



NEWMAN CATHOLIC TRUST

HEART SPEAKS TO HEART



Privacy Notice for Governors

2026-27

Review Cycle	Date of Policy	Reviewed by	Review Date
Annual	April 26	FAR	April 27

Changes and updates are highlighted in **GREEN**

Ratification

Role	Name	Signature	Date
Chair of Board	Chris Izuka		April 26
CEO	Dr Daniel Doyle		April 26

Commitment to Equality:

The Trust and its schools are committed to providing a positive working environment which is free from prejudice and unlawful discrimination and any form of harassment, bullying or victimisation. We have developed a number of key policies to ensure that the principles of Catholic Social Teaching in relation to human dignity and dignity in work become embedded into every aspect of school life and these policies are reviewed regularly in this regard.

"Rooted in faith, we ignite a love of learning, foster inclusive education and empower every individual to achieve their utmost potential."

At the Newman Catholic Trust, we stand united in our unwavering mission to nurture a transformative educational experience, where every child is seen, valued, and cherished as a unique gift from God. Rooted in faith, we ignite a love for learning that awakens curiosity, sparks imagination, and fuels a lifelong journey of discovery.

Guided by the teachings of Christ and inspired by the profound wisdom of our namesake, Saint John Henry Newman, we strive to foster a community where inclusion is lived, diversity is embraced, and every individual is empowered to fulfil their highest potential. As Newman said, *"To live is to change, and to be perfect is to have changed often."* We believe that education is a sacred journey of continual transformation—intellectually, spiritually, and personally. We believe that true education is not just about knowledge, but about shaping hearts and minds, cultivating resilience, and nurturing the whole person.

Our vision is simple yet profound: To be a beacon of **Hope** and **Excellence**, where pupils are not only academically accomplished but spiritually enriched and personally inspired to make a difference in the world.

In all that we do, we seek to embody our Trust's **HEART Values**, which define who we are and guide how we serve:

- **Hope** – Believing in the boundless potential of every child, and striving to build a future filled with possibility, courage and faith.
- **Excellence** – Pursuing the highest standards in learning, leadership and love, so that every action reflects our calling to greatness.
- **Authenticity** – Living truthfully and faithfully, ensuring our words, actions and decisions are grounded in integrity and the Gospel.
- **Responsibility** – Caring for one another and for creation with compassion, stewardship and a deep sense of duty to the common good.
- **Truth** – Seeking wisdom and understanding through Christ, who is the Way, the Truth and the Life.

Together, **Heart to Heart and Hand in Hand**, we build communities of faith and learning where every child flourishes — intellectually, spiritually and morally — for the greater glory of God.

Privacy Notice for Governors and Trustees

Under UK data protection law, individuals have the right to be informed about how the Trust uses any personal data it holds about them. We comply with this right by providing privacy notices to individuals where we are processing their personal data.

This privacy notice explains how the Newman Catholic Trust collects, stores and uses personal data about individuals serving as governors, directors, trustees or committee members within the Trust and its schools.

The Newman Catholic Trust is the data controller for the purposes of data protection law.

The categories of personal data we process

We may collect, use, store and share, where appropriate, personal information about governors and trustees including:

- name, title and contact details
- address
- date of appointment, term of office and governance role
- committee membership, link roles and attendance information
- eligibility, skills, experience and employment background relevant to governance service
- business and pecuniary interests, conflicts of interest and related party declarations
- training and development records
- identity and suitability information, including references, DBS and section 128 checks where required
- correspondence, complaints or concerns raised in connection with governance duties
- photographs, where consent has been provided for optional use

This list is not exhaustive. The Trust may also process other personal data where this is necessary and lawful in connection with governance, safeguarding, compliance or regulatory requirements.

Why we use this information

We use governor and trustee personal data to:

- enable the effective governance and oversight of the Trust and its schools
- fulfil legal and regulatory duties relating to governance
- maintain accurate records of appointments, terms of office, committee membership and governance activity
- carry out suitability checks and meet safeguarding obligations where required
- manage training, induction and governance development
- publish governance information where this is required by law or good practice
- communicate with governors and trustees about meetings, training, school events and Trust business
- deal with complaints, concerns or issues arising in connection with governance responsibilities

Our lawful basis for using this data

Under UK GDPR, the Trust processes governor and trustee personal data where this is necessary to comply with a legal obligation, to carry out a task in the public interest or in the

exercise of official authority, or, in limited cases, where consent has been provided for a specific purpose such as the use of photographs.

Where we process more sensitive personal data, including safeguarding or criminal offences data where relevant, we do so only where the law allows this and where an appropriate condition applies.

Who we may share this information with

We may share governor and trustee information, where lawful and necessary, with:

- the Department for Education
- Companies House
- the Diocese and diocesan education service
- local authorities where required
- the Trust's professional advisers, auditors and clerking providers
- safeguarding bodies and regulatory agencies where required by law
- schools within the Trust where this is necessary for governance purposes

Some governor and trustee information may also be published on the Trust or school website where this is required by law or in line with governance transparency expectations.

How long we keep this information

We hold governor and trustee personal data securely in accordance with the Trust's records retention arrangements. Information is retained for only as long as necessary for governance, legal, safeguarding and regulatory purposes.

Your rights

Under data protection law, individuals have rights including the right to request access to personal information held about them, to request correction of inaccurate data and, in certain circumstances, to object to processing or request erasure.

To make a request or raise a concern about how your personal data is being used, please contact the CEO.

You also have the right to complain to the Information Commissioner's Office if you believe your data has not been handled lawfully.

Contact

If you have any questions about this privacy notice or how the Trust handles personal data, please contact the CEO at Newman Catholic Trust.