



Upwood Primary
Academy

Policy:	Upwood Primary Academy Accessibility Plan
Owner:	Cornelia Leach
Approving Board:	TDET Executive Group
Date of review:	November 2025
Date of next review:	November 2026

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Appendix 1: Accessibility audit

1. Aims

Schools are required under the Equality Act 2010 to have an accessibility plan. The purpose of the plan is to:

- Increase the extent to which disabled pupils can participate in the curriculum
- Improve the physical environment of the school to enable disabled pupils to take better advantage of education, benefits, facilities and services provided
- Improve the availability of accessible information to disabled pupils

Our Academy aims to treat all its pupils fairly and with respect. This involves providing access and opportunities for all pupils without discrimination of any kind.

We are fully committed to providing an environment that values and includes all pupils, staff, parents, Academy Committee members and visitors regardless of their educational, physical, sensory, social, spiritual, emotional, and cultural needs. We are further committed to challenging attitudes about disability and accessibility, and to develop a culture of awareness, tolerance and inclusion.

The plan will be made available online on the school website, and paper copies are available upon request.

The Accessibility Plan should be read in conjunction with the following policies and documents:

- Cambridgeshire County Council Local Offer
- Special Educational Needs and Disabilities (SEND) Policy
- SEND Information report

Our school's complaints procedure covers the accessibility plan. If you have any concerns relating to accessibility in school, this procedure sets out the process for raising these concerns.

2. Legislation and guidance

This document meets the requirements of [schedule 10 of the Equality Act 2010](#) and the Department for Education (DfE) [guidance for schools on the Equality Act 2010](#).

The Equality Act 2010 defines an individual as disabled if they have a physical or mental impairment that has a 'substantial' and 'long-term' adverse effect on their ability to undertake normal day to day activities.

Under the [Special Educational Needs and Disability \(SEND\) Code of Practice](#), 'long-term' is defined as 'a year or more' and 'substantial' is defined as 'more than minor or trivial'. The definition includes sensory impairments such as those affecting sight or hearing, and long-term health conditions such as asthma, diabetes, epilepsy and cancer.

Schools are required to make 'reasonable adjustments' for pupils with disabilities under the Equality Act 2010, to alleviate any substantial disadvantage that a disabled pupil faces in comparison with non-disabled pupils. This can include, for example, the provision of an auxiliary aid or adjustments to premises.

3. Good Practice: Ensuring access to the school curriculum and extra-curricular activities

- Teaching staff adapt and modify lesson activities to ensure all pupils can access the curriculum.
- Teachers complete training in key areas to support them with lesson planning in order to meet student needs.
- If necessary, a personalized, longer-term intervention programme targets pupils' individual needs following cycles of Assess, Plan, Do, Review.
- The Academy has regular support from Local Authority Services such as the Hub Network, Specialist Teaching Services and Educational Psychology Service.
- The Academy refers to Local Authority Health services and external services when required such as Speech and Language, Occupational Therapy, Physiotherapy and School Nurse Service.
- Pupils have the opportunity to use specialist equipment and specific software to ensure access to curriculum.
- Pupils have access to iPads and computing facilities.
- When necessary, pupils have access to additional adult support to ensure learning progress.
- All pupils have opportunity to participate in educational visits, extra-curricular activities, clubs and sporting activities.
- Information regarding pupils' needs are circulated to all teaching staff to inform teacher planning.
- Targets are set effectively and are appropriate for pupils with additional needs.
- The curriculum is reviewed to ensure it meets the needs of all pupils.
- Where required, pupils will have a personalised Risk Assessment to ensure accessibility to all areas of the curriculum and extra-curricular activities.

4. Good Practice: Improve and maintain access to the physical environment of the school

- Upwood Primary Academy is easily accessible for all pupils.
- The Academy can refer to a Local Authority specialist support for further advice if required.
- The environment is adapted to the needs of pupils as required. This includes:

- Disabled parking bays are available.
- There is disabled toilet access in the building.
- Corridors are wide enough to allow easy access for those with mobility issues.
- Ramps to support access inside and outside of the building.

5. Good Practice: Improve the delivery and accessibility of written information to pupils, parents and visitors

- Key messages around school are published on the school website and on social media.
- Letters are sent home in specific font size.
- All policies can be made available in large print or other accessible format, if required.
- Personalised tours around school with SLT are available when requested
- Internal signage.

