



# Newsletter #01

Friday 5th September 2025

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Phone App: Search "School Jotter"

[Standard Termly Information](#)

## Introductions

This is our **school newsletter**, sent out on Fridays. It's the main place to read our news and notices. The narrative at the start gives you the news from the week, this is followed by a table of dates for the term and a 'Notices' section for any important updates.

Our **mobile app**, called 'School Jotter 3', pushes the most important or urgent messages and reminders to you immediately (as a phone notification). Over the school holidays, we have upgraded from School Jotter 2 to School Jotter 3 (it was a green app, it's now blue). Please refer to the Notices section below to download and install the new version.



The **website** (link in the banner above) has been remodelled over the summer. It will always have up to date Year Group or Class information such as the curriculum being taught in class, the times for PE, dates for class events and copies of important presentations given at school.

Also at the top of this page is a link to the standard **termly information**- this is a useful list of all the expectations for the school community. We have included this at the end of this newsletter this week but you can refer to the pinned link at the top of every newsletter too.

## And now... welcome back!

Usually we experience a final return of the summer sun in the first few weeks of the new academic year. Our wonderful children have not been phased by the sudden change in the climate as they have navigated their new classrooms and returned to school routine.

You might have noticed that some of the playground soakaways don't drain very quickly. This is an issue with the fundamental design of the building (large roof, level premises) and crucially the slow drain rate out to the public road drains. It does go eventually, sometimes with extra encouragement. But it does mean that we may sometimes have to divert parents to other pick up points to get around the puddles.

— WELCOME —  
**BACK TO SCHOOL**

## Foundation Stage

The Reception children really surprised us this year. After the initial trepidation from some, they have all assimilated with the new surroundings and expectations- more swiftly than ever! Both classes were able to sit together at the carpet for a short register time very quickly after the start of the first day. Amazing.

Of course we should not be complacent as sometimes some children find it hard when they realise they have to come back to school next week! These worries will pass. We are looking forward to seeing you all again next week and will continue to settle everyone after the weekend. Please do remember to check in to the Google Classroom a couple of times a week and definitely on a Friday when we send home information about the next week with a few home learning ideas.



### Premises updates

As ever, Kevin has been hard at work during the summer holidays. This time his main task was to complete our redesign of the rarely used outdoor classroom on the field. He has added walls and extended the roof. The new design makes it a more effective and usable space for a whole class working outside- doing field work or sport training. We hope to use it more often in the diverse weather due to the walls and wider roof.

The continuous heat last term caused new problems for us with the school field. You might remember that cracks started to appear across the field and to us preemptively closing it. Last term we put out a call for help and thankfully Mr Goodchild came forward with specialist expertise in grounds maintenance. He surveyed the field and started work to attempt to counter the issues (all in his own freetime)! We are very grateful to him for this remedial work which has helped us to reopen part of the field. The recent large amounts of rain are also helping to heal the cracks. However, the long term work (involving aeration and special machinery) will be costly and take time, so we hope that the weather can help us in the meantime.

At this time we need to remind parents that children should not use climbing frames or linger in the playgrounds before or after school time. There are two main reasons for this: there is no one available to supervise at these times if anyone was to get into difficulty or hurt themselves and we have to close the gates immediately after school finishes so that After School Club children can play safely.

### Assemblies

These allow us to address the big school and societal matters such as British Values, safety, well being, diversity and much more. Some assemblies are recorded for the children to watch in their classes and others take the form of key stage grouping in the hall. Wider groups can explore whole school themes together. We cover many issues and questions through the year and include guest speakers. We approach the topics through story, values debate, mindfulness (including basic meditation skills), appropriate news items and research data. We periodically return to more important topics such as good mental health practices, cultural diversity and safety. We endeavour to summarise the assembly content in each Friday newsletter as you might want to discuss the topics at home. This term we address the concepts of Thinkers, Collaborators and Role Models as well as making the school rules very clear.

- You and the School Rules: Why have rules? Democracy and Electing House Captains
- You as a role model: the Honours Awards, famous British role models
- You, the thinker: how to reflect and learn, metacognition, mindfulness
- You and everyone else: collaborators, working together for success, supporting and being supportive
- Diversity and Equality- putting our motto to work while ensuring equality

On Fridays the Year 6 House Captains record and transmit the 'Ladygrove News'. This is a round up of the events of the week, reminders about the next week and, most importantly, celebration time in which we highlight all those children who have achieved in any and all aspects of school or wider life. Tell the main office if you'd like to pass on a significant achievement from outside school and I will endeavour to add this to an upcoming transmission.

