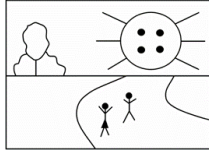


# Button Lane Primary School



## Special Educational Needs and Disabilities (SEND) Information Report

2025 – 2026

Button Lane Primary School creates an inclusive environment with a clear policy of caring for all children. Every child may, at some point, need additional help for many reasons. Staff are trained to recognise and respond to a range of needs - emotional, behavioural, learning, or medical - and can seek guidance whenever needed.

If you have concerns about your child, please contact their class teacher in the first instance.

Mrs Emma Ireland, Assistant Headteacher for Inclusion and named SENDCo, is also available to discuss any issues relating to SEND. She is supported by Miss Natalie Todd, Deputy SENDCo, who combines this role with her teaching commitments.

### 1. How does Button Lane Primary School know if children need extra help?

We identify pupils who may need extra help when concerns are raised by parents, carers, staff, or the child themselves; limited progress is being made; or there are changes in a pupil's progress, behaviour, or wellbeing.

*"Your care and understanding have meant so much to X this year, helping him grow and discover the world around him."*

### 2. What should I do if I think my child has special educational needs?

If you have concerns about your child, please share these with your child's class teacher in the first instance. You can also make contact with Mrs Ireland (SENDCo) or Miss Todd (Deputy SENDCo). Referrals to the school nursing team can be made by school where appropriate.

There is also a wealth of information for parents available on Manchester City Council's Local Offer page, which can be found here:

[Welcome to Manchester Local Offer | Help & Support Manchester](#)

*"Thank you for your support with the EHCP — after years of feeling alone in this, you have been a breath of fresh air."*

### **3. How will Button Lane Primary School support my child?**

Each pupil's education is planned by the class teacher and adapted through adaptive teaching and reasonable adjustments according to need. Button Lane operates a graduated response approach to SEND.

Interventions are regularly reviewed. Pupil progress and inclusion meetings are held termly. Referrals may be made to Speech and Language Therapy, Educational Psychology, and other services as needed.

### **4. How will learning be matched to my child's needs?**

Children identified with SEND may have an Individual Learning Plan (ILP) or a Pupil Passport. Targets are shared three times per year – at two Parents' Evenings and in your child's end of year report.

Specialist resources and reasonable adjustments are used where appropriate.

### **5. How will I know how my child is doing?**

Progress is discussed formally at Parents' Evenings and via your child's end of year reports. Class teachers are available for informal discussions by appointment. Meetings can also be arranged with the SENDCo, Deputy SENDCo or a member of the Pastoral Team as appropriate.

### **6. How will you help me to support my child's learning at home?**

We work closely with parents to foster strong partnerships. Support includes the 'Managing Behaviour at Home' leaflet (on our website) and help from the Pastoral Team. Interventions include sensory circuits, maths and reading support, and pastoral sessions.

We also offer parent information sessions and workshops throughout the year on topics such as sleep, understanding neurodiversity, early reading and supporting children with big emotions, to help families feel confident in supporting their child at home.

### **7. What specialist support and services are accessed by the school?**

We work with many agencies including Educational Psychology, Speech and Language Therapy, Thrive in Education, M-Thrive, Resolve, Remedi, LOIS, and many others.

### **8. What support will be given to my child with medical needs?**

Button Lane follows the school medical policy. Care Plans are written with parents. We take advice from the School Nurse and LOIS where appropriate. Over 14 staff are trained in First Aid.

## 9. What training have staff supporting children with SEND had?

All teachers at Button Lane are skilled in using adaptive teaching and reasonable adjustments to meet pupils' needs. Staff are regularly updated by the SENDCo and inclusion team, ensuring new policies and practices are shared effectively.

**Mrs Ireland** holds the *National Award for Special Educational Needs Coordination*. **Miss Todd**, Deputy SENDCo, is currently completing the *NPQ for Leading SEND (NPQSENDCo)*.

Within school, staff have completed a wide range of specialist training, **including, but not limited to:**

- Supporting Speech & Language (Levels 3 & 4)
- Communication Counts
- Success @ Arithmetic
- First Class @ Number
- Better Reading Partnership
- Letters and Sounds
- Th.Inc Room
- Pastoral Interventions
- The Bell Foundation
- Level 1 Understanding Autism
- Team Teach
- Youth Mental Health First Aid
- Behind the Behaviour (all staff trained)

Additional training is also accessed through the Healthy Schools programme and ongoing CPD opportunities.

We are committed to ongoing professional development in SEND, ensuring staff remain knowledgeable and confident. Training is delivered through continuous cycles of reflection, learning, and implementation so that our practice evolves in line with pupils' needs.

## 10. How will my child be included in activities outside the classroom, including school trips?

We believe every child should experience the joy and sense of belonging that come from shared experiences. Reasonable adjustments are made so that pupils with SEND or medical needs can take part in all aspects of school life.

- All children are encouraged to join extra-curricular clubs and activities.
- Specific events, such as Inclusion Sports competitions, are organised for SEND pupils to celebrate participation and achievement.
- Thorough risk assessments are completed before any visit; one-to-one or small-group support is provided where necessary.
- Break and lunchtimes are inclusive, with quieter areas available for children who prefer a calm environment.

*"My child struggled with the idea of doing SATS, but being in a smaller group with familiar teachers really helped — it took so much of the anxiety away."*

### **11. How will the school prepare and support my child when joining, transferring, or moving on?**

We work closely with local nurseries and secondary schools to ensure that every child experiences a smooth, positive transition. For our more vulnerable pupils, we arrange additional bespoke sessions to help them feel confident, familiar, and excited about their next steps.

*"At Button Lane I feel like my child has been fully supported right up until his last day in year 6. He has had lots of interventions preparing him for high school which has made the transition so much easier for him, the fact that the school recognised his need fills me with confidence that he is being cared for during his time at Button Lane and then moving on."*

### **12. How are resources allocated and matched to pupils' SEND?**

Provision mapping is used carefully to monitor and review the support and resources in place for each child, ensuring provision is both targeted and effective.

We are proud to offer a small specialist SEND classroom with a high adult-to-child ratio, providing a calm, nurturing environment where children can thrive. Pupils access this provision on bespoke timetables, either full or part time, depending on their needs. It is designed for selected children with EHCPs, identified by the Inclusion Team as those who would benefit most from this personalised, structured approach.

### **13. How are SEND pupils involved in their education and wider school life?**

SEND pupils have the same opportunities as all other children to take on leadership roles and make their voices heard. They are encouraged to join the School Council, Eco Council, and Year 6 Leadership Team, and we are proud that a number of our pupils with EHCPs have gone on to become prefects in Year 6.

Regular Pupil Voice surveys and discussions help us to understand how children feel about their learning and school life, ensuring that their ideas and perspectives shape what we do.

#### **14. How does the school handle complaints from parents of pupils with SEND?**

In the first instance, please address concerns with school and follow the complaints policy available on our website.

#### **15. Where can I find contact details of support services?**

Local Offer: [Welcome to Manchester Local Offer | Help & Support Manchester](#)

SENDIASS: [About SENDIASS Manchester](#)

Parent Champions: [Manchester Parent Carer Forum – For Parents and Carers of Children and Young People with Special Educational Needs and Disabilities \(SEND\) Aged 0-25 in Manchester](#)

#### **16. Who can I contact for further information?**

Contact the school office to arrange a meeting with Mrs Emma Ireland (Assistant Headteacher for Inclusion and SENDCo) or Miss Todd (Deputy SENDCo).

Report reviewed: 19<sup>th</sup> October 2025 | Next review due: October 2026