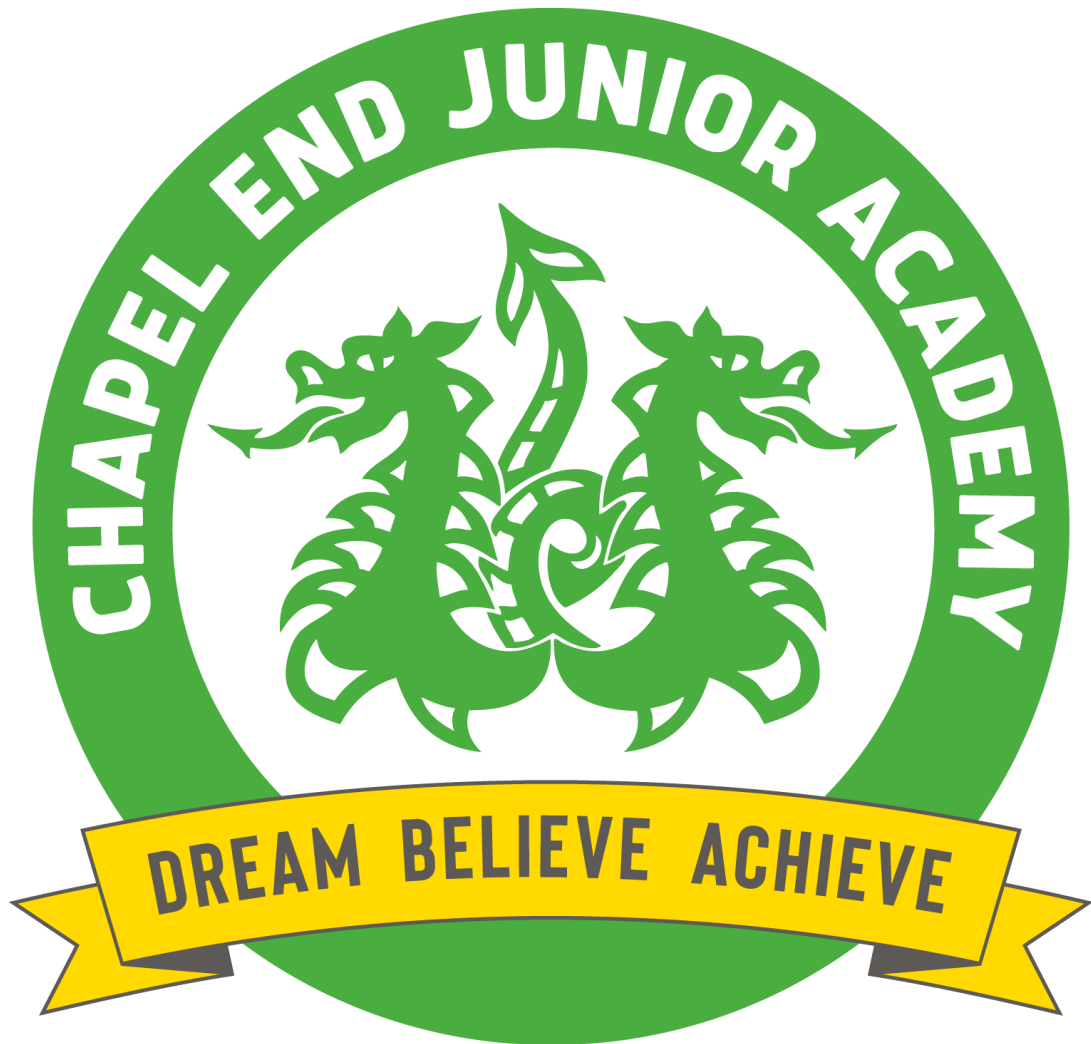


Canine Assisted Therapy Policy



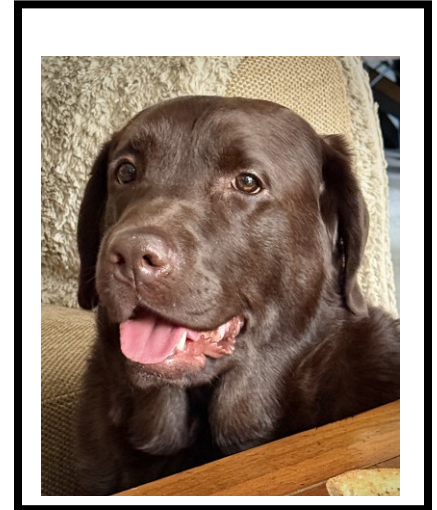
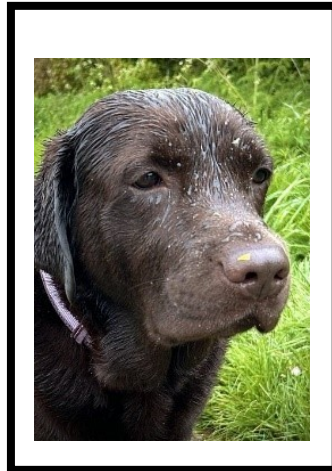
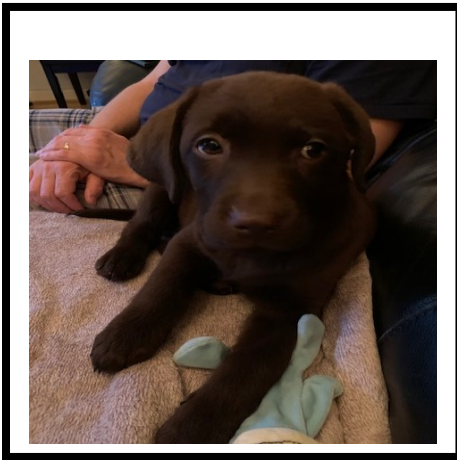
Written by:	Sheena Smith Deputy Headteacher/SENCO/Safeguarding Lead
Written:	May 2021, Reviewed monthly and then annually.
Review Cycle:	Annually or sooner as required.
Next review:	September 2026

Rationale

In recent years, awareness of the benefits of canine assisted therapies (CAT) within education settings has grown amongst educators and the dog-loving public at large. At CEJA, we are committed to ensuring that the wellbeing of our pupils and staff is at the heart of everything we do. To further our commitment to promoting positive wellbeing, we have introduced a school dog in May 2021 to support pupils with their academic, emotional and social development and to further promote positive wellbeing during the school day for staff.

This policy should be read in conjunction with CEJA's safeguarding and health and safety policies.

Introducing Archie...as he first joined us aged nine weeks and as he is now aged four- and-a-half years old,



Archie is a chocolate Labrador Retriever with gorgeous brown eyes and a lovely kind face. He started life living with a lovely family, his mum, his six siblings and his nanny.

Labrador Retrievers are known for their gentle nature, their ability to learn, their love of people and their endless energy and sense of fun.

Archie is owned by Sheena Smith who is responsible for his safety, care and wellbeing at all times. Sheena Smith is also Archie's handler whilst he is on site. As such, Archie will be part of a Dual Role Partnership between CEJA and his family. Archie will live at home with Sheena Smith and her family when he is not in school. **All costs** relating to Archie will be covered by Sheena Smith- this includes appropriate professional insurance. See page five for further information about insurance.

Research and Training

Working with a dog to provide animal assisted therapies is a significant commitment for which we carefully planned (over a period of nearly a year) before Archie joined us in May 2021. At the heart of our practice will be ensuring the safety and wellbeing of Archie so he can best and happily perform his role.