## Year 6 Information Event for Parents

There will be a presentation on **Wednesday 17th September at 3.15pm** in Year 6. We appreciate that you might not be able to attend, so the entire presentation will be on our website "Our Curriculum" tab> "Year 6" after the event. It includes everything you need to know about attendance, SATs, the residential trip, homework and more. There will be further information events in the future. Also, please note the School Admissions information in the table below about Year 7.

## Our Curriculum

Seasoned parents will know that we have been remodelling our curriculum since last year to keep it fresh, relevant and inspiring for the children. For all the foundational subjects, our Enquiry Approach is focused on 'States of Being'. Lessons and themes are planned to ensure the children can identify how their learning and progress relate to real life. In lessons they are 'being a scientist, a historian, an engineer, etc. You can look forward to a more in-depth description of our curriculum approach in upcoming newsletters.

## Spelling

See the Notices table below for a full explanation of how we are making the teaching of spelling more effective than merely learning a set list of words by rote.

## Pupil Responsibility groups

**Pupil Forums:** these include random groups of children selected to discuss our provision and lessons at school, to give us a good sense of how things are going for pupils in school (so don't worry if your child tells you they had to go to the office to talk to the senior leadership team).

**House Captains (Year 6):** The first official pupil responsibility group will be the house captains in Year 6. They will be introducing themselves to the school, followed by a school wide vote at which the first of 3 groups of House Captains will be elected. They will work with me for a term, helping in the other pupil responsibility group meetings and collecting house points.

**Peer Mentors (Year 5)** will be able to apply for this role which involves raising the profile of friendship, addressing anti bullying and helping children with their skills around maintaining relationships.

**Diversity Ambassadors (Year 4)** can apply for this role which involves monitoring the school's approach to diversity especially in our demographic which has representation from over 40 different languages and cultures.

**Eco Warriors (Year 3)** can apply to be an eco warrior, looking after the environment in our school and encouraging all pupils to look more widely at the global environment.

Each year group gets a full explanation of these roles and how to apply. We constantly review these roles for relevance and may be adding another new one soon.

## School Rules

We refer to it as the Ladygrove Standard. It represents the school rules. We have already explained to the children that they will achieve success in life and that following community focused rules can help ensure this. The children have a voice in the creation and review of these rules. They were updated in 2024 following a review by groups of children across school. This led to the creation of the one-word-headings and a reordering of the rules. Importantly, awards such as house points and certificates can be given by staff according to exemplary behaviour towards the Standard. These rewards may be celebrated in Friday assembly or in class.

However, the Ladygrove Standard is also in place to address poor behaviour. Any child persistently demonstrating low-level poor choices (such as talking over the teacher, running in the corridor, etc) will be issued with a sanction by staff. We've explained the

Ladygrove Standard	
Attitude	(develop a healthy mental attitude and resilience)
Safety	(keep yourself safe and look after others)
Respect	(show respect, tolerance and manners)
Focus	(actively listen, work together and follow instructions)
Responsibility	(role model and show kindness)
School Readiness	(be prepared for school and ready for life)

sanctions to the children and how they will depend on the situation, the incident and the needs of those involved. We might give them a warning (referring to the Standard) or employ timeout to help them regulate. Repeated behaviours might lead to a Sanction Slip being issued and serious or repeated behaviours might lead to having to visit the SLT office. If the child continues to receive sanctions the teacher or SLT will communicate this with the parent in order to work together to address the issues.

Above is a basic version of the Standard, you might consider using the rules at home, to facilitate consistency between home and school. There is a more detailed version of the Standard on the School Vision page of the website.

### **Uniform**

Did you notice that the School Readiness rule does not have a colour. This is because it's an expectation that the children cannot achieve completely by themselves. They need help from home. With this in mind, please refer to the [school uniform policy](#). We have days for non school uniform (Forest School or one day events), days with PE kit (PE days and Sports Day) and all other days wearing school uniform. The important thing is that any clothing and presentation is appropriate for school in terms of safety (especially jewellery etc) and being appropriately or smartly dressed for school life.

### **School Development Plans**

As usual, at the start of the year, we would like to share the main points of our School Development Plan. All schools undertake SDPs to outline the areas evaluated as necessary to develop and enhance further. We feel it is a good idea for parents to know the main points of our strategic plans as you may be able to help with your child at home:

We continue to monitor, review and tweak the curriculum to maintain high relevance for the children and impact on their learning for life.

