



"Tomorrow's success starts today"

SEND Information Report

At Willowcroft Community School we recognise that all children have a right to a broad, balanced, relevant and differentiated curriculum. We aim to create a happy, educationally exciting and positive environment in which all pupils can develop to their full potential. We recognise that children are individuals, that each one has needs special to him or her.

We aim to:

- ensure that our curriculum is responsive to all children whatever their individual need
- promote positive attitudes and individual confidence, ensuring all children experience success identify, assess, record and regularly review pupils' special educational needs.
- encourage parents/guardians to be involved in planning and supporting at all stages of their child's development.
- make effective use of support services.

The Oxfordshire County Council Local Offer for Children with SEN and disabilities can be found at: <https://www.oxfordshire.gov.uk/cms/taxonomy/term/278>

Information and Guidance/Points of Contact

Who should I contact to discuss the concerns or needs of my child?

Willowcroft Community School is committed to working in partnership with parents and will listen to any concerns parents may wish to raise. Please contact the school to arrange a meeting.

- Class Teacher – is the first point of contact. They monitor the progress of each child and liaise with key staff about interventions needed.
- Key Stage Coordinator/Early Years Foundation Stage Coordinator- deals with concerns that cannot be dealt with by the class teacher.
- SENDCO – Philippa Purvis
- SENDCO – Sarah Bissell
- Assistant SENDCO – Sue Carey
- Speech and Language HLTA – Christine Hussey
- Special needs teacher – Lizzy Williams
- Child and Family Lead – Amanda Jones
- Child and Family Support – Tracy Hammond
- Child and Family Support – Jess Readings
- Head Teacher - Amanda Doy
- Deputy Head Teacher –Jodie Brown



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- Assistant Head Teacher – Serrina Hook
- SEND Governor – Steven Davies

Assessment, Planning and Review/Partnerships for Progress

How does the school know how well my child is doing? How will I be kept informed about how well my child is doing? How regularly will I be updated on my child's progress? Will I know if my child is not making progress and what will happen?

- Targets are set in reading, writing and maths for each pupil, which are monitored termly.
- Class teachers attend a pupil progress meeting to discuss the progress of each pupil. The rates of progress are monitored and those pupils not making the expected rate of progress are identified. Strategies will be put in place in order for the identified pupils to reach their expected outcomes.
- On-going teacher assessment strategies are used to determine progress and attainment.
- Regular review meetings are held with the class teacher and SENDCO's to track progress towards outcomes and evaluate interventions.
- Diagnostic marking is used in literacy and maths and provides feedback to pupils.
- Parents are invited to parents' evening regularly to discuss progress, attainment levels and expected outcomes, with the class teacher and SENDCO's if appropriate.
- Parents of children with SEND are invited to review meetings, where appropriate.
- Parents are kept informed about their child's progress at the twice yearly parent's evenings.
- Children with EHC Plans have an annual review, where progress is discussed and targets set. Written reports are provided and sent out in advance. Children are invited to contribute to this review.
- The targets of children with EHC Plans are reviewed termly and their parents are invited to discuss the reviewed targets.
- An annual report to parents/carers is written by the class teacher which details the achievements, strengths and areas of development in the different curriculum areas.
- The Child and Family Lead, and the Child and Family Worker are available to support families as needed. Parents may self-refer.
- Additional support may be provided after discussions with key staff, parents/carers, pupil and where relevant, external agency.
- The school identifies the needs of SEND pupils on a provision map. This identifies all support given within school and is reviewed regularly and changes made as needed, so that the needs of children are met, and resources are deployed as effectively as possible.



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- The school will seek external support/advice for children continuing to experience significant difficulty – this may involve an application for an Education Health and Care Plan assessment.
- School staff may informally discuss progress with parents/carers as needed.
- Governors are provided with attainment and progress information. They act as 'critical friends' and challenge staff to use their best endeavours to raise standards further.

Curriculum and Teaching Methods (including groupings / interventions)

What is the curriculum and how is it taught? How will the curriculum be adapted to meet the needs of my child? How flexible can teachers be in meeting the needs of my child? Is there any additional support available to help my child reach his/her expected outcomes? What does the additional/intervention support look like?