Extensive reading and training has been undertaken by Sheena Smith and overseen by Terry Sheen (Headteacher). Sources of research have been:

- **Animal Assisted Interventions:** *SCAS Code Of Practice for the UK- August 2019.*
- **Dogs for Good** – *Guidance for Schools: Key factors when considering the introduction of dog into your school.*

- **Dogs Trust**- *The Dogs Trust guide to the use of school dogs.*
- **The Kennel Club**- *Bark and Read- Standards of practice for providers of animal assisted interventions in schools.*
- **Code of Practice for the Welfare of Dogs**- *Animal Welfare Network, Wales.*
- **Canine Communication**- *Interpreting Dog Language (VCA Animal Hospital- Los Angeles)*
- **Human-Canine Relationship**- *Briannan Byrd – 2012*
- **Introducing a School Dog- Our Adventures with Doodles the Schnoodle.** *Written by Cheryl Drabble (Assistant Headteacher) in 2019. This book documents the journey of Highfurlong Special School in Blackpool and their school dog.*
- Sheena Smith is registered with www.therapydogtraining.uk- where she (and her family) have undergone three extensive (virtual) training programmes: Basic Puppy Training and Older Dogs and Therapy Dog Training Workshops 1 and 2.
- **Conducting a learning support session**- *Paw by Paw- Therapy Dog Training UK.*
- **The Human Animal Bond**- <https://www.scas.org.uk/human-animal-bond/>
- **Handbook on Animal Assisted Therapy** – *Aubrey H Fine*
- **Psychosocial & psychophysiological effects of human-animal interactions** – *Andrea Beetz, Kerstin Uvna-Moberg, Henri Julias & Kurt*
- **Effects of social support by a dog on stress modulation** – *Andrea Beetz, Henri Julias, Dennis Turner & Kurt Kotrschal* www.frontiersin.org
- **Canine Visitors: the influence of therapy dogs on young children's learning and wellbeing in classrooms & hospitals** – *Mary Renck Jalongo, Terri Astorino & Nancy Bomboy*
- **Puppy Dog Tales- working with children and animals**- *Dr Helen Lewis (Programme Director Swansea University) October 2017.*
- **Animal Assisted Education Reading Dogs**- *Dr Helen Lewis 2018.*

Archie's Welfare First!

In line with The Kennel Club Education Trust: Standards of practice for providers of animal assisted interventions in schools- <https://www.thekennelclub.org.uk/media/1935/bark-and-read-standards-of-practice.pdf> Archie will:

- Be in good health and therefore able to successfully undertake the role he is required to do.
- Only be handled using positive reward-based training methods and equipment.
- Able to travel confidently and comfortably to and from school.
- Not work for longer than an hour at a time totaling not more than three hours per day.
- Have a safe, comfortable, quiet space to rest.
- Have access to fresh drinking water at all times.
- Be able to toilet whenever he needs to.
- Be taken out of any situation where he is demonstrating any signs of stress, anxiety, discomfort or fatigue and only brought back when fully recovered and when the issue causing distress or discomfort has been fully identified and addressed.
- Have enough space to move around comfortably and lay down- fully outstretched- as desired.
- Have a lunchtime break whereby he will be able to walk and run freely in our internal courtyard for 20 minutes in order to play, exercise, relax and toilet as needed.

- Be reassessed annually to ensure he is in good health both physically and emotionally and continues to have the appropriate temperament to continue working. This assessment will be conducted by Archie's vet with outcomes reported to Terry Sheen- Headteacher.
- Never be put in situations which could compromise his health and wellbeing.
- Not be expected to mix with unfamiliar dogs whilst at school.
- Only wear items of school uniform as per his role in school.

Archie will not attend school if there is an event/situation which may be detrimental to his health and wellbeing. For example, dogs cannot regulate their body temperature through sweating in the same way we can so extreme heat would be detrimental and therefore unsafe.

