

HS-RA-14 Intimate Care of Pupils Within Schools Risk Assessment Version 1

For further info on risk assessment see: BHCC Risk Assessment Guidance

To calculate Risk Rating (R): assess the likelihood (L) of an accident occurring against the **most** likely impact (I) the accident might have, taking into account the control measures already in place. $L \times I = R$

Task / Activity Covered by the assessment	Intimate care of pupils within schools: Managing children with continence difficulties; nappy changing; dealing with bodily fluids (Consider and add tasks/ activities that relate to intimate care offsite e.g. on trips/excursions, PE, swimming, after school clubs, transport to and from school etc.)			Likelihood (L)		X	Impact (I)		
				Almost Impossible		1	Insignificant (minor injury, no time off)		
Workplace				Unlikely		2	Minor (non-permanent injury, up to 7 days off)		
Date of Assessment		Date Assessment to be reviewed		Possible		3	Moderate ((injury causing more than 7 days off)		
Person Completing		Manager/ Head teacher		Likely		4	Major ((death or serious injury)		
Staff involved in assessment				Almost Certain		5	Catastrophic (multiple deaths)		
				Low =1-3		Moderate = 4-7		Significant = 8-14	High = 15-25

What are the significant, foreseeable, hazards? (the dangers that can cause harm)		Who is at Risk?	Current control measures (What is already in place/done)	Risk Rating			What additional controls can be put in place to reduce the risk further?	Revised Risk Rating			Sign as done
				L	I	R		L	I	R	
1.	Trips / slips / fall hazards created from bodily fluids	Staff Pupil(s) People in vicinity	-Spill kit available for dealing with bodily fluids -Spillages are dealt with promptly and appropriately. -Staff are aware of who is responsible for clearing/ cleaning spillages -Staff follow safe cleaning procedure to minimise infection risk. - Wet floor signs in use - Floors kept in good condition and regularly inspected								

			nappy bags/sacks, cleaning equipment, bin, a supply of spare nappies and wipes (provided by the child's parent/ carer), spare clothes (where possible each child to have their own spare clothes to change into for physical and emotional comfort) changing table (raised)/ changing mat/ electric changing table/ bed								
7.	Individual pupil risks: -Does communication or comprehension present a risk? Are there any medical considerations including pain or discomfort; fragility, head control, epilepsy etc? -Are there any allergies to consider? -Does the pupil have challenging or risky behaviour?	Staff Pupil	Intimate care plan outlines specific needs of child. Staff follow care requirements as set out in the plan.								
8.	Falls from changing tables/ beds	Pupil	- Only purpose built changing tables/ beds to be used - Pupil/ young person is never left unsupervised on the table/bed - The safe weight limits of the changing table will be followed - Restraint straps will be used where provided - Wherever possible the child will climb onto the changing bed themselves using appropriate/ built in steps.								