



Newsletter #02

Friday 11th September 2026

Web: www.ladygrove-park.oxon.sch.uk

Email: office.2609@ladygrove-park.oxon.sch.uk

Phone App: Search "School Jotter"

[Standard Termly Reminders](#)

This week...

Class 14 explored the revamped **Ladygrove Standards** this week and came up with visual representations of what they can look like in the classroom. Can you tell which colour goes with which freeze frame?



Dates for Autumn Term

Please keep checking these dates for any additions or amendments!

Monday 14th September	Reception-Year 6 Flu Nasal Spray Vaccinations
Wednesday 16th September	Year 6 Information Event for Parents and Carers, 3.15pm
Wednesday 23rd September	TVP Cyber Security Talk to Parents and Carers, 5pm
Thursday 24th September	Reception Phonics Session for Parents, 8.40 - 9.30am
Friday 25th September	European Day of Languages, activities in school
Monday 28th September	Year 5 Planetarium, in school. More details to follow
Tuesday 29th September	Year 6 Police Talk regarding behaviour, in school
Thursday 1st October	School CENSUS Day (see Notices section below)
Monday 5th October	Individual Pupil Photos
Wednesday 7th October	Year 1 & 3 PC Ben Talk, in school
Thursday 15th October	Year 1 & 2 PERFORM Drama Workshop, in school
Tuesday 20th October	Parent Meetings, 4.30 - 8.00pm - details to follow

Wednesday 21st October	• Parent Meetings, 3.30 - 6.30pm - details to follow
Thursday 22nd October	• Last day of term - normal finish time
Monday 2nd November	• Start of Autumn Term 2 - All children start school: 8.40am FS-Y6
Monday 9th November	• Year 3 Life in Britain Workshop, in school. More details to follow
Wednesday 11th November	• Year 3 Life in Britain Workshop, in school. More details to follow
Thursday 19th November	• Roving Bookshop in school
Friday 18th December	• Last day of term - normal finish time

Notices

Attendance Please email the school office. <u>Do not</u> email the year group.	If your child is not in school, you must notify us by leaving a message on our answer phone or by emailing office.2609@ladygrove-park.oxon.sch.uk before 9am on each day of their absence. Email is preferable as we are finding it increasingly hard to understand due to unclear messages and poor telephone signal. Please state clearly and concisely your child's full name, class and their reason for absence - <u>being specific about the illness or medical needs</u>. You must inform the school in advance by email above, if you need to take your child for an educational setting visit, religious observance or similar. These absences will need to be pre agreed by us. No birthdays, cheaper holidays, altered holiday arrangements or similar will be agreed. In line with strict government legislation, they will be recorded as unauthorised on your child's attendance record.
Caterlink Allergy & Intolerance Form	Thank you to those that have completed the new Caterlink Allergy and Intolerance Form. We have sent a reminder home today on ParentPay to those that have not yet completed the form. Please do this as soon as possible. Here is the link to the form - https://rosmith.plumsail.io/75952965-23e0-4386-996e-24acff97359?layout=beb774d6-bfc9-40c5-82cf-c394eb9e89f1 The School Unit Number for the form is 7107. If a special menu is required, we will share this with you once Caterlink has confirmed it.
IMPORTANT: Individual Healthcare Plans & Asthma Forms	Individual Healthcare Plans (IHCPs) and Asthma Forms were sent home last week to those that had one last academic year. Please ensure you check, sign and return these to the school office as soon as possible. It is very important, even if no changes, please return it signed and dated. If your child no longer requires an inhaler or an IHCP, please let us know by emailing the school office. Many thanks.
Data Collection Sheets - please return by Friday 18th September	Data Collection Sheets have been sent home today, so keep an eye out in bags! Please check through all the details, write on any amendments and return the signed form by next Friday 18th September. Even if there are no changes, please sign and return the form. Please note that Nursery and Reception children will not receive a form as they have only just started. Many thanks.
Curriculum Newsletters	Curriculum Newsletters for each year group are now available on the website. They have also been shared on the Google Classroom too. Please select the relevant year group from the Curriculum menu item on the website and you will find the newsletters in there.
Celebrating Birthday's - ditch the sweets!	Birthdays are a wonderful time to celebrate! For families that would like to bring in something to share with the class, we ask parents to skip sweets and instead bring a 'Birthday Book' for the class to enjoy and to donate to the school library. Please note that there is no expectation for this, but only for families that would like to!
Extended Schools Billing	Billing is now complete for this term. Please ensure to login to ParentPay to make your payment as soon as possible, as per our terms and conditions. Many thanks.