Health, Safety and Hygiene

In line with The Kennel Club Education Trust: *Standards of practice for providers of animal assisted interventions in schools*, the following rules will apply:

- Archie will be free of infection and disease. Canine Assisted Therapy (CAT) sessions will be postponed if for any reason he is not in good health and will only resume when he is fully recovered.
- Archie will be up to date with all annual injections, worming and flea treatments and will be free of parasites.
- Archie will be clean and well-groomed.
- Any person with an open wound will not be able to participate in a session if the wound is undressed.
- Handler, pupil and any other supporting adults will be expected to wash their hands before and after each session with Archie.
- CAT sessions will take place in a well-ventilated space.
- Humans or dogs that are immunosuppressed due to illness or certain types of medication will not participate in CAT sessions without medical approval.
- Archie will be easily identifiable as performing a role in school by wearing his CEJA high visibility uniform when working.
- Archie will be kept on a lead at all times when in school unless resting/sleeping during which time only Sheena Smith will be with him. If it is deemed best for him to be off a lead during a therapy session, this will be fully risk assessed.
- There will be a period of 'resettling/reacclimatising' after periods of absence such as school breaks.
- Archie will be able to toilet whenever needed. Until Archie is able to use a designated area -in the courtyard- the handler (Sheena Smith) will ensure she has a cleaning pack with her at all times to ensure accidents can be swiftly and effectively dealt with. The children will not be permitted to clean up after Archie- however much they may wish to help.

Memorandum of Understanding

If at any point, work undertaken by Archie is having a negative impact upon the health and wellbeing of him or any pupil or staff member, then Archie's work as CEJA's canine assisted therapy dog will cease.

OFSTED

Schools Week Article (dated 29.11.19) found that 12 Ofsted Reports since 2016 praised schools for using therapy dogs- two under the most recent inspection framework. Rigorous and regularly reviewed risk assessments were all that was asked for by inspectors alongside observation of intervention.

Insurance

Archie is insured by Pet Plan for his normal health and wellbeing needs. In addition, as a working school dog, he is insured by Cliverton who specialise in insuring working animals.

Tel: 01328 857 921
Fax: 01328 857 959
Email: info@cliverton.co.uk



15-17 Norwich Road
Fakenham
Norfolk
NR21 8AU

SCHEDULE AND CERTIFICATE OF INSURANCE

Insured Name: Sheena Smith

Sheena Smith will cover the cost of both policies- there will never be a cost to the school.

A complete copy of the insurance certificate is viewable on request.

Therapeutic Goals

Research undertaken has demonstrated that when introducing a therapy/school dog into school, it is important to have a set of clear goals/intervention ideas but to expect unexpected, unplanned and most welcome benefits.

Planned interventions:

- To encourage reluctant readers by running 'Bark and Read' interventions.
- To improve the attendance and punctuality of focus pupils by offering time with Archie as a reward or by- in time- using him to welcome pupils into school in the morning.
- To develop the language and communication needs of pupils by incorporating Archie into SaLT sessions.
- To encourage reluctant writers by writing about Archie's adventures or by writing for Archie who will not judge or suggest amendments.
- To support pupils who find transition into school challenging by Archie greeting them as they arrive.
- To support children who have suffered bereavement or other trauma.
- To support children who are socially isolated.
- To support children who are feeling sad.
- To increase pupil confidence and wellbeing.
- To encourage positive behaviour by offering time with Archie as a reward.
- To support children and staff in overcoming their fear of dogs- at their own pace.
- To be used to support pupils in a calming capacity if distressed or demonstrating negative behaviours.
- To develop a sense of collective care and responsibility for Archie.
- To support staff in having a mental break from their work by spending time with Archie thus alleviating work-based stress.

Consent

The school respects the view and wishes of our staff and parents/carers. If you do not wish your child to have contact with Archie or you would prefer not to have contact yourself, please notify the school office so we can ensure that Archie does not have close contact with you or your child.

