



MERIDIAN COMMUNITY  
PRIMARY SCHOOL  
AND NURSERY  
*Learning for Life*



Friday 23<sup>rd</sup> January 2026

**Mrs. Martin**

Dear Parents and Carers

I am writing to inform you that unfortunately Mrs. Martin continues to be very unwell and on the advice of her doctor, she has been signed off work for another two weeks. I am sure you will join me in wishing Mrs. Martin well.

Mr. Kirkwood, who has been teaching the children this week is able to continue teaching most days for the next two weeks. There are some days that he is not able to teach and so we will secure another supply teacher for these days.

Mr. Barcock and Miss. Hales will continue to support the year group during this time and Mrs. Staples and Mrs. McLeod will also support the children during this time.

Thank you for your support and understanding during this time – I appreciate that this is not an ideal situation for the children in Mrs. Martin's class but we are doing everything we can to minimise the impact on the children's learning and progress.

I will keep you updated about whether or not Mrs. Martin is able to return to work by Friday 6<sup>th</sup> February.

If you have any questions, please do not hesitate to contact me or the Year 6 team.

Yours sincerely

*C. Westcott*

Ms. Westcott  
Headteacher

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