

Believe and Achieve



ADMISSIONS ARRANGEMENT

J Bartle

HEAD TEACHER

N. Hill

CHAIR OF GOVERNORS

October 2025

DATE

October 2026

DATE TO BE REVIEWED

Admission Arrangements

Admissions Arrangements to Coxhoe Primary School

The Local Authority sets the Admissions Policy and criteria. This gives parents the opportunity to express a preference about which school they wish their child to attend. Please contact the Admissions team for Durham LA at the address below for any queries regarding admission into Reception class or any other year group as offers of places at Coxhoe Primary School can only be made by the Admissions Team:

Primary Admissions
Children and Adults Services,
County Hall,
County Durham.
DH1 5UJ
Tel: 0191 383 4574 / 4490
Email: primaryadmissions@durham.gov.uk

Or for an admissions brochure and links to completing an on-line admissions form please go to:

<https://www.durham.gov.uk/article/2189/Apply-for-a-primary-place>

Please note: 'It may not be possible to offer your child a place at your chosen school if that school receives more applications than it can take within its admission limit.'

The admission limit for Coxhoe Primary school is 52 pupils in the Reception class for 2025- 2026. If the school is over-subscribed then places will be allocated by the L.A. according to the following criteria in order of priority:

1: **Children in Public Care**

2: **Medical reasons** - very exceptional medical factors directly related to school placement. Written evidence from a doctor is needed.

3: **Family Links** - pupils who have a brother or sister already attending the preferred school or associated primary school and who is expected to be on roll at the school at the time of admission.

4: **Distance** - pupils who live nearest to the preferred school. This will be based on the parents' address and shortest walking route. The Authority will, however, consider the overall availability of school places in an area to ensure that no children have an unreasonable distance to walk. This may override proximity to the preferred school.

Parents considering sending their child to our school are most welcome to visit the school for open events or during normal school hours by making an appointment to see the Head Teacher. (0191 3770294 or e-mail coxhoe@durhamlearning.net)

Children who are about to start school are invited to spend transition sessions in the Reception class, during the term prior to which they start school. Information concerning such arrangements will be sent to parents following an offer of a place being made by the admissions team. Parents who seek a place for their child/ren at other times during the school year or to other year groups must still make contact with the Admissions team to ascertain any availability of places.

COXHOE PRIMARY SCHOOL

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We aim to offer our children engaging and enriching opportunities to allow them to develop the knowledge, skills and resilience they need to achieve in our everchanging and culturally diverse world.

Head Teacher: Mrs J Bartle BA(Hons)Education

Tel No: 0191 3770294 Fax: 0191 3773816

E-mail: coxhoe@durhamlearning.net

Web-Site: www.coxhoe.durham.sch.uk

