



# **Roundhay St John's CE Primary School**

## **No Smoking Policy**

Date: September 2023  
Review: September 2026  
Headteacher: L Briggs  
Chair of LAC: J Thompson

## Policy Summary

This policy is intended to state the school's approach to anti-smoking including specific policy on:

- Legislative demands about providing a smoke-free environment.
- The roles and responsibilities of staff, pupils, parents and visitors.
- This policy is derived from Leeds city council Smoke-free workplace policy and procedure October 2013.

## **Please note that this policy also applies to electronic cigarettes and any other type of smoking-related paraphernalia.**

A reference copy of both the Leeds City Council and School policies are stored in the head teacher's office in the policies file.

A copy will be made available to parents/carers, staff, governors and representatives of partner agencies through our school website and upon request.

## Legislation

The Health Act 2006 set out clear parameters for smoking in public places and the Smoke-Free (Premises and Enforcement) Regulations 2006, together with the Smoke-Free (Signs) Regulations 2007 specify how the Act is applied to school premises and signage in schools among other establishments. Since July 2007, smoking has been banned in all enclosed and 'substantially enclosed' public places and workplaces. Regulations require employers (including schools) to put up 'no smoking' signs in a prominent position at every entrance to smoke-free premises. Similarly, signs in vehicles such as school minibuses must be displayed.

*The Children and Families Act 2014 gave the Secretary of State for Health powers to make private vehicles smoke free when carrying children under the age of 18.*

Along with compliance to legislation, national education policy requires all schools to promote healthy living. Good health education is central to reducing the incidence of smoking.

## Introduction

Legislation demands that the buildings of Roundhay St John's primary school must provide a smoke-free environment and provide adequate signage to acknowledge this fact. Beyond the legal requirements, the governors also acknowledge that smoking is the single most preventable cause of premature death and ill health in our society. We also accept that passive smoking – breathing other people's tobacco smoke – is also potentially fatal. The governing body, leadership team and staff are united in wanting to provide a happy, supportive community school, which promotes excellence, enabling all members to experience achievement and success within a caring and supportive environment. Therefore a key feature of that environment is the major role we play in working towards non-smoking being seen as the norm in society.

As a school we want all adults within our community to act as role models for our young people and to promote a non-smoking ethos. **This anti-smoking policy also applies to the use of electronic cigarettes. The use of electronic cigarettes is prohibited wherever smoking is prohibited.** Children learn behaviour from adults and those whose parents smoke are 2 -3 times more likely to become smokers themselves. Electronic cigarettes emulate smoking and normalise this behaviour for children and young people. It is therefore not permitted to use electronic cigarettes in front of children in the school setting to ensure that they live smoke-free, healthy lives.

## **Objectives and targets**

We encourage the development of independent, creative thinkers and learners within our supportive and enabling ethos and a key factor to success is a healthy lifestyle. Therefore, we aim to:

- Encourage staff and students to live healthy lives.
- Ensure a healthy environment for all who visit our site.
- Enable staff and students to learn in a clean air environment void of the smell of tobacco smoke.
- Provide students with positive non-smoking role models as the norm.
- Provide support, if requested, on giving up smoking, involving, as appropriate, outside agencies.

*The anti-smoking policy applies to all staff, students and visitors to our school, including parents, suppliers, supply or temporary staff and repair people.*

## **Students**

Smoking and its related health concerns will be addressed in class as part of the school's PSHE programme. Students will be given access to information and advice in dealing with the dangers of both smoking and passive smoking. They will also discuss the pros and cons of e cigarettes with an emphasis placed on complete abstention of all smoking products being the healthiest option. Students will also be informed of their legal right to travel in a smoke free environment in private cars. The PSHE sessions will also provide opportunities for students to express their views and opinions in a safe environment. Students are not allowed to smoke at school or while engaged in any off-site activity connected to the school. Students should not smoke while travelling to or from school. Class teacher / Learning mentor will speak to students who smoke and will discuss with them the health risks of smoking. Should any students not adhere to the no smoking policy their parents will be invited in to school to agree a way forward.

## **Staff**

For the purposes of this policy staff are defined as; Staff employed as teachers and teaching assistants and those adults employed in a pastoral role such as learning mentor. It also includes administrative staff, catering staff and school club staff. Staff members are recognised 'role models' and as such are required not to smoke in sight of students or in the near vicinity of school grounds or buildings.

Smoking is not allowed on the school's premises and grounds and in any private vehicles used for transporting pupils, employees, parents or visitors.

Smoking is not allowed by employees, parents or pupils, or others on land owned or controlled by the school, e.g. car parks, playing fields.

The "near vicinity of school grounds" is defined as no smoking on pathways surrounding school.

The 'smoke-free' policy will be brought to the attention of partnership organisations, businesses providing services and other stake-holders who may interact with the school's employees or pupils and their co-operation in implementing both the spirit and the letter of the policy will be requested. This will include visits, school excursions, etc. and include both teaching and support staff. The policy will also apply to employees while exercising direct responsibility for students on off-site activities, for example, when on residential visits and when supervising school fixtures. All recruitment material for every post at the school draws the attention of all applicants to the school's policy regarding smoking. The head teacher is responsible for dealing with reported breaches of the policy by students, staff or visitors to the site and will, in the first instance, remind staff involved of the anti-smoking policy. However, repeated breaches of the policy will lead to the school's disciplinary procedures being invoked.

### **Parents and Visitors**

Parents and Visitors are advised of our school anti-smoking policy in the following ways:

- Clearly worded signs strategically placed on site.
- Verbal notification by staff members, when necessary.
- Letters sent home to parents.
- Persons or organisations making use of any part of the school site are made aware of this policy as part of our lettings agreement.

The head teacher or member of the Senior Leadership team will speak with any parent or visitor who has breached the policy and remind them of the policy. Visitors will be asked to leave the premises if they refuse to co-operate. We acknowledge that despite all our best efforts some staff and students may continue to smoke. We will continue to make provision for anyone requiring help or support or further information about giving up smoking and will co-operate with health-promoting external agencies to achieve our goals.

### **Monitoring and evaluation**

A record of any breaches of this policy will be kept and the policy will be evaluated periodically at the discretion of the head teacher and governors in light of the findings of the record.

**Author/Reviewer** Kelly Chapman, PSHE lead

**Date** March 2026