

Charging Policy



All Souls

CHURCH OF ENGLAND PRIMARY SCHOOL
Foley Street, London W1W 7JJ

Experiencing life in all its fullness we grow to be the best that we can be

(Based on Biblical Reference John 10:10)

Policy Reviewed: Autumn 2025

Date of next Review: Autumn 2028

Lead: Alix Ascough

Committee: Resources

1. Introduction

All Souls CE Primary School is a one-form-entry Church of England school rooted in Christian values. Our vision—

“Experiencing life in all its fullness, we grow to be the best that we can be”

—underpins all aspects of school life, including how we manage charges, contributions, and financial support for families.

We recognise every child as uniquely created in the image of God. In line with our vision, we aim to remove barriers so that every pupil can fully experience enriching opportunities, flourish academically and spiritually, and grow into the best version of themselves. This policy sets out how we request voluntary contributions or apply charges, following the Education Act 1996 and DfE guidance, while acting with fairness, compassion, and dignity.

2. Aims

Consistent with our Christian ethos and school vision, this policy aims to:

- Ensure all pupils can access activities that support them in “experiencing life in all its fullness.”
- Apply any charges with transparency, fairness, and integrity.

- Support families so that no child is excluded or disadvantaged due to financial hardship.
- Enable children to take part in enriching activities that help them “grow to be the best that they can be.”

3. Voluntary Contributions

The school may request voluntary contributions for activities that enrich learning.

Guided by Christian compassion and our vision:

- Contributions are voluntary.
- No child will be treated differently if their family does not contribute.
- Activities may not go ahead if overall contributions are insufficient.

4. Activities for which the school may charge

4.1 Optional extras (outside school hours)

Charges may apply for:

- After-school clubs by external providers
- Holiday clubs
- Enrichment opportunities outside the curriculum

Charges will remain fair and proportionate.

4.2 Music tuition

Charges may be made for small-group or individual tuition and instrument hire.

As a school that values creativity and celebrates children’s gifts, we seek to make musical opportunities accessible and may use Pupil Premium or other funding for eligible pupils.

4.3 Practical subject materials

Charges may apply for materials or ingredients if pupils take home the items they make.

4.4 Loss or damage

Charges may apply for the replacement of lost or wilfully damaged books or equipment.

5. Activities for which the school cannot charge

We cannot charge for:

- Education during school hours

- Curriculum resources
- Curriculum-based trips
- Whole-class music lessons
- Transport during the school day
- Prescribed public examinations

These commitments reflect our belief in fairness, inclusion, and equal opportunity.

6. Residential Visits

For residential visits partly during school hours:

- The school may charge only for **board and lodging**.
- Families receiving eligible benefits may be eligible for a reduction in costs.

For residential visits mainly outside school hours, reasonable charges may apply for travel, accommodation, insurance, and activities.

7. Reduction in Costs

Families may receive a reduction in costs if they receive qualifying benefits.

In line with our vision and values:

- All matters will be handled with compassion, confidentiality, and respect.
- The Headteacher may offer additional remission in cases of exceptional financial hardship.

8. Pupil Premium Support

Pupil Premium funding may support:

- Educational visits
- Clubs
- Music tuition
- Uniform assistance
- Additional enrichment

We use this funding to support the holistic growth and wellbeing of every child.

9. Communication with Parents

We will ensure that:

- All communication about costs is clear and timely.
- Parents understand whether payments are voluntary or required.

- Available support and payment options are explained.

Our communication reflects the school's commitment to partnership, dignity, and care.

10. Monitoring and Review

The Governing Body will review this policy annually to ensure it remains consistent with our Christian ethos and school vision:

"Experiencing life in all its fullness, we grow to be the best that we can be."

Parent-Friendly Summary of the Charging Policy

All Souls CE Primary School — “Experiencing life in all its fullness, we grow to be the best that we can be”

Most of your child’s education at All Souls is **completely free**. We only ask for payment in a few specific situations, and we always act with compassion.

We may ask for voluntary contributions for:

- School trips
- Visitors and workshops
- Some after-school clubs
- Residential trip accommodation
- Individual or small-group music lessons
- Replacement of lost or damaged items

No child will ever miss out because a family cannot contribute.

We will never charge for:

- Lessons during the normal school day
- Curriculum-based school trips
- School resources needed for learning
- Transport during the school day
- Whole-class music lessons

Financial support

If you receive certain benefits, or if your family is experiencing financial difficulty, the school may be able to help with:

- Residential trips
- Enrichment activities
- Clubs
- Music lessons
- Uniform

Please speak to us in confidence. As a Church of England school, we want every child to **experience life in all its fullness and grow to be the best they can be**, regardless of financial circumstances.