We continue to have to watch our funding closely due to the way in which new tranches are passed down to schools. We are adjusting reading and spelling provisions for greater learning effectiveness.

We are using the new enquiry curriculum as a way to involve parents further in our world. We are aiming for a shared school/parent educational language that will lead to ever better learning and progress.

The focus on attendance continues from the government, with tight guidelines for children in all schools.

Mental health remains a focus with the school building on existing Zones of Regulation and Thrive programmes by adding the 'Relational Schools Programme' fully this year- more to follow on how this is carried out.

### **The Honours Awards**

Children gain gold stars for academic achievement (well improved test score, big improvement in writing, consistently high quality work, etc) and purple stars for life skills (putting in more effort, helping others to achieve, etc). The stars add up to certificates. We developed these certificates to reflect a range of the national Honour Awards given in the UK. Certificates start with 'Merit' stages, move up through 'Member of LPPS' stages until becoming a 'Knight/Dame' of the school. Further than this, children receive a metal star pin badge to wear and finally just a few each year will get a personal letter of recommendation (for reaching 150 stars). It's not a competition between classes or siblings because teachers will have different standards for awarding stars. The children are essentially in a competition against themselves, not others. The important thing is how each star was achieved, not necessarily how many you have.

### **PALS (PTA) School Events**

Parents At Ladygrove School (PALS) is our PTA organisation. It's a small group of very committed parents who coordinate events which help increase funds for us. The continued squeeze on school budgets means that we rely more and more on these funds to provide extra resources and activities for our children. The things that parents can see, such as the playground climbing frames, have been obtained using donation money. But there is a lot more that you can't see, for example, last year PALS funded a proportion of the curriculum changes mentioned above. Look out for news of the next meeting and for the range of exciting events which will be advertised in this newsletter. If you would like to get involved, you can contact PALS by emailing [ladygrovepals@gmail.com](mailto:ladygrovepals@gmail.com)

## Communication

Just a reminder that teachers are available at the start and end of the day for very brief messages. Please be mindful that they are in the process of handing over 30 children at this time and therefore will be unable to engage in long conversations. It's also worth restating that all staff are working directly with children throughout school hours so it is highly unlikely that they will reply to or even read emails during this time. Once the day finishes the staff spend time clearing everything down and preparing for the next day, as part of this time they can also catch up with parents by phone or email. All staff are willing and able to find time for longer conversations, which are best organised by emailing or phoning the main school office.

## New Year Farewell!

Today, at short notice, we say goodbye to Miss Langley. Alice has been at school at the start of this year but not attached to a class, as she waits for her baby to arrive. We had planned for a big farewell from the school next week but at an appointment today Alice found out that the baby wasn't prepared to wait for that. We wish her the very, very best next week. Judging by Alice's amazing care and attention to the children at Ladygrove, the baby is very lucky to have her as a mum. We look forward to having a celebration for both of them in the near future.

## Dates for Autumn Term...


*Please keep checking these dates for any additions or amendments!*

Monday 8th September	<ul style="list-style-type: none"><li>• Nursery, Class 1 Start of Term</li></ul>
Thursday 11th September	<ul style="list-style-type: none"><li>• Year 6 Aureus Parent Meeting, 3.15pm at LPPS Please note that this is for Year 6 families and not Year 5 as mentioned previously. A letter has been sent via ParentPay with further information.</li></ul>
Wednesday 17th September	<ul style="list-style-type: none"><li>• Year 5 &amp; 6 Police Talk from PC Michael Dix, in school</li><li>• Year 6 PGL Meeting, 3.15pm in Year 6 classrooms</li></ul>
Monday 22nd September	<ul style="list-style-type: none"><li>• Reception &amp; Year 1 PERFORM Drama Workshop, in school</li></ul>
Thursday 25th September	<ul style="list-style-type: none"><li>• Year 6 First Aid Training, in school - more details to follow</li></ul>
Friday 26th September	<ul style="list-style-type: none"><li>• Year 6 First Aid Training, in school - more details to follow</li></ul>
Thursday 2nd October	<ul style="list-style-type: none"><li>• School CENSUS Day - more details to follow</li></ul>
Friday 3rd October	<ul style="list-style-type: none"><li>• National Poetry Day, activities in school</li></ul>
Monday 6th October	<ul style="list-style-type: none"><li>• Individual Photos</li></ul>
Tuesday 7th October	<ul style="list-style-type: none"><li>• Year 1 and Year 3 PC Ben Talk, in school</li></ul>
Monday 13th - Wednesday 15th October	<ul style="list-style-type: none"><li>• Year 6 PGL Residential</li></ul>
Tuesday 14th October	<ul style="list-style-type: none"><li>• Years 3, 4 &amp; 5 Author Visit and workshop, Sue Palmer</li></ul>
Tuesday 21st October	<ul style="list-style-type: none"><li>• Parent Meetings 4.30-8.00pm, in school - letters to follow</li></ul>
Wednesday 22nd October	<ul style="list-style-type: none"><li>• Parent Meetings 3.30-6.30pm, in school - letters to follow</li></ul>
Thursday 24rd October	<ul style="list-style-type: none"><li>• <b>Last day of Term 1</b></li></ul>
Monday 3rd November	<ul style="list-style-type: none"><li>• <b>Start of Autumn Term 2</b></li></ul>