Risk Assessment

Assessors' names: Terry Sheen Headteacher Sheena Smith Deputy Headteacher	<ul style="list-style-type: none"> • Date of Assessment: • 1st Review date: May 2021 • 2nd Review date: June 2021 • 3rd Review date: July 2021 • 4th Review date: September 2021 • 5th Review date: March 2022 • 6th Review: September 2022 • 7th Review: September 2023 • 8th Review: September 2024 • 9th Review: September 2025 • Thereafter to be reviewed annually unless an earlier review is needed. 	Activity/Task: School Dog providing Canine Assisted Therapy.
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Hazards	Who may be harmed & How	Existing Controls	Risk Rating	Further Controls	Residual Risk	Actions by whom & when	Implemented Y/N
Dog excrement and urine	Pupils, Staff, Visitors	<p>Dog will be wormed, vaccinated and kept free of parasites.</p> <p>Any excrement or urine will be cleaned up immediately and thoroughly. It will be disposed of hygienically and responsibly.</p> <p>Hand washing facilities with antibacterial soap will be stationed around the school including near the School Office area.</p> <p>A hygiene pack containing: biodegradable poo bags, kitchen roll, antibacterial spray, rubber gloves etc will be carried by the dog handler (Sheena Smith) at all times.</p>	<p>Likelihood: Likely</p> <p>Consequence: Minor</p> <p>Risk Level: Adequate</p>	<p>Consider an area in the courtyard or car park that could be fenced off with notices displayed (Dog exercise / toilet area). Out of bounds to pupils. This area will be regularly cleaned with an antibacterial cleaner. Any excrement will be removed immediately and disposed of responsibly and hygienically by Sheena Smith who will be responsible for the dog.</p> <p>Dog will be on a lead at all times around the school</p> <p>Pupil assembly presentation to be shared regularly.</p>	<p>Likelihood: Likely</p> <p>Consequence: Insignificant</p> <p>Risk Level: Acceptable</p>	Sheena Smith to keep areas clean using disinfectant already in use on school site.	
Allergic reaction to dog	Pupils, Staff, Visitors – Allergic reaction to dog	<p>Communication with parents alerting them to the fact that the school has a dog on site.</p> <p>Students with dog related allergies to be kept away from the dog.</p> <p>Students to have no contact with the dog unless they choose to do so.</p> <p>Dog kept cleaned and groomed.</p> <p>Dog bed and sleeping area to be confined on Sheena Smith's office. This room will be kept well-ventilated and will be vacuumed at least daily.</p> <p>Archie does not spend extended periods in</p>	<p>Likelihood: Unlikely</p> <p>Consequence: Minor</p> <p>Risk Level: Acceptable</p>	<p>Baby gate to be purchased/ closed office door so that dog can segregated if need be.</p> <p>Sign to be placed on office door to ensure everyone is aware that the dog is there.</p>	<p>Likelihood: Unlikely</p> <p>Consequence: Minor</p> <p>Risk Level: Acceptable</p>	<p>Sheena Smith's office to be identified and designated specifically for the dog</p> <p>All bedding and dog-friendly cleansing products will be purchased by Sheena Smith.</p> <p>Sheena Smith will ensure all bedding and equipment is taken home and thoroughly washed every weekend - more frequently as required.</p>	

