

Dean Barwick Primary School

Development Committee

Terms of Reference - 2022

The purpose of the Committee is to ensure that the Staff and Governors have in place effective systems and procedures to approve, monitor and review the School Development Plan and policies and to market the school.

Period of Review

Terms of reference should be reviewed annually by each committee and recommended for approval to the Governing Body in the first meeting of each academic year.

Membership

Membership shall consist of no fewer than four Governors including the Headteacher. The committee should meet at least three times a year. The Committee must elect a chair at the first meeting of the academic year. A quorum is a minimum of three members of the committee.

Functions

1. To review regularly all school policies, **except those which are within the remit of Finance, Staff & Buildings committee.**
2. To adopt new policies as necessary.
3. To make recommendations to the Governing Body regarding policy change.
4. To monitor staff DBS checks and the Single Central Record.
Governors responsible: Paul /Pauline.
5. To monitor and review progress against the School Development Plan (SDP) throughout the school year and report review conclusions to Governing Body.
6. To **monitor** provision for positive mental health, good physical health and digital well-being across school for all pupils and staff.
7. To monitor all school subjects within the Curriculum Offer.
8. Responsible governors to agree with Head Teacher to visit school for lesson observation in their chosen field.
9. Plan for collecting staff, family and pupils' voices and opinions.
10. Review pupil progress and attainment, including for groups of pupils (Disadvantaged, Pupil Premium, SEND support, SEND EHCP, girls/boys, EAL) and their comparator groups.
11. Review National Curriculum tests and other exam results.
<https://www.gov.uk/government/publications/primary-school-accountability>
12. To review the School Prospectus.
13. a. To consider the role of the school within the wider community.
b. To promote the work of the school.
c. To look at recruitment.
d. To consider and recommend a strategic plan to the Governing Body.
14. To consider references from the Board for particular schemes, reporting back to the Board via Finance, Staff & Buildings committee where necessary.