



# Oakfield Primary Academy Newsletter

Planting Seeds, Promoting Growth

Friday 7th November 2025

[www.oakfieldprimaryacademy.co.uk](http://www.oakfieldprimaryacademy.co.uk)



## Children in Need



We will be raising money for Children in Need on Friday 14<sup>th</sup> November 2025. Our Pupil Parliament held a meeting and decided that all children should be allowed to come into school wearing non-uniform in exchange for a £1 donation to raise money for the charity. Pupil Parliament have also decided to hold a bake-sale on this day. If any Parents would be willing to donate some cakes, please send them into the office before Friday 14<sup>th</sup> November. Cakes will be sold at 50p per item, please bring change if your child would like to purchase a cake.

## Remembrance Day

To commemorate Remembrance Day, all children will participate in a minute silence on the 11<sup>th</sup> November at 11:00am to thank and remember those in the past and present who have helped keep us safe.

Our Pupil Parliament will be selling poppies and other memorabilia such as rulers, wristbands and key rings on Monday 10<sup>th</sup> November. Items range from 50p to £1.50. If your child would like to purchase something, please bring in money on Monday. Alternatively, pop into the office where items can also be purchased.



# Stars of the Week

Congratulations to our stars of the week! We are so proud of you :)

Nursery – Nela

Reception – Pepper & Leah

Year 1 – Tanvish & Arhan

Year 2 – Amalia & Ariska

Year 3 – Farouk & Georgie

Year 4 – Devanandan & Ellie

Year 5 – Amelia & Darius

Year 6 – Meisons & Lohaign

## Dates for the Diary

10<sup>th</sup> November – Anti-Bullying Week

11<sup>th</sup> November – Y3 Inspire Workshop – 09:00 – 10:00

12<sup>th</sup> November – Y2 & Y3 Cinema Trip – 09:00 – 12:00

13<sup>th</sup> November – Y1 Inspire Workshop – 09:00 – 10:00

14<sup>th</sup> November – Children in Need (non-uniform)

18<sup>th</sup> November – Y4, Y5 & Y6 Cinema Trip – 09:00 – 12:00

19<sup>th</sup> November – Y1 Trip – St John's Museum

19<sup>th</sup> November – Y5 Inspire Workshop – 09:00 – 10:00

20<sup>th</sup> November – Y6 Trip – Beaumanor Hall

21<sup>st</sup> November – PTA Event: Flip & Dippy

26<sup>th</sup> November – iRock Assembly – 14:30

5<sup>th</sup> December – Y5 Space Centre Trip

9<sup>th</sup> December – Christmas Jumper Day & Christmas Dinner

10<sup>th</sup> December – Reception Nativity for Parents (09:15 or 14:00)

10<sup>th</sup> December – Y2 Library Visit

## Cinema Trips

Thank-you to Mr Bromage for organising the Cinema trip for Years 2, 3, 4, 5 & 6. The event has been organised by 'Into Film Festival' – a company which works with primary schools across the country to promote media and film making as a career. Its an exciting opportunity which I know our pupils will enjoy. Children will have lunch at school as per usual.

Years 2 & 3 will be attending on Wednesday 12<sup>th</sup> November, 09:00 – 12:00.

Years 4, 5 & 6 will be attending on Tuesday 18<sup>th</sup> November, 09:00 – 12:00.



## After-School Club

Thank-you to all of our families for the feedback for after-school club. Miss Brownlow and Mrs Kingston are doing a great job and the feedback from children and Parents has been fantastic. Timetable of what is on offer can be found on our school website.

Reminder – please collect your child on time and consider traffic when picking your child up from club as this could be a reason for late collection at the moment.

## LEAVE OF ABSENCE DURING TERM TIME UPDATED INFORMATION FOR PARENTS

The Supreme Court has clarified the law on unauthorised leave, including holidays, during term time (Platt v Isle of Wright 2017). The Supreme Court has made clear that attending school 'regularly' means that the children must attend school on every day that they are required to do so. As such, the parents of any child who is absent from school without authorisation for any length of time are likely to be considered as committing an offence under s444 of the Education Act 1996.

The law states a leave of absence may only be granted by a school if an application is made in advance and if it considers there are exceptional circumstances relating to the application.

Schools must judge each application individually considering the specific facts and circumstances and relevant background context behind each request.

A leave of absence is granted entirely at the school's discretion. Generally, a need or desire for a holiday or other absence for the purpose of leisure and recreation would not constitute an exceptional circumstance.

Where a leave of absence is granted, the school will determine the number of days a pupil can be absent from school.

When making an application for Leave of Absence parents are advised to give sufficient information and time to allow the Head teacher the opportunity to consider all the exceptional circumstances and to notify parents of their decision. The school may also request further information on the application and supporting documentation where appropriate.

It is advised that if the resident parent has not received notification or a response regarding the leave of absence application, it is the parents' responsibility to ascertain if the leave is authorised prior to the start of the leave.

The school can only consider Leave of Absence requests which are made by the 'resident' parent ie the parent with whom the child normally resides.

Where applications for leave of absence are made in advance and refused, the child is expected to be in school on the dates set out in the application. If the child is absent during that period, it will be recorded as an unauthorised absence. Where a leave of absence is requested, but additional days taken either prior to or after the request may be considered as part of the leave of absence.

Leave of Absences which are not made in advance cannot be authorised in line with legislation. This will result in the absence being recorded as 'unauthorised'.

All matters of unauthorised absence relating to a Leave of Absence will be referred to the Warwickshire Attendance Service, part of Warwickshire County Council. Penalty Notices are issued in accordance with Warwickshire County Council's Code of Conduct for Penalty Notices and in the first instance, as an alternative to prosecution proceedings.

The law relating to Penalty Notices changed with effect from 19 August 2024. Therefore, Penalty Notices issued for Leave of Absence taken from September 2024 will be issued in accordance with the updated legislation.

- Penalty Notices are issued to each parent of each absent child, (for example 2 children and 2 parents, means each parent will receive 2 invoices – 4 in total).
- First Leave of Absence offence: The Penalty Notice amount of £160 to be paid within 28 days, this is reduced to £80 each child if paid within 21 days.
- Second Leave of Absence offence within a 3 year period (from the date of issue of the first penalty notice): The amount of £160 paid within 28 days. No reduced amount.

Payment plans will not be offered and/or payments received outside of the 28 day period will not be accepted. Where a penalty notice expires unpaid the matter will be referred to Warwickshire County Council's Legal Services to consider criminal prosecution.

- Third Leave of Absence offence within a 3 year period (from the date of issue of the first penalty notice): A penalty notices will be not be issued and the matter will be referred to Warwickshire County Council's Legal Services to consider instigating criminal prosecution proceedings under S444 of Education Act 1996.

Your child's progress academically as well as socially is our shared priority.