



McMillan Nursery School

Admissions Policy

The admissions policy for **McMillan Nursery School** is set by Lancashire County Council.

McMillan Nursery School is able to offer places for free 2 year old funding places and three and four year olds for 15 funded hours per week either in AM or PM sessions, with a limited number of flexible places (i.e. attending a mixture of AM and PM sessions).

Paying places are available for children age 2 - 4 years. Nursery will ensure that FEE2 (funded) places have priority by ensuring that places are left available for FEE2 children to start each term throughout the year.

110 places are available (with no more than 16 2 year olds in each session)

FREE/FUNDED Places

Aged 2 CHILDREN ARE ADMITTED IN THE TERM FOLLOWING THEIR SECOND BIRTHDAY*.**

Aged 3-4 CHILDREN ARE ADMITTED IN THE TERM FOLLOWING THEIR THIRD BIRTHDAY*,**

Paying Places - start date will be at the discretion of the Headteacher.

ACCORDING TO THE FOLLOWING CRITERIA (IN PRIORITY ORDER). See below for the definition of the term following their third birthday.

1. Looked after children and those who are previously looked after.
2. Children with statements of special educational need (SEN) and those with exceptional/strong SEN reasons for attending a particular school/setting
3. Exceptional/strong medical, social, welfare reasons (associated with the child and/or the family) for attending a particular school/setting
4. Children who have a sibling in attendance at the time of their admission
5. Parents/carers who provide evidence of training/education at a local establishment, working locally or established local childcare arrangements (at the time of the child's admission)
6. Those living nearest the school/setting.

Notes

- In relation to 1 - 5 above, parents must provide the necessary evidence and contact names/e-mail/telephone numbers with their application
- For criteria 4 above, siblings are defined as brothers, sisters, step brothers, step sisters, half brothers, half sisters, adopted and fostered children living with the same family at the same address
- In relation to 6, measures will be in a straight line (centre of building to centre of building)
- Criteria 6 will be used as a tie break should there be oversubscription within any of the stated admission criteria.

In most cases, we are able to admit children according to parental preference. However, occasionally we do receive more applications than there are available places. In that event, parents may seek a place at another Nursery and can also request that their child's name is placed on a waiting list should a place become available here.

Please refer to the Lancashire County Council Nursery Admissions Booklet for further information.

The date after which you can start to claim a three year old funded place depends on your child's date of birth.

<u>Child's Date of Birth</u>	<u>Term Eligible</u>
1 January to 31 March	The beginning of term on or after 1 April - SUMMER TERM
1 April to 31 August	The beginning of term on or after 1 September - AUTUMN TERM
1 September to 31 December	The beginning of term on or after 1 January - SPRING TERM

Extended Provision

In relation to the extended provision and increased flexibility there may be the need for prior contact with individual applicants about their requested hours and/or pattern of provision. This may lead to negotiation and agreement about what is available at that setting. Referrals to other local providers as possible options may also be an outcome. In addition, shared provision may be suggested as a consideration in certain circumstances. Any discussions which are necessary will be aimed at meeting the needs of applicants by signposting provision at that setting and in the area as a whole and highlighting the overall strategy of flexibility.