

DRIFFIELD NORTHFIELD INFANT SCHOOL

CHARGING AND REMISSIONS POLICY

The education we provide wholly or mainly during school hours will be free but on some occasions a 'voluntary' contribution towards the cost of an activity may be requested by the school. Parents are free to decide whether or not to contribute. This policy sets out the principles upon which the school will operate charges and remissions

Aims

1. To make clear what will be provided without charge and what will be offered with a charge being made.
2. To clarify what is meant by any request for voluntary contributions.

Charging for School Activities

1. No charge will be made for admitting pupils to school.
2. Education during school hours should be mainly free of charge – but to enable activities to take place we will seek voluntary contributions for activities that are intended to enhance learning opportunities. We offer the facility for making staged payments.
3. Where parents are asked to make a voluntary contribution towards the cost of an activity which takes place during school hours, or to school equipment or school funds, the contribution will be genuinely voluntary. Pupils of parents who are unable or unwilling to contribute will not be discriminated against.
4. When there are insufficient voluntary contributions to make an activity possible, and when there is no way to make up the shortfall, it may be cancelled.
5. Children whose parents are in receipt of some specific support payments will, in addition to having a free school lunch entitlement, also be entitled to the remission of these charges. A similar entitlement will apply when the activity takes place outside school hours but where it is necessary either as part of the national curriculum or the syllabus for religious education.
6. When the school offers additional clubs at lunchtime or after school, the school may make a small charge for some of these activities.
7. Breakfast Club is currently charged at £4 from 7.45am and £3 8 am – 8.45 am including breakfast which should be booked in advance. Drop off at 8.30 am will be charged at £1. . All charges should be paid in advance using the ParentPay portal, with the exception of the drop-off which should be paid in cash on arrival. The school reserves the right to refuse admission to the breakfast club if fees are not paid after two weeks. Signing in a child on entry to the breakfast club is making agreement to pay relevant charges.
8. After school club is currently charged at £4 (3.15pm-4.30pm), £6 (3.15pm-5pm) or £8 (3.15pm-5.30pm). All charges should be paid in advance using the ParentPay portal. The school reserves the right to refuse admission to the after school club if any outstanding fees are not paid after two weeks. See After School Club agreement for further information regarding booking and late collection charges.
9. External users will be charged to use school facilities unless the user is deemed to come into the category of free user. (Lettings Policy).

Outcomes

The funding of activities will be a clear and open process understood by all. We intend that our charging and remissions policy will be in line with that of the LA and that it will meet the requirements of the law.

Revised and adopted by the Governing Body

Revised September 2018

Reviewed October 2022

Reviewed October 2023

Reviewed October 2024