



Co-headteachers: Kerrie L Clowes MA BA (Hons) PGCE NPQH/ Emma E Doyle BA (Hons) PGCE NPQH

Deputy head: Sarah L Booker BA (Hons) QTS

Assistant head: Joel M Edwards MA BA(Hons) QTS

Scrooby Road, Harworth, Doncaster, South Yorkshire, DN11 8JT

Tel: 01302 742477

Email: office@harworth.smat.org.uk

Intimate care & Toileting Policy

April 2026

Review date: April 2027





Co-headteachers: Kerrie L Clowes MA BA (Hons) PGCE NPQH/ Emma E Doyle BA (Hons) PGCE NPQH
Deputy head: Sarah L Booker BA (Hons) QTS
Assistant head: Joel M Edwards MA BA(Hons) QTS

Scrooby Road, Harworth, Doncaster, South Yorkshire, DN11 8JT

Tel: 01302 742477

Email: office@harworth.smat.org.uk

Intimate Care and Toileting Policy

Date: April 2026

Review Date: April 2027

Approved by: Governing Board

Applies to: All pupils from Reception onwards and all staff involved in intimate care

Our pledge is for every member of our school family to 'gain a heart of wisdom' every day.

We aim to live wisely as we **Amaze** with our knowledge, zest for learning and kindness to ourselves and others. We aim to live well as we **Achieve** our full potential in a happy, caring and fully inclusive environment based on the core values of Christianity. We use our wisdom and hearts to **Aspire** to reach great heights as we take flight on our individual journey of endless possibilities.

Amaze. Achieve. Aspire

to

'Gain a heart of wisdom'

At Harworth Church of England Academy, our Intimate Care Policy is guided by our Vision and our Christian commitment to enable every member of our school family to "*gain a heart of wisdom*" (Psalm 90:12).

We believe that providing intimate care is a privileged responsibility which must be carried out with wisdom, compassion and respect for the dignity of every child. In living wisely, we Amaze through kindness, empathy and professional understanding of each child's individual needs. We Achieve by ensuring that intimate care is delivered safely, sensitively and consistently within a happy, caring and fully inclusive environment that reflects our Christian values. Through this, children are supported to Aspire, developing confidence, independence and self-worth as they take flight on their own unique journey of endless possibilities.

Our approach to intimate care places the child at the centre, upholding their rights, safeguarding their wellbeing and promoting mutual trust between pupils, families and staff. By combining high expectations, clear procedures and a heart led by wisdom, we ensure that intimate care is always carried out with dignity, respect and love.



Co-headteachers: Kerrie L Clowes MA BA (Hons) PGCE NPQH/ Emma E Doyle BA (Hons) PGCE NPQH
Deputy head: Sarah L Booker BA (Hons) QTS
Assistant head: Joel M Edwards MA BA(Hons) QTS

Scrooby Road, Harworth, Doncaster, South Yorkshire, DN11 8JT

Tel: 01302 742477

Email: office@harworth.smat.org.uk

1. Statement of Intent

The Governing Board is committed to ensuring that all pupils who require assistance with intimate or personal care are supported in a manner that safeguards their dignity, privacy, health and wellbeing. We recognise that staff undertaking intimate care are placed in a position of great trust. All intimate care will therefore be carried out in a professional, respectful and child-centred manner, with safeguarding at the core of practice. The school does not operate a nursery provision. This policy applies to pupils from Reception onwards.

2. Legal and Statutory Framework

This policy complies with the Equality Act 2010, Keeping Children Safe in Education, Children and Families Act 2014, Supporting Pupils at School with Medical Conditions, Health and Safety at Work Act 1974, and the school's Safeguarding and Child Protection Policy. The school acknowledges its duty to make reasonable adjustments for pupils with disabilities or additional needs.

3. Principles of Intimate Care

All pupils have the right to safety, dignity, privacy, individualised care, involvement in decisions where appropriate, and consistency of support. The welfare of the pupil is paramount at all times.

4. Definition of Intimate Care

Intimate care includes toileting, continence care, dressing, menstrual management, medical or hygiene procedures, and supervision of pupils undertaking these tasks, where assistance is required due to developmental stage, disability, special educational needs or medical conditions.

5. Practical Arrangements and Toileting

Most pupils are expected to manage toileting independently; however, accidents may occur and some pupils may require support. Pupils will be supported appropriately, clothing double-bagged and sent home, and no pupil will be excluded from learning or left in discomfort.

6. Facilities

The school does not have specialist nappy-changing facilities. Reasonable adjustments will be made as required, including adaptations, risk assessments and staffing arrangements.

7. Individual Care and Health Plans

Pupils requiring regular support will have individual care or health plans agreed with parents/carers and reviewed annually.



Co-headteachers: Kerrie L Clowes MA BA (Hons) PGCE NPQH/ Emma E Doyle BA (Hons) PGCE NPQH
Deputy head: Sarah L Booker BA (Hons) QTS
Assistant head: Joel M Edwards MA BA(Hons) QTS

Scrooby Road, Harworth, Doncaster, South Yorkshire, DN11 8JT

Tel: 01302 742477

Email: office@harworth.snmat.org.uk

8. Best Practice and Staff Responsibilities

Staff will follow safeguarding, infection control and health and safety procedures at all times.

9. Safeguarding and Child Protection

All concerns will be reported immediately to the Designated Safeguarding Lead and managed in line with safeguarding policies and LADO procedures.

10. Medical Procedures

Medical procedures will be documented in health care plans and follow infection control guidance.

11. Partnership with Parents and Carers

The school works in partnership with parents/carers, sharing information and obtaining consent for ongoing care arrangements.

12. Record Keeping

Written records will be kept for regular or invasive intimate care and stored securely in line with GDPR.

13. Monitoring and Review

This policy will be reviewed annually or sooner if legislation, guidance or pupil needs change.