School CENSUS Day - Thursday 1st October	National School CENSUS Day is when a snapshot of school data is taken and the information is used to calculate our future funding. We would like to encourage all children in KS1 and Foundation Stage to take up a universal free school meal on this school day in order for us to get our maximum funding. We have swapped the Thursday and Friday menu choices this week. On Thursday 1st October, the menu will be: Fish fingers with chips or Cheesy Broccoli Frittata with chips, and an oaty cookie. On Friday 4th October, the menu will be: Greek Chicken Pitta or Greek Spinach & Cheese Whirl with herby rice, salad and Jam & Coconut Sponge with custard. Meals need to be ordered in the usual way on the day during registration. KS2 children can also order this meal, payment made as normal via ParentPay, unless you are entitled to benefit related Free School Meals.
External Clubs and Activities	If you are looking for external clubs and activities taking place in the local area, or for any upcoming holiday camps, please visit this page on our website - https://www.ladygrove-park.oxon.sch.uk/parents/external-clubs-activities

Admissions to Secondary School (Academic Year 27/28)

Year 6 parents can now apply online for secondary schools and the closing date is **31st October 2026**. To ensure your child transfers to the school that you consider most appropriate, you must apply before the closing date.

Remember to:

- **Apply online and on time.** Without an on time application you will not get an offer on national offer day on the 2nd March 2026. It will also reduce your chances of getting a place at your preferred school in the 2nd allocation. Deadline for applications is 31st October 2025.
- **Addresses:** If you are moving house or have recently moved please make sure you upload proof of address – tenancy agreement or a contract of exchange document.
- **Preferences:** Provide more than one preference.
- **Remember to add details of siblings.** Please note that if you are applying for a place at DGS and have a son at St Birinus, this counts as a sibling and vice versa.

Please visit secondary schools websites for information about 'virtual' tours/parent meetings.

[Click on this link for easy access to the OCC website.](#)

For transport information click on this link <https://www.oxfordshire.gov.uk/residents/schools/travelling-school>

AUTUMN MENU 2026

		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	MENU KEY:
WEEK ONE 01.09.26 22.09.26 13.10.26	Option One	Macaroni Cheese	 Phat Pasty Pork Sausage Roll with Potato Wedges	Roast Chicken, Roast Potatoes & Gravy	 Spaghetti Beef Bolognaise	Fishfingers with Chips	 Whole grain
	Option Two	Tomato Pasta	Mexican Bean Roll with Potato Wedges	 Roasted Quorn, Roast Potatoes, & Gravy	Vegan Bolognaise	Cheese & Bean Pasty with Chips	
	Sides	Vegetables of the Day	Vegetables of the Day	Vegetables of the Day	Vegetables of the Day	Vegetables of the Day	
	Dessert	NEW Banana Mousse	Orange Drizzle Cake	 Fruit Platter	 Apple Flapjack 	 Cookie	
WEEK TWO 08.09.26 29.09.26 20.10.26	Option One	Cheese & Tomato Pizza with Summer Mixed Salad 	 Beef Chilli with Rice & Sweetcorn & Cucumber Salsa 	Roast Chicken, Roast Potatoes & Gravy	Greek Chicken Pitta with Herby Rice & Salad	Fishfingers with Chips	 Plant based
	Option Two	Rainbow Pizza With Summer Mixed Salad 	Mild Mexican Quorn Chilli with Rice & Sweetcorn & Cucumber Salsa	 Quorn Roast Roast Potatoes & Gravy	Greek Spinach & Cheese Whirl with Herby Rice & Salad	NEW Cheesy Broccoli Frittata with Chips	
	Sides		Vegetables of the Day	Vegetables of the Day	Vegetables of the Day	Vegetables of the Day	
	Dessert	Vanilla Sponge	Ice Cream	 Freshly Chopped Fruit Salad	Jam & Coconut Sponge with Custard	 Oaty Cookie 	
WEEK THREE 15.09.26 06.10.26	Option One	Sweet Potato Curry with Rice	 Beef Burger with Potato Wedges & Rainbow Slaw	Roast of the Day, Roast Potatoes & Gravy	 Beef Pasta in Tomato Sauce 	Fishfingers with Chips	 Added plant protein
	Option Two	Chickpea Curry with Rice	Vegetable Burger with Potato Wedges & Rainbow Slaw	Quorn Roast Potatoes & Gravy	Vegetable Pasta in Tomato Sauce	Cheese & Spinach Whirl	
	Sides	Vegetables of the Day	Vegetables of the Day	Vegetables of the Day	Vegetables of the Day	Vegetables of the Day	
	Dessert	Peach Cake	Cheese & Crackers	 Fruit Medley	Apple Cake 	 Vanilla Shortbread	
AVAILABLE DAILY:		Jacket Potatoes with a choice of fillings, Salad Bar					 Chef's Special

