



Bring Your Own Device to School Policy - Learners

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1. Introduction and Aims

This policy applies to all learners using personal electronic devices on school premises or during school activities. It aims to enhance educational experiences, support accessibility needs, and protect the integrity of the school's data and technology infrastructure.

2. Eligibility

- **Approved Devices:**
 - Smartphones (e.g., iPhones, Android devices)
 - Tablets (e.g., iPads, Android tablets)
 - Laptops
 - Communication devices
 - Assistive technology tools (e.g., text-to-speech software, speech recognition tools, accessibility features)
- **Parental Consent:** Parents/carers must provide written consent for learner device use, acknowledging this policy.

3. Guidelines for Use

- Devices should be used for learning activities, communication support, or accommodations outlined in Education Health Care Plans (EHCPs).
- Non-educational activities (e.g., gaming, entertainment) are not permitted during school hours.
- Teachers and staff will supervise device usage to ensure alignment with teaching and learning.
- Users must not disrupt the learning environment with inappropriate device usage.

4. Device Management

- Devices must be preloaded with required software or accessibility features before being brought to school.
- IT staff will configure devices for secure access to the school's network.
- Devices must connect to the school's secure Wi-Fi network; the use of personal data plans or hotspots is prohibited.
- Devices should arrive fully charged each day.
- Parents are encouraged to insure devices against damage or loss. The school accepts no liability for any damage occurred on the premises whether accident or incident.

5. Privacy and Security

- Users must keep data secure by using strong passwords and ensuring information is confidential.
- Sensitive data must be appropriately secured or deleted from devices when no longer needed.
- The school may monitor network usage to ensure compliance and investigate policy breaches but will not access personal data.
- Devices must not capture photos, videos, or audio recordings without explicit permission from staff.

6. Prohibited Activities

Devices may not be used to:

- Access inappropriate or unauthorised content.
- Engage in gaming, social media, or entertainment unrelated to learning.

- Store or transmit illicit materials or proprietary information.
- Harass others or disrupt the school environment.
- Take photos/videos/audio recordings of individuals without advance written permission.

If the school suspects that a device has been used for prohibited activities the school has the right to check the device in accordance with the Positive Behaviour Support Policy outlining the school's approach to searching and screening which must be recorded on CPOMS by staff.

7. Sanctions

Violations of this policy may result in:

- Confiscation of the device.
- Deletion of inappropriate content.
- Notification of parents/carers.
- Disciplinary actions, including suspension of BYOD privileges.

8. School Responsibilities

- Provide access to a secure network.
- Offer guidance and training on proper device usage.
- Implement appropriate content filtering to prevent access to harmful or inappropriate materials through the use of the schools Wi-Fi system.

9. Acknowledgment and Agreement

This agreement outlines the expectations and responsibilities for learners and parents/carers participating in the Bring Your Own Device to School (BYOD) program at Cann Bridge School. Please review the terms below carefully and sign to indicate your understanding and acceptance.

Learner, Parent/Carer and Staff Responsibilities

Learners

1. I will use my device only for educational purposes or as required by my Education Health and Care Plan (EHCP)
2. I will follow all school policies, including rules about appropriate content and device usage.
3. I will ensure my device is fully charged and ready for use each school day.
4. I will take care of my device and ensure its safety while at school.
5. I will not use my device to take photos, videos, or audio recordings without explicit permission from teachers or school staff.
6. I will report any technical issues or inappropriate use immediately to a teacher or school staff member.

Learners will all be closely supervised whilst using their own devices to help them to meet the responsibilities outlined.

Parents/Carer

1. I understand that I am responsible for providing and maintaining my child's device, including software updates and repairs.
2. I will ensure that the device is preloaded with any required accessibility features, apps, or programs needed for my child's education.

3. I acknowledge that the school is not responsible for damage, loss, or theft of the device.
4. Where cognitively able, I will ensure my child understands and follows the school's BYOD policy.
5. I grant permission for my child's device to be connected to the school's secure network.
6. I agree to monitor my child's use of the device outside school hours to ensure responsible and appropriate usage.
7. I agree to give the school any passwords or pins, including for the devices lock screen and/or guided access or equivalent.
8. I agree to enable guided access or equivalent on the device.

School Responsibilities

1. The school will provide access to a secure network for educational purposes.
2. The school will support learners and staff in using devices effectively in the learning environment.
3. The school will ensure that appropriate content filtering is in place to prevent access to harmful or inappropriate content.
4. The school will provide guidance and training on the proper use of devices for learners and staff.
5. Inspect devices for policy compliance when necessary.
6. Disconnect devices from the network in case of security risks or misuse.

Acknowledgment of Risk

I understand that while the school will make every effort to support the secure and appropriate use of devices, there are inherent risks associated with bringing personal devices to school, including potential damage, loss, or unauthorised access.

Device Compliance and Inspection Clause

To ensure compliance with the BYOD policy, the school reserves the right to inspect learners devices periodically. Inspections will be limited to checking for adherence to the approved apps and compliance with the school's acceptable use policy. No personal data, such as photos or messages, will be accessed or reviewed.

Agreement

I have reviewed the Bring Your Own Device (BYOD) policy and understand the responsibilities and expectations outlined above. By signing this agreement, I acknowledge and accept the terms of participation in the BYOD program at Cann Bridge School.

Learner Information



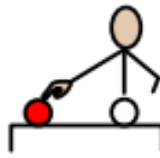









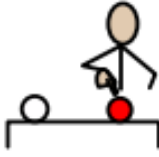


- **Learner Name:** _____
- **Class:** _____
- **Device Type:** _____

Parent/Carer Information

- **Parent/Carer Name:** _____
- **Parent/Carer Signature:** _____

Appendix Learner Contract

Where suitable, this can be used with learners to remind them of their responsibilities.

					
I	know	that	it is	my	job
					
to	look after	my	home device.		
		+			
My	family	and	I	take responsibility	
					
for	this.				
					
Signed:					
					
Date:					