



*Aspiration, Belief, Commitment and Discovery*

Responsible for this policy	Tim Smith
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## **Adverse Weather Conditions Policy**

### **Introduction**

The school will make every effort to remain open wherever possible. The decision to close the school will be made by the Headteacher. The school will only be closed if one or more of the following conditions apply:

- Insufficient staff are able to come in to keep the school running safely.
- Conditions on site are dangerous.
- Conditions are considered to be or are anticipated to later become too hazardous to travel.

### **In the Event of Heavy Snow Before the School Day Starts**

#### **Parents**

When school closure is a possibility parents should find out whether the school is open by:

- Checking Parentmail- a message will be sent out to all parents of any school closures. Please do not ring school directly.
- Checking the school website- there will be a banner alerting all parents of any urgent changes on the main page.
- Parents should check the official lines of communication (including Sharp Lane official Twitter, Facebook and Instagram pages )and not rely on other parents reporting unofficial communication on Facebook/ other social media pages.

If it is decided that the school will open, but the road conditions are difficult, parents should email the school email address on [contact@sharplane.co.uk](mailto:contact@sharplane.co.uk) stating your child's name and whether they are able to attend school. The school recognises that some children may arrive late due to bad weather.

#### **The School**

The Headteacher will decide whether the school is open taking into account the conditions at the school and the ability of the staff to get there.

If the Headteacher decides that the school will close he/ she will update Leeds City Council using The Hub. Staff will be informed of any closure by email and text.

### **In the Event of Heavy Snow During the School Day**

If there is heavy snowfall during the school day the Headteacher will decide whether it is necessary to close the school. Communication will be sent to parents in the following ways:

- Parentmail- a message will be sent out to all parents of any school closures. Please do not ring school directly.

- A text message will also be sent to all parents advising them of the school closure.
- The school website- there will be a banner alerting all parents of any urgent changes on the main page.
- Parents should check the official lines of communication and not rely on other parents reporting unofficial communication on Facebook/ other social media pages.

If school closes, parents should pick children up from their usual end of day pick up points.

### **In the Event of High Temperatures During the School Day**

Should temperatures be high, communication will be sent to parents reminding them of the need for water bottles, sun hats and sun cream in school.

In addition to this, staff will be reminded to encourage pupils to drink regularly. Doors and windows will be opened to ensure that as much air flow as possible can be generated in school. Additionally, where possible or deemed necessary, outdoor lessons will take place.

At break and lunch time, staff will be vigilant of pupils and ensure that they are taking on water and that access to shade is possible for pupils.

### **The School**

Staff who live furthest away from the school will be permitted to leave the school first and a skeleton staff will remain in school once the majority of children have been picked up. Children will be sat in the hall with staff and a message will be sent to the remaining children's parents informing them that they should be collected from the main reception.

### **Wet Playtimes/ Lunchtimes**

The Senior Leadership Team will inform staff if the weather is bad enough to stay inside. We will always endeavour to send the children outside wherever possible. Children should always be sent to school with appropriate clothing for all weathers with a warm waterproof coat, appropriate waterproof footwear and a hat, scarf and gloves.

### **Equality Implications**

There are none associated with this policy.