

## **Biggin C.E. Primary School**

### **Charges and Remissions Policy**

#### **School Journeys**

School journeys which are not part of the normal school curriculum, are properly financed by the children who take part except that a subvention from the school's funds may be allowed for any child who would otherwise be unable to participate.

Where a school journey is not strictly part of the normal school curriculum, but is closely linked with it, heads may arrange for some of the expenditure to come from school funds.

It is the school's intention that the total income from voluntary contributions will not exceed the overall cost of any visit.

#### **Educational visits**

These are deemed to be an important means of emphasising a particular area of the curriculum.

The governors consider that, as far as possible, all such trips will be funded by the school. However, they reserve the right to ask for a voluntary contribution towards the cost if this should be deemed necessary.

#### **School dinners**

Children in Reception and Key Stage 1 are entitled to a free school meal. The charge for school dinners will be met by the parent/guardians of pupils at the rate set by Derbyshire County Council. Any parent/guardian may apply for financial help with these charges; a form may be obtained from the school or completed on-line at <http://www2.myschoollunch.co.uk/derbyshire>.

#### **Craft/technology materials**

Occasionally, a charge may be made for materials if the item is to be taken home.

### **Photocopying**

Rates are: 5p per A4 side; 7p per A3 side. Colour photocopying is 25p per A4 side and 50p per A3 side. We can also offer laminating 75p per A4 sheet.

### **School Uniform**

School uniform is now purchased directly by parents and carers online at <https://www.schooltrends.co.uk>.

### **Wrap-around care**

We reserve the right to charge for breakfast and after-school clubs to cover the cost of materials and tuition.

The governors will ensure that no pupil is disadvantaged by their parents' inability to pay when charges are made.

Charges will be made if school property is purposefully damaged.

Staff may use the school telephone to make local calls, as the mobile signal in Biggin is unreliable.

The Headteacher and Chair of Governors together retain the right to decide any issue over the implementation of this charging policy in any particular circumstances.