- The National Curriculum is an entitlement for all children.
- Class teachers are responsible for the learning of all children in their class and they ensure all children receive Quality First Teaching.
- Teachers are skilled at adapting and differentiating the curriculum to take account of individual pupil needs.
- Teachers are able to take into account different learning styles and use them to ensure they meet the needs of all the children in their class.
- First hand experiences through visits are explored when topics are planned.
- Grouping arrangements are organised carefully to maximise learning opportunities for all.
- Additional adults may be used to support groups but independence is encouraged.
- Children may be identified as benefitting from intervention programmes. Progress within these programmes is carefully monitored.
- A range of intervention programmes in the areas of literacy, numeracy, language, social, emotional, and motor skills are available to support individuals and groups and there are staff trained to deliver them. The use of intervention programmes complements the Quality First Teaching that all children receive.
- The interventions used to support maths are; Maths for Life and Numicon. These interventions are carefully monitored and in academic year 2023 to 2024 majority of pupils accessing these interventions made progress.
- The interventions used to support literacy are; Read Write Inc fast track and fresh start and Language for thinking. The pupils accessing these interventions in the academic year 2023 to 2024 made progress.
- Support is given to pupils for social and emotional wellbeing by the Emotional Literacy Support Assistants (ELSA) in KS1 and KS2, the Child and Family Lead and Support.



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- The effectiveness of the intervention programmes is monitored by assessing their impact. Intervention programmes are continually under review.
- Advice from educational agencies such as Special Education Needs Support Service, Communication and Interaction service, Educational Psychology, and health agencies such as Speech and Language Therapy, and CAMHS may be sought.

Access to Learning and the Curriculum

Are there any special features or strategies to help children learn? How do I know my child's particular need will be met?

- Children are involved in their own learning and are able to feed into the topic.
- Children are aware of their targets and next steps. They receive feedback on progress towards targets through discussions with teachers and diagnostic marking. Self-evaluation is also encouraged.
- Daily phonics lesson, using Read, Write Inc. are used across Early Years Foundation Stage, Key Stage 1 and Key Stage 2 in year 3, with some year 4 pupils having additional lessons
- Daily spelling lessons using Read Write Inc. spelling are used from year 2 to year 6.
- Lessons are differentiated to meet the needs of all learners.
- Learning walls in classrooms support the learning of literacy and maths.
- ICT is used to support learning, including computer programmes such as BBC dance mat and TT rock stars.
- Some classes/identified pupils may be allocated support staff and have access to guided group work.
- External agencies can provide advice and may offer individual or group tuition depending on a pupil's individual need.
- All classes have a visual timetable on display which details the daily planned activities. Some pupils have their own visual timetable and use a Now and Next board.
- The school's physical environment is accessible to all learners, including those with disabilities.
- Reasonable adjustments are made to help pupils to learn. For example, some pupils may use special equipment such as pencils grips, sound amplification systems and sloped writing desks.
- Children may be identified as benefitting from social skills groups.



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Tests and Assessments: Access Arrangements

What arrangements are available for pupils to access tests and assessments? How will I know if my child qualifies for additional support or time to access tests?

- Year 6 pupils are assessed to determine whether individuals may qualify for additional time.
- Some pupils for statutory tests (Year 2 and 6) access them in a smaller environment and support for reading tests or writing for pupils may be requested, as appropriate and to comply with test guidelines.
- School adheres to current access arrangements for Key Stage 1 and 2 statutory tests.
- Class teachers will inform parents/carers whether their child qualifies for additional support or time to access tests.
- Booster and target groups are run in school.

Social and Emotional Support

How does the school help my child to feel comfortable and safe and manage social situations?

How does the school help develop my child's social and emotional skills? What is the school's policy on bullying?

- All classes follow a structured PSHE (Personal, Social, Health and Economic education) and RHE (Relationships Health Education). Teachers identify children who would benefit from small/group interventions to develop their social and emotional skills (ELSA groups).
- Child and Family Lead, and the Child and Family Support helps families with difficulties.
- Child and Family Lead, and the Child and Family Support are available to work with children struggling with behaviour.
- Groups to develop social skills and/enhance self-esteem.
- Child Therapy for selected children who would benefit.
- Lunchtime and after-school clubs e.g. sports activities, computer, and games.
- Additional support for children who are struggling at playtime.
- Nurture group with trained adults such as with the Emotional Literacy Support Assistant (ELSA) are available for selected children who would benefit.
- Home/School liaison.
- Visual timetables/symbols.



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- Strong ethos of pastoral care (Child and Family Lead, and the Child and Family Worker).
- Anti-Bullying Policy and procedures – focus on vulnerable groups.
- E-safety and cyber bullying is addressed at an age appropriate level.
- Transition preparation

Accessibility to Premises and Facilities

What facilities are in the school to assist children with disabilities move around the building and take part in lessons? How do I know my child will be able to access all lessons?