Monday 10th November	<ul style="list-style-type: none"> <li>Flu Immunisations for all children in Reception - Year 6</li> </ul>
Friday 14th November	<ul style="list-style-type: none"> <li>World Diabetes Day Non Uniform Day - more details to follow</li> </ul>
Thursday 11th December	<ul style="list-style-type: none"> <li>Christmas Jumper Day</li> </ul>
Friday 19th December	<ul style="list-style-type: none"> <li><b>Last day of Term 2</b></li> </ul>

## Notices

<b>Attendance</b>	<p>If your child is not in school, you must notify us by leaving a message on our answer phone or by <b>emailing</b> <a href="mailto:office.2609@ladygrove-park.oxon.sch.uk">office.2609@ladygrove-park.oxon.sch.uk</a> before 9am on each day of their absence. <b>Email is preferable as we are finding it increasingly hard to understand due to unclear messages and poor telephone signal.</b></p> <p>Please state clearly and concisely your <b>child's full name, class and their reason for absence</b> - <u>being specific about the illness or medical needs</u>. You must inform the school in advance by email above, if you need to take your child for an educational setting visit, religious observance or similar. These absences will need to be pre agreed by us. No birthdays, cheaper holidays, altered holiday arrangements or similar will be agreed. In line with strict government legislation, they will be recorded as unauthorised on your child's attendance record.</p>
<b>School Jotter 3</b> 	<p>Over the summer holidays, you may have noticed that our website underwent an update! Please ensure to download and install the new School Jotter 3 App from <a href="#">Google Play</a> or the <a href="#">Apple App Store</a>.</p> <p>Once installed, select <i>Guest Login</i> and then search for Ladygrove Park Primary School. Ensure that Notifications are enabled.</p> <p>Once installed, you can remove the old School Jotter app.</p>
<b>Years 2-6 Changes in Spelling</b>	<p>This year, we're excited to announce some changes to the way we teach spelling in Years 2 to 6. We've adopted the RWI Spelling scheme, which explicitly teaches the spelling rules tailored to each year group. Over the past 18 months, we've been trialling this scheme in Years 3 and 4, and the results speak for themselves—children have shown marked improvement in applying their spelling knowledge in their writing.</p> <p>As part of our new approach, we will no longer conduct weekly spelling tests. We've found that assessing spelling in isolation doesn't effectively support children's application of spelling rules in their writing. Instead, each year group will share the relevant spelling rule for each unit via Google Classroom, allowing you to practice it at home alongside your child.</p> <p>Additionally, we're introducing a spelling working wall in every classroom. This will encourage children to contribute any words they come across that follow the rule being studied. If you discover any words at home that utilise these rules, please feel free to post them on Google Classroom or have your child bring them in to add to the class board. Thank you for your continued support as we enhance our spelling provision across the school.</p>
<b>Current Year 6 - Liddington Residential</b>	<p>The upcoming Year 6 Parent meeting mentioned above will cover everything about the Liddington residential in October. If you cannot attend, the presentation will be put on the website shortly after the meeting.</p> <p>Thank you to those that have returned the medical forms already this week. If you haven't returned yours, please do so as soon as possible.</p>
<b>SEND</b>	<p>For children in Years 1 - 6 - Just a reminder that if you haven't yet completed your</p>

