

# **Balfour Infant School**



## **Uniform and Jewellery Policy**

**Date**                      **December 2025**

**Review Date**            **December 2027**

## **Statement of intent**

Balfour Infant School believes that a consistent school uniform policy is vital for:

- Promoting the ethos of the school
- Providing a sense of belonging and identity
- Supporting good behaviour
- Setting an appropriate tone for education
- Feeling a sense of pride in how they look and present.
- Encouraging responsibility for their belongings

**This policy lays out the measures the school has taken to ensure a consistent, fair and inclusive uniform policy, and to implement a uniform that reflects the needs of all pupils, is affordable, and provides the best value for money for both the school and pupils' families. We believe that pupils learn most effectively and achieve their best outcomes when they are comfortable, able to be themselves, and dressed in a way that sets an appropriate tone for education.**

## **Key roles and responsibilities**

The governing board is responsible for:

- Ensuring that the school's uniform is accessible, inclusive, and does not disadvantage any pupil because of their protected characteristics or socio-economic status.
- Listening to the opinions and wishes of parents, pupils, and the wider school community regarding changes to the school's uniform.
- Ensuring that the school's uniform is affordable.
- Demonstrating in this policy how best value for money has been achieved.

## **The Headteacher is responsible for:**

- The day-to-day implementation and management of this policy.
- Ensuring that staff understand this policy and what to do if a pupil is in breach of the policy
- Listening to the opinions and wishes of the school community regarding the school's uniform and making appropriate recommendations to the governing board.
- Issue letters and speak to the parents of children who persistently do not wear the correct uniform.

**Staff are responsible for:**

- Setting a good example in terms of dress
- Ensuring that pupils dress in accordance with this policy
- To speak sensitively to parents of pupils who not wear the correct uniform.
- Making senior leaders aware if a child is persistently not wearing the correct uniform.

**Parents are responsible for:**

- Providing their children with the correct school uniform as detailed in this policy, including PE kit.
- Ensuring their children adhere to the school's uniform policy.
- Ensuring their children come to school in uniform everyday unless there are special circumstances such as non-uniform days.
- Ensuring that all uniform is labelled correctly with their child's name and class.
- Ensuring that their child's uniform is clean, presentable and the correct size.
- Communicating any issues with the school.

**Pupils are responsible for:**

- Wearing the correct uniform at all times (other than specified non-uniform days)
- Looking after their uniform as age appropriate
- Understanding and respecting why a school uniform is important to the school e.g., school identity and community.
- Understand that when they wear the school uniform, they are representing the school. This includes travelling to and from school, and out of school events or trips.

**School uniform**

***School uniform does not need to include the school logo.***

<b>Boys</b>	<b>Girls</b>
<b>Upper body:</b> A white shirt or white polo shirt with a School sweatshirt, royal blue sweatshirt or jumper.	<b>Upper body:</b> A white blouse or white polo shirt with a School sweatshirt, royal blue sweatshirt, jumper or cardigan.

**Lower body:** Grey trousers with grey socks

**Lower body:** A grey skirt, pinafore dress or trousers (Blue checked dress for summer) with white socks or blue/grey tights.

### Uniform List

	Royal blue school jumper or cardigan
	White shirt or polo-shirt
	Grey shorts or trousers
	Grey skirt, pinafore or trousers
	Blue and white checked dress (Summer)
	White socks or grey tights
	Grey ankle socks with trousers or shorts
	Any coat suitable for the weather
	Plain black shoes
	Badged book bag (available from School)

### PE Uniform

On P.E. days, students are required to arrive at school dressed in their PE kits. This measure not only streamlines the transition into physical activities but also maximises teaching time, allowing for more comprehensive engagement in lesson content.

To accommodate varying weather conditions, particularly during colder months, children may wear tracksuit bottoms over their shorts. This adaptation ensures that students remain comfortable and warm.

This measure does not include days when children are attending clubs. Children must bring their kits for clubs in a labelled PE bag and change as required.

	Black or blue shorts
	White plain t-shirt (no logos)
	Black or blue tracksuit / jogging bottoms for outdoor PE
	Black plimsolls or black trainers
	Drawstring PE bag
	White or black ankle socks

### Footwear

We believe that it is both practical and safer for children to wear flat and sensible shoes. School shoes must be black. Trainers and open-toed/backed sandals are not permitted. Platform soles or high heels are not suited to the busy school day. Shoes must be changed

for P.E. In poor weather children may come to school in wellington boots but must change into the correct footwear once in school.

