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Charging/Remissions policy

June 2025

Review date: June 2026

Harworth Church of England Academy Charging and Remissions Policy

1 Introduction

1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum. However, we may charge for some additional extra activities such as individual or small group music tuition.

2 Aims and Objectives

2.1 The aims of this policy will:

- set out what the school will not charge for, what it will make a charge for or request a voluntary contribution from parents/carers;
- clarify how charges will be determined, so parents and carers understand why requests for payment are sometimes made for some activities.

3 Voluntary contributions

3.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a visit. If a visit goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.

3.2 If a parent wishes their child to take part in a school visit or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the visit or activity. Sometimes the school pays additional costs in order to support the visit. Parents and carers have a right to know how each visit is funded, and the school provides this information on request.

3.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents and carers. These activities are known as "optional extras". This list is not exhaustive:

- visits to museums;
- fieldtrips and research visits;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- musical events.

4 Residential visits

4.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we ask for a voluntary contribution to cover the costs of board and lodging and some of the travel. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways.

5 Swimming

5.1 The school organises swimming lessons for all children in Key Stage 2 at Classes 5 and 6 (3 weeks at the end of the summer term). These take place in school time and are part of the National Curriculum. We make no charge for this activity.

6 Additional sports coaching

6.1 The school organises for Doncaster Rovers to coach the children after school each Friday. The school does not charge parents for this.

7 Monitoring and review

7.1 This policy is monitored by the governing body, and will be reviewed every three years or sooner if necessary.

Signed: KL Clowes

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Date: March 2024