	SEND one-page profile, please do so as soon as possible and return to the school office. Many thanks.
<b>School Admissions Reminder</b>	<p><b>Admissions to Secondary School:</b></p> <p>Year 6 parents can apply online for secondary schools from 12th September 2025 and the closing date is 31st October 2025.</p> <p>Remember, to ensure your child transfers to the school that you consider most appropriate, you must apply before the closing date.</p> <p>Please visit secondary schools websites for information about 'virtual' tours/parent meetings.</p> <p>Click on this link for easy access to the OCC website.  <a href="https://www.oxfordshire.gov.uk/residents/schools/apply-school-place/secondary-school">https://www.oxfordshire.gov.uk/residents/schools/apply-school-place/secondary-school</a></p> <p>For transport information click on this link  <a href="https://www.oxfordshire.gov.uk/residents/schools/travelling-school">https://www.oxfordshire.gov.uk/residents/schools/travelling-school</a></p>
<b>External Clubs and Activities</b>	<p>If you are looking for external clubs and activities taking place in the local area, or for any upcoming holiday camps, please visit this page on our website -  <a href="https://www.ladygrove-park.oxon.sch.uk/parents/external-clubs-activities">https://www.ladygrove-park.oxon.sch.uk/parents/external-clubs-activities</a></p>

### **Have your circumstances changed over the summer? Your child and school may be entitled to extra funding.**

How will this help my child? It will help your child to have extra equipment and resources. Applying for this funding is voluntary but if you do not apply we will not receive this extra funding which could help your child.

From April 2015, the threshold figure which forms part of the tax credit free school meal eligibility category is £16,190. Pupils whose parents/carers receive the following support payments are entitled to free school meals (assuming the parent does not receive Working Tax Credit). Under the current criteria, children who receive, or whose parents receive one or more of the following support payments are entitled to receive free school meals and eligible for two/three year old funding.

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on – paid for four weeks after you stop qualifying for Working Tax Credit

Checking if you are eligible for any of the above is simple. All you need to do is speak to the ladies in the school office privately and we can check to see if your child is eligible using your national insurance number and date of birth.



# Termly Information

2025-26

A copy of this document is available on our website. We will always keep you up to date through weekly newsletters and parent updates.

<b>Parent Helpers</b>	If you are a parent helper- thank you! You will need to talk to the office before coming to help. They have to run through some safeguarding matters and checks with you before you can start.
<b>Gates</b>	There are always staff members at or near the gates to help you at drop off or pick up times. During the daytime all access points to the main school premises are locked. Note that we <b>close</b> the main reception gates, path gate (by the kitchen) and the car park gates but <b>these gates are not locked</b> (so you can access the front office during the day). We ask that you close the gates behind you when you leave.
<b>Social Media</b>	Any inappropriate or disproportionate comments regarding the school or any of the pupils, parents or staff, on social media sites such as Facebook are not in the best interests of the whole school community. Parents should be aware that even flippant comments can be vastly misinterpreted when in print and are often shared beyond your online friendship groups, negatively affecting others. Any concerns you may have should always be sent through the appropriate channels by speaking to the classteacher, senior leaders, headteacher or office staff, so they can be dealt with fairly, appropriately and effectively for all concerned.
<b>Home Time</b>	Children in Foundation Stage and KS1 are always handed over to their parents by a member of staff at the end of the school day. Children in KS2 exit through their class doors and are instructed to find their parents. They are told that <b>if they cannot find their parent/childminder they are to come back into their classroom and tell their teacher</b> . Please can you reiterate this to your child. If you happen to be late picking up, please notify the school office and we will get a message to your child if it is before 3pm. If we know you are going to be late, the children can sit supervised in Reception.
<b>Dropping Off and Picking Up</b>	Parents are respectfully asked to park with care and consideration at the beginning and end of the school day. These are busy and sometimes frustrating times as it gets very congested- the roads were not designed for the number of cars we now use. Please also give consideration to our very young or disabled children when you bring your child into school. Some of our children have mobility issues and may lose their balance if jostled. I go out to monitor the road when possible but this is not part of the school's remit therefore we involve our PSCO if necessary. Please do not use the entrance to the car park as a drop off or pick up point, this causes further congestion and hazard for pedestrians. As a school we are luckier than most, having a main road that wraps around the school as well as the football club kindly letting us use their very large car park at these times. It is only a short walk from there to the side gate.
<b>DISABLED PARKING BAY</b>	We have parents and children in school for whom it is essential to use the disability space daily - <u>please do not park in this bay unless you are eligible</u> . Thank you.
<b>Safety Drills</b>	<b>Fire drills</b> take place termly at different times during the school day and the school's cluster point is the KS2 playground. <b>Invacuation</b> practice takes place once a year. Staff are aware of the expectations for lockdown and escort all children. These drills are highly beneficial although they usually lead to wild rumour amongst the children! Please assume that there will be drill practices at any time during the year. You will be notified if it is not a drill.
<b>Safeguarding</b>	We are committed to safeguarding and promoting the welfare of the children at the school. If you have any safeguarding concerns, Andrew Markham, Elaine Li-Koo, and Carly Clarkson are the designated safeguarding leads at school. Posters with pictures of these staff are all around school. Anne Addison is the designated safeguarding officer at our Extended Schools/After School Club.



