



Batford Nursery School

Sun Safety

Version	1.3
Based on Model Policy	N/A
Review body:	Headteacher / Head of Centre
Date issued:	July 2025
Review frequency:	Two years
Target audience:	Staff and Parents

Version	Date	Notes
V1.0	June 2017	Policy approved
V1.1	April 2019	Updated references to Batford Nursery School and Day Care
V1.1	April 2021	Reviewed without amendment
V1.2	May 2023	Reviewed and updated wording re: allergies and 30 hour provision.
V1.3	July 2025	Wording changes (providing clarity around the 2 extended hours).

Batford Nursery School and Day Care is committed to:

- Safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.
- Eliminating discrimination, advancing equality of opportunity and fostering good relations between different groups. These factors were considered in the formation and review of this policy and will be adhered to in its implementation and application across the whole school community.
- Promoting the fundamental British values of democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs: any school member or visitor expressing opinions contrary to fundamental British Values, including 'extremist' views, will be actively challenged.

BUILDING STRONG FOUNDATIONS FOR OUR CHILDREN

Batford Nursery School and Day Care, Holcroft Road, Harpenden AL5 5BQ

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Section 3 – The Statutory Framework for the EYFS – 3.3 – The Safeguarding and Welfare Requirements

‘Providers must take all necessary steps to keep children safe and well.’

1. Policy Statement

At Batford Nursery School and Day Care we want children to enjoy the sun safely. We are committed to providing information and education about the risk posed by over exposure to the sun. We will work together with parents to achieve this by keeping children protected and educated about the dangers and risks of the sun.

2. Implementation of Policy

Education and Information

- All staff will talk to their children in group times and story times in the summer term to make them aware of the importance of protection from over exposure to the sun’s rays.
- Parents will be informed of the Sun Safety Policy in the Batford Nursery and Day Care newsletters.
- Parents will be advised how they can help us protect their children from over exposure to the sun’s rays whilst they are at the school.
- Posters and displays will be displayed around the setting advising how to protect children from over exposure to the sun.
- During the summer months we are aware that children are at a higher risk of sun burn as the sun is at its strongest. We will ensure that sun screen is available for all children attending extended hours, including 30 hours provision.

‘Sun Safe’ Checklist;

- All parents of children who attend Batford Nursery School and Day Care will be required to complete the Parental Consent form in order for staff to apply sunscreen during the day.
- All children are required to have a high factor sun protection cream applied before coming to Centre (minimum factor 30) and if this is not possible, for example in the case of allergies, they should wear long sleeved clothing and have legs covered.
- For any child who has an allergy to a sun cream product, parents need to provide a suitable sun cream (at least factor 30), which must be labelled, and not contain almond oil.
- All children are required to bring and must wear a sun hat whilst playing outside. (Spare hats will be kept at the nursery).
- All children will wear suitable clothing i.e. shoulders and upper arms covered, for example by a tee shirt.
- Children must wear appropriate shoes, which are correctly fitting and allow safe running, jumping, climbing etc. Shoes with toe posts, flip flops and crocs are not suitable as they pose a health and safety risk.
- Children will have access to fresh water throughout each day.

Outdoor Safety

- Staff will amend plans and activities as necessary to ensure that children can play in shaded areas of the garden and do not have over exposure to the sun. These areas include:

Large Garden

- The playground canopy
- The sandpit
- Three large trees

- Selection of tents and shelters for the children to use in their play
- Sensory Garden
- Canopy
- Two large trees
- Selection of tents and shelters for the children to use in their play

Day Care Gardens

- Shade Sail
- Canopy
- Patio Umbrella
- Selection of tents and shelters for the children to use in their play

Outdoor Activities

- Activities will be planned to ensure that children do not get overheated (dens for reading or playing quietly etc.).
- Water trays will be placed in shady areas and not left unattended by staff.
- Children who are getting over-heated or who have spent a lot of time outside will be encouraged to play quietly indoors.

Applying sunscreen to children who attend extended hours, including 30-Hour Sessions

- All parents of children who attend Batford Day Care or whose children access extended hours including 30 hour provision, will be required to complete the Parental Consent form in order for staff to apply sunscreen during the day.
- Day Care will supply staff teams with a list of wrap around children requiring sunscreen and the 'type' of cream that they can have applied.
- Batford Nursery staff will supply staff teams with a list of children accessing 30 hour provision requiring sunscreen and the 'type' of cream that they can have applied.
- Supplies of quality, high factor, sunscreen will be purchased by Batford Nursery School.
- Staff will apply sunscreen to the extended hours / wrap around children after lunch and again, where applicable, at tea time (by Batford Day Care staff).

Staff

Staff should ensure that they set an appropriate example of dress and sun safety. This includes:

- Appropriate clothing; shoulders covered, appropriate necklines. Bare midriffs, strappy tops and low necklines are not appropriate as professional dress and may pose a health and safety risk.
- Appropriate footwear to carry out usual daily work. This means that sandals should be of a type that supports the foot appropriately. Toe posts, flip flops, crocs excessively high or stiletto heels, or thin strappy sandals are inappropriate.

Recommendations

- It is wise to apply a high factor sunscreen whilst at work and to understand that this should be re applied during the day.
- It is wise to wear a hat if exposed to the sun for any length of time.
- It is wise to drink plenty of water when the weather is hot.