### **Labelling your child's uniform**

- It is vital that all children can locate their own property as it facilitates early reading skills, independence, and self-esteem.
- Please ensure that your child's clothing and property are clearly labelled.
- Labelling can be done with a permanent marker pen or by using pre-printed iron on name labels

### **Jewellery**

Children are not allowed to wear jewellery in school. Rings, necklaces, bracelets and earrings are a hazard in school:

- Wearing of jewellery can result in tearing or piercing of flesh;
- There is a potential for injury to the wearer due to inadvertent contact of jewellery with other people, clothing etc;
- There is a risk to other people, especially at playtimes and PE lessons where injury could occur due to contact with jewellery worn by another person.

### **Earrings**

The wearing of earrings is discouraged in school. If parents opt for their child to wear earrings, they must be small plain gold/silver studs only; hoops and large or dangly earrings are not permitted. **Only one pair of small studs is allowed to be worn in school. If children wear a stud/pair of stud earrings there must be a parent's/carer's understanding that the school will not be liable in the event of an accident/incident.** If your child wishes to have his/her ears pierced, then please ensure that this is done at the beginning of the 6 week summer break to allow plenty of time for wounds to heal. Earrings must be removed for PE lessons. Staff cannot be held responsible for the safety and security of non-uniform items which have been removed.

### **Religious Artefacts and Medical Jewellery**

Balfour Infant School is an inclusive school and is sensitive to religious beliefs and medical requirements. However, safety is paramount and any concessions concerning religious artefacts or medical jewellery are within the bounds of reasonable safety. Please discuss your child's particular needs with the Headteacher or the Lead for Inclusion. The element of risk for your child will be evaluated and every attempt to control the risk will be adopted. For example the Kara Sahib or a diabetes/other medical bracelet can be worn in school provided they are covered with a sweatband in order to eliminate any risk. Where possible softer fabric medical bracelets are to be worn.

## **Watches**

Children are allowed to wear a simple wristwatch to school if they are learning to tell the time. This can be digital or analogue. Smart watches are not allowed. Novelty wrist watches are not allowed. The school accepts no liability should these be lost or damaged.

**We reserve the right to ban items of clothing, hairstyles, accessories and footwear which are considered unacceptable, dangerous or in conflict with the general ethos of the school community.**

## **Equality**

If a parent has difficulties for any reason with ensuring their child has the correct uniform, they can speak confidentially to a senior member of staff to discuss the issues. Parents should be assured that we will do all we can to help. Children who arrive at school wearing non-school uniform clothing will be loaned an appropriate item from our lost property to wear for that day if possible and appropriate. The same system will apply for children who do not have a PE kit. Parents will be contacted to discuss the matter. The school welcomes children from all backgrounds and faith communities. If there are serious reasons, for example on religious grounds, why parents want their child to wear clothes that differ from the school uniform, the school will consider such requests sympathetically. If any parent would like to request an exception to the Uniform Policy they should, in the first instance, contact the Headteacher and then the Governors. For exceptions to the policy, parents would need to state their reasons for wishing to deviate from the school Uniform Policy and which items they feel they can comply with.

Our school has a duty to make sure that the uniform we require is affordable and in line with statutory guidance from the Department of Education on the cost of school uniform. Items of “branded” uniform can be bought from ‘Schooltime’ in Chatham, whilst other items which are unbranded are easily available, at very competitive prices, at local shops including supermarkets.

## **Monitoring arrangements**

This policy will be reviewed by the Governing Body at least every 2 years.

## **Links to other policies**

- Behaviour policy
- Equality information
- Anti-bullying policy
- Complaints policy

## Appendix 1

Incorrect PE uniform letter

Dear Parent/Carer,

It has been noted that \_\_\_\_\_ is not wearing the correct PE uniform today.

***Your child is not wearing the correct PE uniform because:***

Wearing the correct uniform helps us maximise learning time and ensures all pupils can take part safely and comfortably. Your cooperation supports our efforts to maintain consistency and high expectations across our school community

### PE Uniform Requirements

On PE days, please ensure your child arrives at school wearing the correct PE kit, which includes:

- Black or blue shorts
- Plain white t-shirt (no logos)
- Black or blue tracksuit/jogging bottoms for outdoor PE
- Black plimsolls or black trainers
- Drawstring PE bag
- White or black ankle socks
- School jumper

### Important Reminders:

- This requirement applies only to PE lesson days.
- On **club days**, your child should bring their PE kit in a labelled PE bag and will change as required.
- **Footwear:** School shoes must be black and flat. Black trainers are permitted on PE days.

To accommodate varying weather conditions, particularly during colder months, children may wear tracksuit bottoms over their shorts. This adaptation ensures that students remain comfortable and warm.

Mr J Pomeroy  
Headteacher