<b>Cycle safety</b>	Please ensure your child wears a helmet at all times, evidence shows that these can save lives and historical local incidents have shown that injuries from falls while cycling around Ladygrove estate have been minimised by the use of helmets.
<b>Online safety</b>	The potential dangers of social networking sites are often highlighted by the news media. <a href="http://www.thinkuknow.co.uk">http://www.thinkuknow.co.uk</a> has sections for parents and children. We talk to children about online safety in assemblies and during computing lessons but you should follow this up at home. At home, the important aspect is ensuring children have the skills and understanding to deal with an issue if it arises, since it is becoming harder to monitor what they are doing on personal devices. Some aspects of online activity are helpful for remotely socialising but some media practices have been linked to mental health issues, especially for adults. Please take care of yourself as well as being a role model for all our children. Take note that most social media apps and messaging services are restricted to 13 years old and above.
<b>Holidays/Absences</b>	<b>We have to monitor absence meticulously.</b> If your child is not in school, whatever the reason, you must notify us by leaving a message on our answerphone before 9am each day. <b>We need very clear details from you if your child is absent.</b> This could even help identify illness patterns. Term time holidays are not allowed and will be recorded as unauthorised absence in line with government legislation. If you need to take your child out of school, you must request this in writing beforehand. Please note that we monitor all absence and when below 95% we may contact parents to discuss attendance expectations- depending on specific circumstances. Below 90% we may need to involve external services- depending on specific circumstances. Over a whole school year 90% attendance is 19 school days absence (1 month of missed schooling). We also may send letters home to families as reminders of current percentages, especially when below 90%.
<b>Food Allergies</b>	We have children in school who have various complex food allergies or needs and special lunchtime procedures to help keep them safe. If your child has a packed lunch please ensure they know they are not to 'share' food or eat food from another child's packed lunch. Please take this into account when bringing in class treats to share out (eg. birthdays).
<b>Photographs</b>	<p>You will have completed a photo consent form on your Pupil Enrolment Form when your child started at our school. This tells us when we are able to use photos of your child. We take photographs or videos of the children at our school mainly for educational purposes but sometimes for promotional reasons. For example- promotional images may be used on our school website, in publications that we produce or on displays in school. Educational images may be used to allow teachers to reflect on their teaching. Our school may be visited by the media who will take photographs or film footage- in this case, parents will be contacted individually for specific permission.</p> <p>Parents can sometimes take photographs at school events but strictly for their personal use, these cannot be made public unless you have gained permission from everyone in the image. On some occasions, it may be necessary to retract this opportunity, this depends on the circumstances of the particular event or if a parent has fully denied permission for a child participating in the event.</p>
<b>School Photographer</b>	Twice a year we commission a company called Starlight Images to take individual photographs and class photographs for parents to purchase. If you have denied permission for this on the photo consent form, we will sympathetically remove your child from the group at the time the photo is taken.
<b>Trips</b>	If a payable trip is planned any payments are required via ParentPay. A letter will be sent home detailing information about ParentPay for any new children. The letter will have an activation code on it for you to use. Please note that Years 4 and 6 have residential trips. We allow ample time to pay for these trips by instalments. Please note that in the past the school has made up for shortfalls where parents have not paid. Schools now have to be extremely efficient with the limited national funding and in future we will not be able to cover the shortfall (sometimes £4-5k a year). Trips may have to be cancelled in future years if shortfalls of expected payments continue. If you have any problems paying for your trip, please contact the school office to discuss options.
<b>Local Area Trips</b>	Schools do not need to ask for parental consent for local school trips during the school day. We won't, therefore, ask your permission for local trips (e.g. to the park or local library) but you will always be made aware in advance that they are taking place. Children are always accompanied by an appropriate number of school staff members and risk assessments undertaken.
<b>ParentPay</b>	Please check your ParentPay account to see if you have any outstanding monies due to be paid.
<b>Medicine</b>	Whilst we appreciate the difficulty parents may face, I'm sure you will understand that we have over 400 children in school and staff cannot be responsible for administering prescribed medicines to individual children at individual times, unless there are special circumstances. You will usually be asked to attend school to administer any short term medication (such as antibiotics). Thank you.

