

SHELTON INFANT SCHOOL

“Charging and Remissions” Policy Statement

Charging for School Activities

This is Shelton Infant School’s statement as required by The Education Reform Act (1988).

Our Statement:

- a. There shall be no charge for admission to the roll of the school.
- b. Education during normal school hours will be free of charge.
- c. For certain types of educational activities during the school day (eg class visits, trips and outings), parents may be asked for a “voluntary contribution” in advance. However, no child will be placed at a disadvantage because of a parent’s unwillingness or inability to pay. The expenses of those engaged in supervision and tuition may be included in the costs, depending upon the activity/event.

If, as a direct consequence of a number of parents not paying, the voluntary contributions received do not meet a level necessary to cover the costs of the activity/event, it may be cancelled and all monies returned.

In circumstances of genuine financial hardship the Co-Headteachers will try to find ways of reducing the burden, in confidence, if approached.

Children in receipt of pupil premium funding may have their voluntary contributions for school trips subsidised or waived.

- d. It is the school’s policy to provide free materials and tuition during timetabled lessons.
- e. Loss of and damage to school property:- parents may be required to pay the cost of replacement, or repair, of school books, materials, and equipment which are lost, broken, damaged or defaced whilst on loan from the school.
- f. Extra-curricular/out of hours clubs and activities will not attract a charge where the club is led by a member of staff. Such clubs and activities may attract a charge where external tutors/coaches are brought into school to lead these clubs and activities. Children in receipt of the pupil premium monies may have their charges subsidised or waived.
- g. Children attending the school’s early morning ‘Sunrise Crew’ will be **charged £2.80 per session attended (increasing to £3.00 from 1st January 2026)**. Children in receipt of pupil premium funding will be asked for a contribution of half of the amount charged to non-pupil premium pupils per day.
- h. All children attending the school’s after school club (‘Sunset Crew’) will be charged £8.50 per session **(increasing to £9.00 from 1st January 2026)**.
- i. Private photocopying will be charged at a rate of 20p per copy (black & white) and 40p per copy (colour).
- j. Lettings:- The Governors do not charge the PTA for lettings for school functions. Lettings may be charged to other groups in accordance with the school’s Lettings Policy.

- k. Uniform:- Parents purchase uniform from Uniform Direct' located on Babington Lane, Derby,
- l. VAT:- VAT for charges will be established, appropriately indicated and banked separately.