringing dogs (other than guide dogs) or puppies onto the school site.

(*If you have a concern to share regarding the behaviour of another child or parent/carer please follow the steps outlined on page 1.)

Should any of this behaviour occur on school premises the school may feel it is necessary to contact the appropriate authorities and if necessary, even ban the offending adult from entering the school grounds.

Thank you for your cooperation.

For more information please visit our website: www.ststephensinf.org.uk

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