If you would like to know about particular allergens in foods, please ask a member of the catering team for information. If your child has a school lunch and has a food allergy or intolerance you will be asked to complete a form to ensure we have the necessary information to cater for your child. We use a large variety of ingredients in the preparation of our meals and due to the nature of our kitchens it is not possible to completely remove the risk of allergen cross contact.



Ladygrove Park Primary School

Avon Way, Didcot, Oxon OX11 7GB
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Tel: 01235 519235 Fax: 01235 512658
www.ladygrove-park.oxon.sch.uk

Privacy Notice (How we use pupil information)

We collect and use pupil information under Article 6(1)(e) of the GDPR which states 'Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller' and Article 9(2)(g) The Processing is necessary for reasons of substantial public interest, and occurs on the basis of a law that is, inter alia, proportionate to the aim pursued and protects the rights of data subjects.

We use the pupil data:

- to support pupil learning
- to monitor and report on pupil progress
- to provide appropriate pastoral or safeguarding care
- to assess the quality of our services
- to comply with the law regarding data sharing
- to enable us to carry out specific functions for which we are responsible
- to assess performance and to set targets

We use parent data:

- to obtain information from your child's previous school and professionals such as doctors and from local authorities regarding family circumstances which might affect your child's welfare or happiness
- regarding court orders or criminal petitions which relate to you. This is so that we can safeguard the welfare and wellbeing of your child and the other pupils at school.
- to apply for pupil premium grants from the Department for Education.

The categories of pupil information that we collect, hold and share include:

- Personal information (such as name, unique pupil number and address)
- Characteristics (such as ethnicity, language, nationality, country of birth and free school meal eligibility)
- Attendance information (such as sessions attended, number of absences and absence reasons)
- Attainment in formative assessments and educational history
- Relevant medical and disability information
- Information about special educational needs
- Child Protection, Behaviour and Exclusion records
- Information relating to episodes of being a child in need (such as referral information, assessment information, Section 47 information, Initial Child Protection Information and Child Protection Plan information) – LAC/CIN pupils.
- Episodes of being looked after (such as important dates, information on placements) – LAC/CIN pupils
- Adoptions (such as dates of key court orders and decisions) – LAC/CIN pupils
- Financial information (such as national insurance number to ascertain pupil premium eligibility) for parents
- Summative reports and communication with parents
- Photographic and video images

Oxfordshire Primary Education Network



Working together to provide an outstanding education for all our children
Ladygrove Park Primary School, a charitable company limited by guarantee, registered in England and Wales

Company No: 08517429 Registered Address: Avon Way, Didcot, Oxon OX11 7GB

Collecting pupil and parent information

Whilst the majority of information you provide to us is mandatory, some of it is provided to us on a voluntary basis. In order to comply with the General Data Protection Regulation, we will inform you whether you are required to provide certain pupil information to us or if you have a choice in this.