		<p>classrooms which are carpeted, especially when he is shedding his coat, to minimise allergic reactions.</p> <p>Dog bed and equipment to be washed weekly or more frequently as required.</p> <p>Hand washing facilities with antibacterial soap will be stationed near the School Office.</p> <p>First Aider based in the School Office.</p>					
Hazards	Who may be harmed & How	Existing Controls	Risk Rating	Further Controls	Residual Risk	Actions by whom & when	Implemented Y/N
Scratches & Bites	Pupils, Staff, Visitors.	<p>Archie is a Labrador Retriever, a breed known for their sociable, kind and intelligent nature.</p> <p>The dog will be introduced very slowly into school life to ensure it is not overwhelmed.</p> <p>There will be no unsupervised contact with pupils. The dog will at all times be handled and supervised by Sheena Smith.</p> <p>The dog will be discouraged at all time from jumping up and licking faces.</p> <p>Pupils and Staff will be made aware of the procedures and etiquette on meeting and handling the dog, which will always be under supervision to ensure any risk is minimised.</p> <p>Hand washing facilities with antibacterial soap will be stationed near the School Office</p> <p>First Aid Kit in the School Office</p> <p>First Aider based in the School Office</p>	<p>Likelihood: Unlikely</p> <p>Consequence: Moderate</p> <p>Risk Level: Adequate</p>	<p>Dog can be kept in Sheena Smith's office if necessary.</p> <p>Dog can wear a muzzle if deemed necessary when in contact with pupils or being walked around the school.</p> <p>Sheena Smith will monitor the wellbeing and behaviour of the dog at all times, observing signs of irritation or distress which could lead to biting. Terry Sheen (Headteacher) will observe interventions looking objectively at dog wellbeing throughout.</p>	<p>Likelihood: Unlikely</p> <p>Consequence: Minor</p> <p>Risk Level: Acceptable</p>	<p>Sheena Smith and Terry Sheen to monitor the dog's behaviour at all times using: <i>Your Dog's Communication Signals- a helpful reminder of his/her triggers</i> as recommended by Therapy Dog Training UK.</p> <p>Sheena Smith to seek advice- as needed- from the dog's vet and Therapy Dog Training UK team as needed.</p>	
Noise, barking	Pupils who find loud noises distressing.	<p>Labrador Retrievers are bred to be sociable and good-natured.</p> <p>Archie is not a dog who barks excessively or even frequently. This is not in his nature.</p>	<p>Likelihood: Unlikely</p> <p>Consequence: Minor</p> <p>Risk Level: Acceptable</p>	<p>Dog can be removed from the situation that is causing it to bark.</p> <p>If Archie hears a new male voice- likely a visitor or new contractor- he might bark- as he knows all the voices in the school. He will be reassured by Sheena Smith/Terry Sheen as necessary.</p>	<p>Likelihood: Unlikely</p> <p>Consequence: Minor</p> <p>Risk Level: Acceptable</p>	<p>Sheena Smith</p> <p>Terry Sheen</p>	

Hazards	Who may be harmed & How	Existing Controls	Risk Rating	Further Controls	Residual Risk	Actions by whom & when	Implemented Y/N
Fire drill, evacuation of dog	Dog located in the school office area of the building.	Other staff members are based in the school office at all times. They will ensure the dog is evacuated along with pupils and staff. Fire drill to be conducted shortly after the dog joins the CEJA team.	Likelihood: Very Unlikely Consequence: Minor Risk Level: Acceptable	Dog will be under the supervision of a member of staff at all times.		Procedures to be followed by designated staff with responsibility for the evacuation of the dog written into the fire and emergency evacuation procedure.	
Dog escapes from handler	Dog may become lost or disorientated	Dog to have a collar and microchip.	Likelihood: Unlikely Consequence: Minor Risk Level: Acceptable	Sheena Smith will continue to work on recall with the dog to minimise this happening.		Sheena Smith will ensure dog is wearing collar and is microchipped. Collar will be checked daily.	
Dog medical expenses and ill-health	The dog may become unwell	Sheena Smith Deputy Headteacher agrees ownership regarding medical expenses for the dog. The dog will never be expected to work unless in good health.	Likelihood: Unlikely Consequence: Minor Risk Level: Acceptable	Sheena Smith to ensure appropriate dog insurance to cover ill-health is in place. If unwell, the dog will not return to work until he is fully recovered.	Likelihood: Unlikely Consequence: Minor Risk Level: Acceptable	Sheena Smith	
Dog Wellbeing	Dog may be harmed by pupil with behavioral problems Dog may present anxious behaviours. Areas that the dog will work in will be carefully assessed and monitored to ensure the dog's wellbeing is prioritised. Archie has elbow dysplasia	Dog will be accompanied at all times by its handler who will ensure she is observing the dog carefully at all time for distress or discomfort. Terry Sheen will also monitor and observe interventions to ascertain any presentation of distress from the dog. The dog will be introduced to school life slowly to ensure it is not overwhelmed. Dog will have a quiet area to rest and feed, away from pupil areas which is appropriately ventilated and comfortable. Dog exposure to pupils to be managed/controlled and only slowly introduced. Dog to be supervised to prevent unauthorised feeding by the pupils. Dog to be exposed to small numbers of pupils only. Bigger crowds to be avoided. Dog to be provided with food and water while on school premises. Dog to get regular exercise during the day and have a place to sleep.	Likelihood: Unlikely Consequence: Moderate Risk Level: Adequate	A sign will be placed on the office door to signal that the dog is not disturbed. See pupil assembly which will be regularly reviewed and shared. It will also be available on the school website. The dog will be immediately removed from any situation where it is demonstrating distress or anxiety and will not be returned until fully recovered and the source identified and addressed. Sheena Smith will be vigilant and pre-empt negative interactions by reviewing the pupil assembly document and highlighting how to approach the dog and show respect and care for it. Sheena Smith will monitor Archie's health and wellbeing closely and ensure he is rested and appropriately medicated if	Likelihood: Unlikely Consequence: Minor Risk Level: Acceptable	Sheena Smith to make pupils aware of their actions & behaviour toward the dog Procedures to be followed by all staff as models of appropriate dog care behaviour.	