<b>Inhalers</b>	Children must have their <b>named</b> and <b>in-date inhaler at school at all times</b> (this is a parental responsibility). If, over the holidays your child has been given an inhaler for the first time please speak to the school office as you will need to complete relevant paperwork.
<b>Medical Conditions</b>	Whatever medical conditions your child has please ensure we have this information in writing. If your child requires antihistamine or an epipen please remember it is your responsibility to ensure medication is replaced when it expires.
<b>Dogs</b>	Dogs are not allowed on school premises. Please leave your dogs tied up outside by the school gates.
<b>Mobile phones- Year 5 and 6 only</b>	If it is necessary for your child to bring a mobile phone to school then please speak to your child's class teacher. Your child is expected to hand their mobile phone to their teacher upon entering the building so that they can be kept in a safe place. All mobile phones must be switched off upon entering the school gates and remain switched off all day. If your child does not hand their phone in, the school cannot take responsibility for any loss or damage and any use will constitute breaking the school rules, as an infringement of privacy/safety. Mobile phones are not necessary during the school day as two way communication can easily be made through the main school office.
<b>Breakfast and After School Clubs</b>	<ul style="list-style-type: none"> <li>• Breakfast Club runs from 8am till school start time; children are provided with breakfast and social time. We have a varied menu that will meet the needs of even the most selective of children! Breakfast Club costs £5.75 per session and is open to all children.</li> <li>• After School Club runs from school end to 6pm. It ensures a smooth transition from school to child-care. The children are offered a varied choice of snack on arrival and a light meal halfway through the session. It costs £13.50 per session and is open to all children in school.</li> <li>• Fees are invoiced a term in advance. Payment must be made via ParentPay or childcare vouchers only. It will be necessary to chase non-payment. Any queries please contact Heather in the office.</li> <li>• Parents are respectfully asked NOT to use the school car park or entrance to the car park to drop off their child to Breakfast Club, as they block the parking spaces required for staff who are arriving at the same time and this leads to children walking around in the car park.</li> <li>• If you need to book places in our Breakfast Club or After School Club please complete the booking form online here - <a href="https://www.ladygrove-park.oxon.sch.uk/contact/after-school-club">https://www.ladygrove-park.oxon.sch.uk/contact/after-school-club</a></li> <li>• Please can bicycles belonging to After School Club children be left in the cycle racks outside the main reception area. This helps you when picking up at the end of school. Thank you.</li> </ul>
<b>Extra Curricular Clubs</b>	Clubs usually take place straight after school and sometimes at lunchtime. They are run by staff covering aspects such as science, art, gardening and various sports. These will be communicated via the office at the start of each term.
<b>School Uniform and the shop</b>	<p>School uniform is important: it looks smart, contributes to a sense of belonging and community, gives a common purpose, gives children equality amongst their peers in terms of appearance to help to reduce any prejudice, fosters a feeling of pride and is designed with health and safety in mind. We expect that all children will wear the uniform when necessary and encourage them to maintain a good quality of clean and tidy dress presentation including sensible haircuts. <b>Please label all items of school uniform.</b></p> <ul style="list-style-type: none"> <li>-Navy jumper or cardigan</li> <li>-White polo shirt, shirt or blouse</li> <li>-Plain navy trousers, shorts or skirt/pinafore dress. Blue checked/striped dresses may also be worn.</li> <li>-White or black socks or tights</li> <li>-Wellington boots (Foundation Stage and Year 1 children only)</li> <li>-Black shoes (boots, shoes, trainers)</li> </ul> <p>Our school uniform (<b>with logo</b>) is available to purchase from Trutex in Didcot. They are based at Cockcroft (opposite Northbourne School). Book bags and PE bags are also available at Trutex. Alternatively, you can purchase school uniform from other establishments such as supermarkets.</p>
<b>PE Kits</b>	<p>We have a sharp and smart look for PE and children currently wear their kit to school on PE days to eliminate the extra time for changing. Pupils wear their house colour t-shirts as standard PE kit. Children will be expected to wear a house coloured t-shirt with or without a logo, blue shorts, trainers for outdoors, warm top and jogging bottoms when it is cold. Kits should also be labelled.</p> <p>Please contact the office if you have difficulty paying for uniform.</p>
<b>School Meals</b>	School meals are £3.20 per meal. The most up to date menu can be found on our website here - <a href="https://www.ladygrove-park.oxon.sch.uk/contact/school-menu">https://www.ladygrove-park.oxon.sch.uk/contact/school-menu</a>

