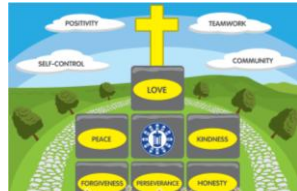


Higham St John's C of E Primary School



Headteacher: Mrs H. Shaw FCCT NPQH



*One school family rooted in God's Love
One more step...
'Let us keep in step with the Spirit.'
Galatians 5:25*

Higham Hall Road
Higham
Burnley
Lancashire
BB12 9EU

Tel: 01282 772376
email: bursar@higham.lancs.sch.uk
website: www.higham.lancs.sch.uk
Instagram: @highamstjohnsschool

Date: Wednesday 6th May 2026

Re: Governing Body's response: proposed changes to the school day from September 2026

Dear Parents / Carers

I am writing on behalf of the Governing Body of Higham St John's in response to the recent consultation regarding proposed changes to the school day. Thanks to parents who took the time to respond to the proposals. All comments and queries were considered as part of the decision-making process.

13 of our families responding representing 17% of our pupils on roll. The majority of responses related to the proposal to reduce the after school club from 5:30pm to 5:00pm Monday to Wednesday. It is clear that for parents who currently access this service, it is an invaluable resource and we are committed to continuing to provide it for those working families who need it.

The Governing Body's decision therefore is that whilst the other proposed changes will go ahead as planned, the after school club will continue to operate until 5:30pm.

The new school day from September 2026 will therefore be as follows:

- 8:40am: Gates open
- 8:45am: Morning Registration
- 12noon: Lunch
- 12:50pm: Afternoon Registration
- 3:10pm: School day ends for Elm and Ash Classes (infants)
- 3:15pm: School day ends for Birch, Sycamore and Oak Classes (juniors)

Extended Services from September:

- 7:30am – 8:40am Breakfast Club (Monday to Friday)
- 3:10pm – 5:30pm After School Club (Monday to Wednesday)

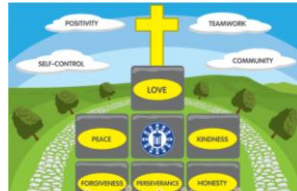
Price increases from September 2026:

Whilst for some families, our breakfast and after school clubs are a necessity, we have experienced a further drop in income for Extended Services as demand for this childcare has reduced.

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The school does not receive external funding in order to operate our childcare service and therefore the income received must cover all costs (staffing, food, utilities, cleaning, insurance, resources, training, etc.). We have not needed to increase the charge to parents for several years as we have been able to make cost savings however based on current numbers using the service, **we now need to increase the charges for the clubs in order to continue to operate this service.**

The Governing Body has agreed that from September 2026, **Breakfast Club will operate from 7:30am and will be charged at a rate of £8 per session.**

Consultation of pricing structure for After School Club:

The Governing Body would like to consult with parents on the possibility of introducing a two-tier charging rate for our After School Club.

The first price would be chargeable until 4:15pm (including a snack) and the higher price for anyone requiring childcare after 4:15pm.

In order to agree a suitable charging policy for our After School club which will cover all costs, we need to know the demand for the each of the sessions.

We therefore request that parents who use our after school club service email the school office to inform us whether they need the session until 4:15pm or the session until 5:30pm.

The deadline for responding to this further consultation is Friday 22nd May 2026.

Best wishes
Mrs Helen Shaw
Headteacher