



## **Aycliffe Village Primary and Nursery School**

### **Charging and Remissions Policy**

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, practical and sporting activities, trips and residential experiences can make towards pupils' academic attainment and achievement and personal and social education.

The education provided during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

#### **Voluntary Contributions**

When organising school trips or visits as part of an educational activity, the school asks parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not contributed. We do not treat these children differently from any others, and we do allow the child to participate fully in the trip or activity.

Parents have a right to know how each trip is funded, and the school can provide this information on request.

#### **Charges**

Aycliffe Village Primary & Nursery School reserves the right to make a charge for the activities and items detailed below:

- Visits which extended beyond the normal school day e.g. residential visits.
- After school and breakfast clubs;
- Music tuition
- Visits to school by professionals e.g. authors, story tellers, musicians, dancers, artists, theatre companies etc;

### **Residential Visits**

If the school organises a residential visit in school time we suggest a charge to cover the costs of board, lodging and travel. If we do not receive sufficient funding through these voluntary contributions, the visit may have to be cancelled.

### **Music Tuition**

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for individual or small group tuition as this is an additional curriculum activity. These lessons are taught by County peripatetic music teachers and also a private music provider. A contract between the music provider and parent is issued and the cost is charged directly to parents.

### **Swimming**

The school organises swimming lessons for children in Key Stage 2. These take place in school time and are part of the National Curriculum. We do not charge for this activity. Parents are informed when these lessons are to take place.

### **Nursery Provision 3-4 Year Old.**

Funded 15- and 30-hour places are available at our Governor Led Nursery the term following the child's 3rd birthday. Paid places are also possible for those parents / carers whose child has turned 3 years old but are not yet eligible for the funded place. Parents are charged £5 per hour for each paid place. All parent's & carer's can extend their children's Nursery hours between the operational times of 8:45 – 3:15 for the fee of £6 per hour. Late fees apply if children are not collected at their allocated time, these are £5 for every 15 mins late.

### **Breakfast and After School Clubs (Wrap Around Child Care) for children in Reception – Year 6.**

School operates a breakfast club from 7:30 – 8:45 per day. The charge for this is £5. School operates an after-school club from 3:15pm – 5:45pm. After school childcare is available with collection available either by 4:45 or by 5:45 each school day at a cost of £8 (4:45pm collection), £12:50 (5:45pm collection) or £15 (6pm collection) each session. A late fee of £5 will be charged for the first 15 minutes over the 6pm pick up time. Additional charges will apply at 6pm at a cost of £5 per 15 mins.

### **After School Clubs**

The school aims to offer a wide variety of additional after school clubs. Qualified instructors who are not members of the school staff may run these sessions, and a small charge per child is made to those who wish to take part.

### **Coach Travel**

For many activities transport is required and we ask for voluntary contribution towards the cost of the transport and not to make any profit. We consider all options available to us to ensure costs are kept as low as possible, for example sharing buses with other schools when we are going to the same event.

### **Support for pupils who receive Pupil Premium funding**

To ensure that access to activities reflects intentions, Aycliffe Village Primary & Nursery School will implement the following Remissions Policy. The fundamental aim of this policy is to ensure that all pupils gain fully from everything that the school is able to offer them and is based on an understanding of the relationship between low income, entitlement and access. This policy considers the very real and persistent difficulties which people on low income have in meeting the costs of educational activities for their children.

The school will consider making contributions towards residential trips for pupils who we receive Pupil Premium funding for. This will be considered on an individual basis and according to the needs of the pupil, for example, it must be clearly articulated how this will lead to a positive impact on the pupil's attainment and achievement or their well-being and emotional development.

There may be cases of family hardship which make it difficult for pupils to take part in other particular activities for which a charge is made. When arranging a chargeable activity, the Governing Body will invite parents to apply in confidence for the remission of charges in part or in full. Authorisation of remission will be made by the Head Teacher in consultation with the Chair of Governors.

Revised Autumn 2025

Due for review: Autumn 2026