		Archie's health and wellbeing in respect of his elbow dysplasia will be carefully monitored by Sheena Smith, his veterinary team and the orthopedic specialists at the Dick White Referral Centre.		he demonstrates signs of discomfort.			
Hazards	Who may be harmed & How	Existing Controls	Risk Rating	Further Controls	Residual Risk	Actions by whom & when	Implemented Y/N
Temperament of dog	Dog may exhibit aggressive behaviour to staff and pupils	Archie can demonstrate unsure /protective behaviour when meeting new adults in the building particularly, males. Archie knows which adults are meant to be in school and which are not. Archie is happy to meet new adults in the playground when in the care of Sheena Smith his owner and handler.	Likelihood: Unlikely Consequence: Moderate Risk Level: Adequate	New contractors to the site are advised of the dog's presence and he remains in the care of Sheena Smith throughout the on-site visit. Archie does not attend larger unstructured events such as: The School Fete, International Evening or Parents' Evening as this may confuse and overwhelm him.		Sheena Smith	
Dog Training	Dog may not respond to specific instructions outside of school with new adult. Dog could become lost or difficult to manage	Dog to attend training class by a professional trainer. Sheena Smith is an experienced dog handler.	Likelihood: Unlikely Consequence: Minor Risk Level: Acceptable	Sheena Smith has undergone virtual training due to COVID-19. Archie is currently working with Sheena Smith to embed his current training.		Sheena Smith	
Insurance	Injuries to dog, pupils, staff and members of the public	Cliverton's insurance will be in place once Archie commences work in a therapeutic capacity.	Likelihood: Unlikely Consequence: Minor Risk Level: Acceptable	Third Party Public Liability Insurance to be renewed annually.	Likelihood: Unlikely Consequence: Minor Risk Level: Acceptable	Sheena Smith is responsible for ensuring the policy is appropriate and for covering the cost.	
The dog is unsuitable for school.	Injuries to dog, pupils, staff and members of the public	To check the overall suitability of the dog on the school premises and pupil interaction with it through regular review by Terry Sheen HT and Sheena Smith DHT.	Likelihood: Unlikely Consequence: Minor Risk Level: Acceptable	Review risk assessment bi-monthly or more frequently as appropriate. Headteacher to regularly observe sessions with children and the dog to ensure the wellbeing of staff, pupils and Archie is paramount and that CAT is having a positive impact upon all.	Likelihood: Unlikely Consequence: Minor Risk Level: Acceptable	Terry Sheen Headteacher Governors	

Additional Policy – Dog walking club

All dogs walks off-site with staff and children are risk assessed in line with school policy for off-site trips and visits.