- The building and playground are accessible to wheelchair users.
- Disabled toilet.
- Classrooms off a central resource area.
- Awareness of sensory issues.
- Certain class rooms have a hearing loop.
- Reasonable adjustments are made by staff to ensure children with disabilities can access all lessons.
- Trips will be planned taking into account the needs of children with disabilities.
- Transition preparation.

What if children need specialist equipment or facilities?

Where specialist equipment or facilities are recommended by an external agency for use by a child the school will use its delegated budget to provide this equipment. If the equipment required is beyond the reach of the school budget then an application will be made for additional funding from the local authority.

Working with others

Who does the school work with? How does the school work with other agencies? How will I be informed?

Willowcroft Community School works with a number of services including:

- Educational Psychology in the Didcot Area Partnership
- Speech and Language Therapy Service
- Communication and Interaction Support Service
- SENSS
- Special Educational Needs (SEN) Team



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- Special Education Needs and Disability Information, Advice and Support Service (SENDIASS) previously known as Parent Partnership
- School Nurse
- Child and Adolescent Mental Health Service
- Children's Services
- Voluntary services

The SENDCO liaises with class teachers, leadership team, Child and Family Lead, Child and Family Worker, and parents to prioritise referrals to these services.

Referrals to services may also come about following pupil review meetings.

Staff (usually the SENDCO or Child and Family Lead, Child and Family Support or class teacher) discusses the referral to a service with parents/carers.

Parents' views will be sought and they may be invited or can request to meet with the service.

Reports and recommendations are shared with parents and expected outcomes and strategies to meet those outcomes are planned.

Transition

How will the school help my child settle with confidence and manage change as they move between schools and year groups?

Early Years Transition

- SENDCO/or class teacher attend transition meetings for pupils with SEND making the transition from pre-school to Nursery or Reception. Class teacher visits child in setting.
- Parents are invited to a pre-admission meeting.

Moving on at Year 6

- Key staff and often some Year 7 students from the secondary school visit to speak to the Year 6 pupils transferring to their school.
- All pupils in Year 6 are invited to a familiarisation day at their secondary school. Children are prepared for the visit and given information in advance as necessary.
- Additional visits to the secondary school may be arranged for individuals or groups as needed.
- Transition arrangements are planned at Year 6 Education, Health and Care Plan reviews/conversion. Secondary schools are invited to attend.
- SENDCO attends Year 6 to Year 7 SEND transfer meeting.
- Use of social stories/transition books.
- A planned programme of transition, which may include mentoring to help prepare children.
- Class teacher/ SENDCO meets with key staff from new school.



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- One page profiles/communication passports for identified pupils are written for pupils to share with secondary schools when needed.
- Information transferred in advance of move.

Moving Schools

If your child is moving to another school we will:

- Contact the school SENDCO and ensure he/she knows about any special arrangements or support that need to be made for your child.
- Make sure that all records about your child are passed on as soon as possible.
- Make a transition book/social story for them if we feel it will help to prepare a one-page profile for the new school.

If your child joins us from another school we will:

- Contact the school SENDCO to find out any special arrangements or support that needs to be made for your child.
- Meet with parents to discuss any concerns and plan any support.

Moving Classes

- A hand over meeting will take place between the present and the new teacher.
- Transition visits to new classes are planned in the second half of the summer term. Identified pupils have a number of additional visits to the new class.
- Social stories and transition books for children who would benefit.
- Meet the teacher meetings take place early in the autumn term which give a chance for parents to find out about arrangements for such things as homework, the curriculum topics and reading expectations.

Feedback and complaints procedure

At Willowcroft Community School, we welcome feedback from parents. If a parent or guardian is concerned about the SEND provision for their child, initial contact should be made with the class teacher. If the parent or guardian is still concerned, a meeting with the SENDCO and or Head Teacher will be arranged to discuss the concern.

If you would like impartial advice, the Special Educational Needs and Disability Information Advice and Support Service (SENDIASS) can be contacted.

<https://sendiass-oxfordshire.org.uk/>

In the event of a formal complaint concerning SEND provision, parents/guardians are advised to contact the Head teacher and follow the school complaints procedure. Parents may also contact the Governing body.



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Policies

Linked:

- SEND policy
- Behaviour policy
- Anti-bullying policy
- Equality Policy - Scheme
- Accessibility Plan