For LAC and CIN we use this personal data to:

- Support these children and monitor their progress
- Provide them with pastoral care
- Assess the quality of our services
- Evaluate and improve our policies on children's social care

Storing pupil data

We hold standard pupil data for 6 years. Some types of information have to be held for longer, please contact the Office for details.

Who we share pupil information with

We routinely share pupil information with:

- schools that the pupils attend after leaving us
- our local authority (LA)
- the Department for Education (DfE)
- our Umbrella Trust Schools (OPEN)
- Social/Health Services and consultants
- Child Protection Services
- the media (only with specific, case by case, parent or guardian permission)

Why we share pupil information

We do not share information about our pupils with anyone without consent unless the law and our policies allow us to do so. We share children in need and children looked after data with the Department for Education (DfE) on a statutory basis, under Section 83 of 1989 Children's Act, Section 7 of the Young People's Act 2008 and also under section 3 of The Education (Information About Individual Pupils) (England) Regulations 2013.

We do not share information about our children in need or children looked after with anyone without consent unless the law and our policies allows us to do so.

We share pupils' data with the DfE on a statutory basis. This data sharing underpins school funding and educational attainment policy and monitoring.

We are also required to share information about our pupils with the DfE under regulation 5 of The Education (Information About Individual Pupils) (England) Regulations 2013.

All pupil data is shared in accordance with the best practice guidance stipulated in KCSIE 2020.

Data collection requirements:

To find out more about the data collection requirements placed on us by the Department for Education (for example; via the school census) go to <https://www.gov.uk/education/data-collection-and-censuses-for-schools>.

Children looked after: <https://www.gov.uk/guidance/children-looked-after-return>

Children in need: <https://www.gov.uk/guidance/children-in-need-census>

The National Pupil Database (NPD)

The NPD is owned and managed by the Department for Education and contains information about pupils in schools in England. It provides invaluable evidence on educational performance to inform independent research, as well as studies commissioned by the Department. It is held in electronic format for statistical purposes. This information is securely collected from a range of sources including schools, local authorities and awarding bodies.

We are required by law, to provide information about our pupils to the DfE as part of statutory data collections such as the school census and early years' census. Some of this information is then stored in the NPD. The law that allows this is the Education (Information About Individual Pupils) (England) Regulations 2013.

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To find out more about the NPD, go to <https://www.gov.uk/government/publications/national-pupil-database-user-guide-and-supporting-information>.

The department may share information about our pupils from the NPD with third parties who promote the education or well-being of children in England by:

- conducting research or analysis
- producing statistics
- providing information, advice or guidance

The Department has robust processes in place to ensure the confidentiality of our data is maintained and there are stringent controls in place regarding access and use of the data. Decisions on whether DfE releases data to third parties are subject to a strict approval process and based on a detailed assessment of:

- who is requesting the data
- the purpose for which it is required
- the level and sensitivity of data requested: and
- the arrangements in place to store and handle the data

To be granted access to pupil information, organisations must comply with strict terms and conditions covering the confidentiality and handling of the data, security arrangements and retention and use of the data.

For more information about the department's data sharing process, please visit: <https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

For information about which organisations the department has provided pupil information, (and for which project), please visit the following website: <https://www.gov.uk/government/publications/national-pupil-database-requests-received>

To contact DfE: <https://www.gov.uk/contact-dfe>

Requesting access to your personal data

Under data protection legislation, parents and pupils have the right to request access to information about them that we hold. To make a request for your personal information, or be given access to your child's educational record, contact the School Office. They will put you in touch with the relevant Data Protection Officer who will be able to explain the responsibilities and limitations of the GDPR for schools. We respectfully request that you request information during term time to give school the best opportunity to comply with your request within one calendar month although you are under no legal obligation to do so.

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed
- claim compensation for damages caused by a breach of Data Protection regulations.

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us in the first instance. Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>

Contact

If you would like to discuss anything in this privacy notice, please contact Carrie Barringer, Data Protection Officer via the school office.

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The

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2027



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ENTRIES OPEN: 14 SEPTEMBER
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Adults: 18+

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www.oxfordshire.gov.uk/shortstorycompetition



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