6.Improving Access to the Physical Environment

Targets	Actions	Timescale	Responsibility	Outcomes	Position as of September 2025
Everyone to be made aware of the needs of disabled people when accessing all physical environments within and around the Academy.	Ensure that policies and processes reflect the needs of disabled pupils and staff.	Ongoing	<u>Lead:</u> Cornelia Leach <u>Support/Advis</u> Kasim Ladak Wayne Eddings	Academy will be able to respond to emerging needs of disabled pupils and staff.	Following policies and processes actively in place: TDET Health and Safety Policy Emergency Fire Evacuation Procedure Emergency Drills carried out during the academic year
Ensure that all disabled pupils with the following impairments can be safely evacuated. <ul style="list-style-type: none">• Mobility• Visual• Hearing• Cognitive• Other impairment that may affect the disabled persons ability to reach an ultimate place of safety unaided or within a satisfactory period of time.	Ensure Personal Emergency Evacuation Plans (PEEPs) are in place for all types of disabled people. <ul style="list-style-type: none">• Ensure disabled people have been captured in the Emergency Evacuation Procedures.• Ensure all staff and disabled people are aware of the Emergency Evacuation Procedures	Autumn Term review (by 19 th December 2025)	<u>Lead:</u> Cornelia Leach <u>Support/Advise</u> Kasim Ladak Wayne Eddings	All disabled pupils and staff working with them are safe and confident in what they need to do in the event of an emergency fire evacuation or any other cause of evacuation.	Following policies and processes actively in place. TDET Health and Safety Policy Emergency Fire Evacuation Procedure Emergency Drills carried out during the academic year

Enhance internal/external distraction markings for visually impaired pupils/staff/visitors	Review and assess current distraction (safety) markers on all clear glass panels/doors to avoid people walking into them.	Reviewed annually	<u>Lead:</u> Cornelia Leach <u>Support/Advise</u> Kasim Ladak Wayne Eddings	Significantly reduces the risk of visually impaired people walking into clear glass panels/doors. Visually impaired people will feel safe within the Academy grounds.	Review and assessment ongoing.
Enhance access to and around premises for disabled people, especially those with a mobility impairment and wheelchair users	Review and assess all parking bays, ramps/slopes, stairways, passageways, doorways, lifts, classrooms, toilets and changing rooms to accommodate disabled people, especially those that have a mobility impairment including wheelchair users.	Spring Term review	<u>Lead:</u> Cornelia Leach <u>Support/Advise</u> Kasim Ladak Wayne Eddings	People with visual impairment will be able to easily identify key areas and routes within and around the Academy.	Review and assessment ongoing.
Enhance internal/external signage for visually impaired people	Review and assess, so far as is reasonably practicable the need and feasibility for suitable internal/external signage for visually impaired people.	Autumn Term review	<u>Lead:</u> Cornelia Leach <u>Support/Advise</u> Kasim Ladak Wayne Eddings	People with visual impairment will be able to easily identify key areas and routes within and around the Academy.	Review and assessment ongoing.

7. Improving Access to the Curriculum

Targets	Actions	Timescale	Responsibility	Outcomes	Position as at September 2025
Ensure specified curriculum areas include reference to disability issues	PSHE curriculum to include equality issues.	Spring Term review	<u>Lead:</u> Laura Anderson <u>Support/advice:</u> Cornelia Leach	PSHE curriculum shared and teachers planned delivery to classes.	Requires review this academic year.
Ensure all new teaching staff are aware of training sessions where SEND specific issues are part of the programme	CL to lead SEND CD.	Ongoing.	<u>Lead:</u> Cornelia Leach	All staff aware of SEND specific issues.	CD sessions arranged
Reasonable adjustments are discussed with relevant staff in order for access arrangements to be identified and actions for external examinations.	AHT for Upper Key Stage 2 to link with SEND Lead to identify additional need and submit application.	October 2025 onwards	<u>Lead:</u> Cornelia Leach Suzanne Thorbinson	Year 6 staff to identify pupils that require additional access arrangements, with support of SEND Team.	All access requirements arranged for previous academic year.

8. Improving Access to Information

Targets	Actions	Timescale	Responsibility	Outcomes	Position as of September 2025
Academy website to be accessible and comply with current statutory requirements	Ensure it explicitly welcomes disabled pupils and parents and those with SEND	Ongoing	<u>Lead:</u> Cornelia Leach <u>Support:</u> Charlotte Ims	Parents feel confident in the information they have about the Academy	Reviewed

9. Monitoring arrangements

This document will be reviewed every 3 years but may be reviewed and updated more frequently if necessary. It will be approved by the Local Advisory Committee/Executive Committee and Principal

Date for review – November 2026