	<p>Children in KS1 (Reception, Year 1 and Year 2) are entitled to Universal Free School Meals.</p> <p>Children in Nursery and KS2 (Year 3, 4, 5 and 6) will be billed for school meals.</p> <p>The meal will be billed via ParentPay on a daily basis. Please ensure this is paid by the end of each week.</p>
<b>Healthy Snacks</b>	<p>Children in KS2 (Yrs 3-6) can bring in a piece of fruit (or veg) to eat at breaktime. Children in KS1 and Foundation Stage are offered a piece of fruit/veg every day through the Government funded Fruit and Vegetable Scheme.</p>
<b>Fruit Trees</b>	<p>We have some fruit trees in school that bear fruit such as apples. Whilst they are edible, we ask you to reiterate at home that children are not to pick/eat anything off trees unless an adult has said it is safe to do so.</p>

Autumn Term 1  
2025

## WEEK ONE

01/09/25  
22/09/25  
13/10/25

Option One



Macaroni  
Cheese

## MONDAY

BBQ Chicken Pizza

Roasted Pork Sausage,  
Roast Potatoes & Gravy

## TUESDAY

Roasted Vegetarian  
Sausage, Potatoes, &  
Gravy

Roasted Vegetarian  
Sausage, Potatoes, &  
Gravy

Vegetables of the Day

Fruit  
Platter



## WEDNESDAY

Spaghetti  
Bolognaise

Vegan Bolognaise

Vegetables of the Day

Chocolate Brownie



## THURSDAY

Fishfingers with Chips

Cheese & Bean Pasty  
with Chips

Vegetables of the Day

Cookie

Option Two

Tomato and  
Lentil Pasta

Cheese & Tomato Pizza

Vegetables of the Day

Summer Lemon  
Cake

Vegetables

Vegetables of the Day

Apple  
Flapjack

Dessert



## WEEK TWO

08/09/25  
29/09/25  
20/10/25

Option One

Mexican Chilli and Rice

Pork Hot Dog with  
Wedges

Roast Chicken, Roast  
Potatoes, & Gravy

Meat Balls served with  
Spaghetti

Fishfingers with Chips

Option Two

Lentil and Sweet  
Potato Curry  
with Rice

Vegan Hot Dog with  
Wedges

Quorn Roast, Stuffing,  
Roast Potatoes & Gravy

Vegi Meatballs with  
Spaghetti

Cheese and Tomato  
Quiche with Chips

Vegetables

Vegetables of the Day

Vegetables of the Day

Vegetables of the Day

Vegetables of the Day

Vegetables of the Day

Dessert

Vanilla Sponge

Jelly

Freshly Chopped  
Fruit Salad

Peaches and  
Ice Cream

Vanilla  
Shortbread

## WEEK THREE

15/09/25  
06/10/25

Option One

Smokey Bean Burger  
with Potato Wedges

**NEW** Green Thai Chicken  
Curry  
with Rice

Roast Turkey, Roast  
Potatoes & Gravy

**NEW** Greek Macaroni  
Pastitsio

Fish fingers  
and Chips

Option Two

Cheese Slice with  
Potato Wedges

Five Bean Curry  
With Rice

Quorn Roast  
Potatoes & Gravy

Broccoli Vegetable Pasta

Vegetarian  
sausage with  
Chips

Vegetables

Vegetables of the Day

Vegetables of the Day

Vegetables of the Day

Vegetables of the Day

Vegetables of the  
Day

Dessert

Pear Cake

Cheese and Crackers

Fruit Medley

Jam and Coconut Sponge

Oaty  
Cookie

### MENU KEY



Added Plant Protein



Wholemeal



Vegan



Chef's Special

### ALLERGY INFORMATION:

If you would like to know about particular allergens in foods please ask a member of the catering team for information. If your child has a school lunch and has a food allergy or intolerance you will be asked to complete a form to ensure we have the necessary information to cater for your child. We use a large variety of ingredients in the preparation of our meals and due to the nature of our kitchens it is not possible to completely remove the risk of allergen cross contact.