



Sunny Bank Primary School

Accessibility Plan

December 2025

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Aims of the Accessibility Plan

This plan outlines how Sunny Bank Primary School aims to increase access to education for pupils with disabilities in the three areas required by the planning duties in the Equality Act 2010 (i.e. the curriculum, physical environment and information).

A person is regarded as having a disability under the Act where they have a physical or mental impairment that has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities.

This plan aims to:

- Increase the extent to which pupils with disabilities can participate in the curriculum.
- Improve the physical environment of the school to enable pupils with disabilities to take better advantage of education, benefits, facilities and services provided.
- Improve the availability of accessible information to pupils with disabilities.

The above aims will be delivered within a reasonable timeframe, and in ways which are determined after taking into account pupils' disabilities and the views of parents and pupils. In the preparation of an accessibility strategy, there must be regard to the need to allocate adequate resources in the implementation of this strategy.

The Trust Board also recognises its responsibilities towards employees with disabilities and will:

- Monitor recruitment procedures to ensure that individuals with disabilities are provided with equal opportunities.
- Provide appropriate support and provision for employees with disabilities to ensure that they can carry out their work effectively without barriers.
- Undertake reasonable adjustments to enable staff to access the workplace.

The plan will be resourced, implemented, reviewed and revised in consultation with:

- Trust Board
- Pupils' parents.
- The headteacher and other relevant members of staff.
- Governors.
- External partners.

This plan is reviewed every three years to take into account the changing needs of the school and its pupils. The plan is also reviewed where the school has undergone a refurbishment.

The Accessibility Audit

The governing body will undertake an annual Accessibility Audit. The audit will cover the following three areas:

- **Access to the curriculum** – the governing board will assess the extent to which pupils with disabilities can access the curriculum on an equal basis with their peers.
- **Access to the physical environment** – the governing board will assess the extent to which pupils with disabilities can access the physical environment on an equal basis with their peers.
- **Access to information** – the governing board will assess the extent to which pupils with disabilities can access information on an equal basis with their peers.

When conducting the audit, the governing board will consider all kinds of disabilities and impairments, including, but not limited to, the following:

- **Ambulatory disabilities** – this includes pupils who use a wheelchair or mobility aid
- **Dexterity disabilities** – this includes those whose everyday manual handling of objects and fixtures may be impaired
- **Visual disabilities** – this includes those with visual impairments and sensitivities
- **Auditory disabilities** – this includes those with hearing impairments and sensitivities
- **Comprehension** – this includes hidden disabilities, such as autism and dyslexia

The findings from the audit will be used to identify short-, medium- and long-term actions to address specific gaps and improve access.

All actions will be carried out in a reasonable timeframe, and after taking into account pupils' disabilities and the preferences of their parents. The actions that will be undertaken are detailed in the following sections of this document.

Planning duty 1: Curriculum

	Issue	What	Who	When	Outcome	Review
Short term	New staff members may not have the skills to support pupils with SEND	Training for new staff as necessary	Headteacher, SLT, external advisors, SENCO	Autumn 2025	Staff members have the skills to support pupils with SEND	Autumn 2028
Medium term	School trips do not take into account pupils with SEND	Needs of pupils with SEND are incorporated into the planning process	Teachers, SENCO	Autumn 2025	Planning of school trips takes into account pupils with SEND	Autumn 2028
Long term	Pupils with SEND cannot access lessons	Provide adjustments for pupils with SEND	Headteacher, ICT manager, SENCO	Autumn 2025	Pupils with SEND can access lessons	Autumn 2028

Planning duty 2: Physical environment

	Issue	What	Who	When	Outcome	Review
Short term	Management does not know if the school's physical environment is accessible	Audit of physical environment	Building surveyors/Office Manager	Autumn 2025	School is aware of accessibility barriers to its physical environment and will make a plan to address them	Autumn 2028
Medium term	Learning environment of pupils with visual impairments is not accessible	Incorporation of appropriate colour schemes for exercise books, learning walls and whiteboards	SLT/Teachers	Autumn 2025	Learning environment is accessible to pupils with visual impairments	Autumn 2028
	Internal doors are difficult for children with physical disabilities to open	Investigation into installation of fire safety compliant means of making doors more accessible	Office Manager	Autumn 2025	Internal doors are manageable for children with physical disabilities	Autumn 2028
Long term	Children with physical disabilities cannot access the first floor of the school building	Planning to ensure that all lessons and activities take place on the ground floor for pupils with physical disabilities	SLT/Teachers	Autumn 2025	All lessons and activities take place on the ground floor for pupils with physical disabilities	Autumn 2028

Planning duty 3: Information

	Issue	What	Who	When	Outcome	Review
Short term	Management staff do not know whether school information is accessible or not	Audit of information and delivery procedures	SENCO, ICT manager	Autumn 2025	School is aware of accessibility gaps to its information delivery procedures	Autumn 2028
Medium term	Written information is not accessible to pupils with visual impairments	Provide written information in alternative formats	SENCO, ICT manager	Autumn 2025	Written information is fully accessible to children with visual impairments	Autumn 2028
Long term	School website is not accessible to children with SEND	Audit of website	Office manager	Autumn 2025	Website is fully accessible	Autumn 2028