



Batford Nursery School & Day Care

BATFORD NURSERY SCHOOL GOVERNOR ALLOWANCES

Version	1.0
Based on Model Policy	Not applicable
Review body:	Full Governing Body
Date issued:	May 2025
Review frequency:	Annual
Target audience:	Governors

Version		Date	Notes
V1.0		May 2018	New policy
		May 2019	Reviewed, no amendments
		July 2020	Reviewed, no amendments
		May 2021	Reviewed, no amendments
		May 2022	Reviewed, no amendments
		May 2023	Reviewed, no amendments
		May 2024	Reviewed, removed Resource Committee reference
		May 2025	Reviewed, no amendments

Batford Nursery School and Day Care is committed to:

- Safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.
- Eliminating discrimination, advancing equality of opportunity and fostering good relations between different groups. These factors were considered in the formation and review of this policy and will be adhered to in its implementation and application across the whole school community.
- Promoting the fundamental British values of democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs: any school member or visitor expressing opinions contrary to fundamental British Values, including 'extremist' views, will be actively challenged.

BUILDING STRONG FOUNDATIONS FOR OUR CHILDREN

Policy on Governor Allowances

This policy statement has been developed in accordance with the Education (Governors' Allowances) Regulations 2003. These regulations give Governing Bodies the discretion to pay allowances from the school's annual budget allocation to governors for certain allowances which they incur in carrying out their duties.

The Governing Body at Batford Nursery School acknowledges that:

- Governors may not be paid an attendance allowance;
- Governors may not be reimbursed for loss of earnings.

Governance plays a key role in the success of the Batford Nursery School. Individual governors should not be deterred from playing their full part because of incidental costs.

Batford Nursery School Governing Body believes that paying governors' allowances, in specific categories as set out below, is important in ensuring equality of opportunity to serve as governors for all members of the community and so is an appropriate use of school funds. The specific items allowable reflect this objective.

Governors will be able to claim allowances providing the allowances are incurred in carrying out their duties, as a Governor or representative of Batford Nursery School, provided the Chair of Governors and the Finance Link Governor agrees in advance that the costs are justifiable.

Governors will be able to claim for the following, on a case-by-case basis and with the prior approval of the Governing Body:

- Childcare or babysitting allowances (excluding payments to a current/former spouse or partner);
- Cost of care arrangements for an elderly or dependent relative (excluding payments to a current/former spouse or partner);
- The extra costs they incur in performing their duties either because they have special needs or because English is not their first language;
- The cost of travel relating only to travel to meetings/training courses at a rate equal to the specified rates currently in force for school personnel;
- Telephone charges, photocopying, stationery, postage, *etc.*;
- Any other justifiable expenses.

Governors wishing to make claims under these arrangements, once prior approval has been sought, should complete a claims form (obtainable from the Clerk), attaching receipts where possible, and return it to the School within two weeks of the date when the allowances were incurred, when they will be submitted to the Chair of Governors and the Finance Link Governor for approval by the committee.

Claims will be subject to independent audit and may be investigated by the Chair of Governors (or Finance Link Governor in respect of the Chair of Governors) if they appear excessive or inconsistent.

This policy will be reviewed annually.