Hazards	Who may be harmed and how?	Existing controls	Risk rating	Further controls	Residual risk	Actions by whom and when	Implemented Y/N
Dog training	Dog may not respond to instructions of new adult, dog could become lost or injured.	-New adults to have induction with Sheena Smith -Walks to be within 5 minutes from school on foot. -Adults supervising dog walks will prioritise children's welfare and call Sheena Smith to intervene if needed for the dog.	Likelihood: Unlikely Consequence: Minor Risk Level: Acceptable	Sheena Smith has undergone virtual training due to COVID-19. Archie is currently working with Sheena Smith to embed his current training.	Likelihood: Unlikely Consequence : Minor Risk Level: Acceptable	Sheena Smith	
Dog well-being/ ill-health	Dog may become distressed by behaviour of unfamiliar children or other dogs and their owners. Archie is injured by another dog, objects in the environment or becomes ill	Adults given induction for dog walking and follow procedures Children are given induction for dog walking sessions Children are selected on basis of no behaviour reports and are considered low-risk	Likelihood: Unlikely Consequence: moderate Risk level: acceptable	Sheena Smith will ensure that Archie is in a fit state to perform his dog walking club role prior to the session commencing. Sheena Smith will continue to monitor Archie's welfare closely.	Likelihood: Unlikely Consequence : Minor Risk Level: Acceptable	Sheena Smith	
Children's wellbeing/ ill health: approached by other dog walkers in park	Children may be exposed to unwanted behaviour of strangers	Children are given induction for dog walking sessions which will include respectful behaviour towards members of the public whilst being aware that they are stranger and as such, the group should remain together at all times so the adult leading can assess adult behaviour and move the group on as necessary. Parental consent for trip to public place.	Likelihood: Unlikely Consequence: moderate Risk level: acceptable	-Additional adults walking Archie will feedback after each session any behaviour from the public which may have caused concern so it can be factored into the risk assessment or revision of location of dog walking is considered.	Likelihood: Unlikely Consequence : Minor Risk Level: Acceptable	Sheena Smith	
Other dogs in the park become aggressive	Children are injured or afraid	Adult supervising follows procedures outlined in induction Children given induction for dog walking and follow procedures	Likelihood: Unlikely Consequence: moderate-severe Risk level: acceptable	-Additional adults to report any incidents of concern relating to the behaviour of other dogs.	Likelihood: Unlikely Consequence : Minor Risk Level: Acceptable	Sheena Smith	

Children's physical well being/ health	A child sustains and injury or becomes ill in the park/ on the way to the park	Adult carries first aid kit Adult carries mobile to notify office and Sheena Smith and get assistance from staff if needed Adult calls 911 in an emergency	Unlikely	Adults to attend first aid training Off-site dog walking subject to risk-assessment procedures	Unlikely	Sheena Smith Accompanying adults	
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Guidance for adults taking Archie offsite

Before offsite dog-walking activity:

- spend 20 minutes, twice a week with Archie in school for a period of 4 weeks to build a relationship
- accompany Sheena Smith on four dog walks: in and outside of school, with and without a lead to ensure lead behaviour and recall is secure.
- Take the lead for part of these walks
- Understand the use of praise and reinforcement with rewards (to be guided by Sheena Smith based on current needs e.g. type/ frequency of treats)
- Be confident in giving Archie the following directions, using his name first to gain his attention:
- **Come!**
- **Sit!**
- **Stay!**
- **Wait!**
- Ensure any children participating in a dog walk outside of school have undergone an induction session setting out expectations.
- Ensure parental consent has been sought for the walking activity.
- Ensure children are selected appropriately and have no concerns at school regarding behaviour
- Ensure children are familiarised and comfortable with Archie before taking him offsite
- Ensure Sheena Smith is reachable by mobile phone before leaving the school premises
- Be familiar with the route planned for the walk

During offsite dog-walking activity:

- Prioritise the safety and well-being of children at all times
- Call Sheena Smith to deal with any incidents regarding Archie's well-being (e.g. he runs away or is injured by another dog or object)
- Call the school office for assistance if any first aid needs arise- take a first aid kit off site for basic first aid need such as plasters, cleaning wipes for minor grazes etc.
- Call 911 for assistance if any emergency medical needs arise.
- Report any concerns to Sheena Smith on return to school, regarding the well-being and safety of children or Archie.