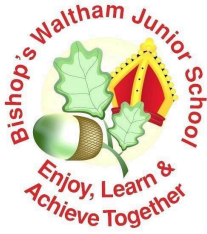


Meeting Minutes

Meeting Title	AGM - 2025				
Venue	Staff Rooms	Date	30.9.25	Time	7pm
Attendees		Apologies			
Maddie Humphries		Emily Rothwell (available to vote via phone)			
Jenny Foulkes		Carl Chandler (available to vote via phone)			
Yannie Melsome		Shelly Arnold			
Cath Jordan (video link)		Distribution All Listed plus:-			
Anna Hutchingson		Darren Cambell			
Daren Campbell		John Senior			
Lisa Tibballs					

Item No	Topic
1	<u>Previous Meeting Minutes / Matters Arising</u> None
2	<u>Chair's Report</u>
	<p>Thank you to Darren and all of the staff for the assistance and support in the events we have run this year. A huge thank you to Jen, Zoe and Emily for all of their commitments and contributions to FOBS and their long service. It has been another very successful year where we should be proud of the enhancements that we have provided for the children of Bishops Waltham Junior School.</p>



Meeting Minutes

Item No	Topic
3	<u>Treasurer's Report</u>



Meeting Minutes

Friends of Bishops Waltham Junior School

Treasurer's Report 1st September 2024 - 31st August 2025

Bank Opening Balance 01/09/24	10,263.63		
Event	Income £	Expenditure £	Overall Profit/Loss £
Fundraising Events			
Miscellaneous	£1,245.12	£643.82	£601.30
Community Film Nights	£489.60	£0.00	£489.60
Easy Fundraising	£452.29	£0.00	£452.29
School Lottery	£2,050.60	£0.00	£2,050.60
Church Fate	£128.22	£9.18	£119.04
Doughnut Sales	£338.95	£161.96	£176.99
Fireworks	£14,727.94	£9,016.77	£5,711.17
Wreath Making	£1,000.35	£267.16	£733.19
Elfridges	£3,151.56	£2,322.72	£828.84
Christmas Fayre	£2,646.91	£362.13	£2,284.78
Kids Movie Night	£617.67	£194.35	£423.32
Sweets v day	£154.98	£8.63	£146.35
Easter Trail	£776.81	£259.87	£516.94
Coin Warz	£714.00	£0.00	£714.00
Icecream Friday	£866.76	£261.90	£604.86
Summer Fayre	£3,912.88	£1,362.10	£2,550.78
TOTAL	£33,274.64	£14,870.59	£18,404.05
Recharges (Donations to School)			
20/9/2024 Paul Nolan Visit		£200.00	
25/11/2024 Chrome Books		£3,416.00	
3/3/2025 Book Prizes (book Tokens)		£45.00	
25/3/2025 Easter Prizes		£62.70	
22/4/2025 Paul Nolan Visit		£200.00	
8/5/2025 Chromebooks x 32 & Trolley		£10,500.00	
8/5/2025 Year 6 Performance backdrop		£84.40	
8/5/2025 16x Crumble Board Kits		£411.80	
8/5/2025 Year 6 Party		£780.00	
4/6/2025 Well-being Morning		£302.63	
TOTAL		£16,002.53	
Profits From Events	£18,404.05		
Yearly Profits after school Donator	£2,401.52		
FIGURE IN BANK AT CLOSE	£12,643.45		

Recommendations

School Lottery Promotion

The School Lottery generated £2,050.60 this year. While this is a strong return, it is down compared to the previous year. It is recommended that efforts to promote the lottery continue, as it remains a valuable and low-effort source of income.

Boosting Easy Fundraising Profile
The Easy Fundraising initiative brought in £452.29 this year, which demonstrates its potential as an ongoing income stream. Raising the profile of Easy Fundraising through social media reminders, and event promotions could increase future income.

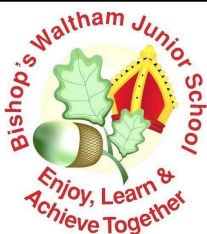
Future Earmarked Spending
Based on the current financial position, the Treasurer recommends earmarking funds as follows: £4,000 towards the costs of fireworks for the next event; £2,000 for the purchase of Elfridges gifts. This would leave approximately £6,400.

Prepared by Carl Chandler
Treasurer



Meeting Minutes

Item No	Topic
4	<p><u>Election of officers</u></p> <p>Chair: Carl Chandler - 8 votes</p> <p>Vice Chair: Jenny Foulkes- 8 votes</p> <p>Secretary: Maddie Humphries- 8 votes</p> <p>Vice Secretary: Cath Jordan and Anna Hutchingson- 8 votes</p> <p>Treasurer: Lisa Tibballs- 8 votes</p> <p>Vice Treasurer: Vacancy</p>
5	<p><u>Fireworks</u></p> <p>-Darren will contact Charters in regards to advertising, same text to be used as last year.</p> <p>-All relevant parties involved have been contacted as per previous years.</p> <p>-Incentive of a free family ticket if people help with the event and an adult ticket for help with set up approved. Send an email to Darren with details of incentives and timings for volunteers to send to parents.</p> <p>-Cath is chasing sponsorship and will let us know.</p> <p>-Hannah PJ's husband has offered the use of fridges for use at events, agreed we would use for the Summer events as not needed for fireworks.</p>
6	<p><u>Review of events for the term:</u></p> <p>8/11/25: Fireworks (Carl)</p> <p>27/11/25: Wreath Making (Maddie)</p> <p>- Lisa to get Maddie a list of what was spent and what was brought last year</p> <p>Maddie to ask Shelly about glue guns</p> <p>28/11/25: Christmas Fayre (Jenny)</p> <p>5/12/25: Elfridges (Lisa)</p> <p>For events, keep everything recorded so that future FOBS are aware of how events are run.</p>
7	<p><u>Volunteer drive</u></p> <p>Children video clip drive to recruit help for events.</p> <p>Video link for future meetings at school.</p> <p>Vice-treasurer needs to be recruited.</p>



Meeting Minutes

Item No	Topic
	Community QR code to be shared. Class Whatsapps: Maddie to pop a post in the volunteers group to make a list of ambassadors
8	<p><u>AOB</u></p> <ul style="list-style-type: none"> • <u>Lottery License</u> Lisa to process • <u>Banking</u> Jenny to be added to banking • <u>Emily</u> Jenny to arrange gift for Emily • <u>Email safeguarding</u> Darren aware and will talk to JS • <u>Future spending</u> Butser Hill trip spending for £200 approved. Darren to ask the school council what experiences they would like • <u>Replacing sugary offerings at school</u> To consider other options and offerings: fruit kebabs, popcorn etc • <u>Christmas Fayre request</u> Maddie to email back and welcome Trish to sell booklets at the Christmas Fayre. Her books being sold at £5.50 with a £2 donation given to the school. Taken through our banking. • <u>Elfirdges</u> Tickets sold at £4 with an aim to make at least 50p on each item. Lisa has already started to buy gifts. Stock-take from last year on gifts. Look into providing financial help to parents who are unable to take part, through Darren sending a google form to PP parents and then offering a donation option to other parents for those who are less fortunate.
<u>9</u>	<u>Dates of meetings for the year</u>
	Thursday 23rd October 6:30pm at The Crown Day and time seemed more accessible to all.