



Oakfield Primary Academy Newsletter

Planting Seeds, Promoting Growth

Friday 24th October 2025

www.oakfieldprimaryacademy.co.uk

Message from Headteacher

Dear Oakfield Families,

Thank-you for your continued support, warmth and positivity this half term. It has been an honor to welcome our new Oakfield families who have joined our school, I hope that you have had a seamless journey into your child's first experience of primary education.

There have been so many highlights achieved this half term including the most successful Parent Consultations, strong attendance finishing at 96.2% at the end of the half term, superb feedback from the Inspire Workshops and fantastic engagement from all children in our curriculum.

Have a restful half term, Love Mrs Samra.

Sbooktacular Day

This day becomes a success year upon year where children thoroughly enjoy coming into school wearing something spooky whilst engaging in some brilliant Literacy learning.

Each year group have immersed themselves in learning about a spooky text and learning included writing setting descriptions, completing role-play to improve our oracy, writing character descriptions and reading and writing poems.

Our lovely Parent, Miss Mosolygo even organised a pumpkin hunt for our children to complete. We thank-you so much for your dedication and support in organising this. It was great fun!

Stars of the Week

Congratulations to our stars of the week! We are so proud of you :)

Year 1 – Lukas and Caleb

Year 2 – All of Year 2 😊

Year 3 – Daisy

Year 4 – Bivhan & Angelo

Year 5 – Artem & Hristina

Year 6 – Nabeel & Maks

Dates for the Diary

10th November – Anti-Bullying Week

11th November – Y3 Inspire Workshop – 09:00 – 10:00

12th November – Y2 & Y3 Cinema Trip – 09:00 – 12:00

13th November – Y1 Inspire Workshop – 09:00 – 10:00

14th November – Children in Need (non-uniform)

18th November – Y4, Y5 & Y6 Cinema Trip – 09:00 – 12:00

19th November – Y1 Trip – St John's Museum

19th November – Y5 Inspire Workshop – 09:00 – 10:00

20th November – Y6 Trip – Beaumanor Hall

21st November – PTA Event: Flip & Dippy

26th November – iRock Assembly – 14:30

5th December – Y5 Space Centre Trip

9th December – Christmas Jumper Day & Christmas Dinner

10th December – Reception Nativity for Parents (09:15 or 14:00)

10th December – Y2 Library Visit

Inset Day

A reminder to all of our families that Monday 3rd November is a teacher training day therefore the school will be closed to all children. School will open as usual for all children on Tuesday 4th November.

During our inset day, teachers and teaching assistants will be focusing on training around 'the writing framework' looking at foundational skills in writing and maths. We will also be welcoming Jeff Thomas from the local authority to have safeguarding training around the prevent agenda.

Attendance

I am elated to share that school attendance has been the best that it has ever been in the history of Oakfield. Our school aim is for attendance to be 96% and I am pleased to announce that we are on track for this target as of today's newsletter.

Please support your child in ensuring that they are in school everyday. Good attendance equates to strong academic, emotional and social development so please make attendance a priority.

LEAVE OF ABSENCE DURING TERM TIME UPDATED INFORMATION FOR PARENTS

The Supreme Court has clarified the law on unauthorised leave, including holidays, during term time (Platt v Isle of Wright 2017). The Supreme Court has made clear that attending school 'regularly' means that the children must attend school on every day that they are required to do so. As such, the parents of any child who is absent from school without authorisation for any length of time are likely to be considered as committing an offence under s444 of the Education Act 1996.

The law states a leave of absence may only be granted by a school if an application is made in advance and if it considers there are exceptional circumstances relating to the application.

Schools must judge each application individually considering the specific facts and circumstances and relevant background context behind each request.

A leave of absence is granted entirely at the school's discretion. Generally, a need or desire for a holiday or other absence for the purpose of leisure and recreation would not constitute an exceptional circumstance.

Where a leave of absence is granted, the school will determine the number of days a pupil can be absent from school.

When making an application for Leave of Absence parents are advised to give sufficient information and time to allow the Head teacher the opportunity to consider all the exceptional circumstances and to notify parents of their decision. The school may also request further information on the application and supporting documentation where appropriate.

It is advised that if the resident parent has not received notification or a response regarding the leave of absence application, it is the parents' responsibility to ascertain if the leave is authorised prior to the start of the leave.

The school can only consider Leave of Absence requests which are made by the 'resident' parent ie the parent with whom the child normally resides.

Where applications for leave of absence are made in advance and refused, the child is expected to be in school on the dates set out in the application. If the child is absent during that period, it will be recorded as an unauthorised absence. Where a leave of absence is requested, but additional days taken either prior to or after the request may be considered as part of the leave of absence.

Leave of Absences which are not made in advance cannot be authorised in line with legislation. This will result in the absence being recorded as 'unauthorised'.

All matters of unauthorised absence relating to a Leave of Absence will be referred to the Warwickshire Attendance Service, part of Warwickshire County Council. Penalty Notices are issued in accordance with Warwickshire County Council's Code of Conduct for Penalty Notices and in the first instance, as an alternative to prosecution proceedings.

The law relating to Penalty Notices changed with effect from 19 August 2024. Therefore, Penalty Notices issued for Leave of Absence taken from September 2024 will be issued in accordance with the updated legislation.

- Penalty Notices are issued to each parent of each absent child, (for example 2 children and 2 parents, means each parent will receive 2 invoices – 4 in total).
- First Leave of Absence offence: The Penalty Notice amount of £160 to be paid within 28 days, this is reduced to £80 each child if paid within 21 days.
- Second Leave of Absence offence within a 3 year period (from the date of issue of the first penalty notice): The amount of £160 paid within 28 days. No reduced amount.

Payment plans will not be offered and/or payments received outside of the 28 day period will not be accepted. Where a penalty notice expires unpaid the matter will be referred to Warwickshire County Council's Legal Services to consider criminal prosecution.

- Third Leave of Absence offence within a 3 year period (from the date of issue of the first penalty notice): A penalty notices will be not be issued and the matter will be referred to Warwickshire County Council's Legal Services to consider instigating criminal prosecution proceedings under S444 of Education Act 1996.

Your child's progress academically as well as socially is our shared priority.