



All Souls CE Primary School

Foley Street, London, W1W 7JJ • Tel: 0207 186 0151 • www.allsoulsprimary.co.uk

Experiencing life in all its fullness, we grow to be the best that we can be. (Based on Biblical Reference John 10:10)

Drugs and Drugs Education Policy

Date of Policy: January 2024

Review Date: Bi-annual

Lead Person: SLT

Committee: Pupil Development and Well Being

Introduction

It is the aim of this policy to provide a protective framework within which staff can teach, and young people can be taught, about Drug Education. At All Souls we want to ensure that our pupils are given the opportunities to develop the skills, knowledge and understanding to make healthy and informed decisions about drug use and misuse in order to fulfil their full potential. We recognise that there will always be young people and adults who choose to take risks. However, at no time will the school knowingly permit or tolerate possession, consumption, supply, or offer to supply, any restricted drug on the school premises. If any of these offences are committed they will be fully investigated and dealt with, ensuring that drugs use or misuse is challenged using a range of sanctions that are explained elsewhere in this policy.

What is a Drug?

A drug is a substance that alters the way the mind or body works; this may be physically, mentally or emotionally.

Therefore, this policy will cover all drugs such as caffeine, and those found in foods and soft drinks, as well as those that have the potential to harm human health or impair judgement. This will include over the counter and prescription medicines, alcohol, tobacco, solvents, steroids, magic mushrooms and illegal drugs.

Restricted Drugs

The school has classed the following substances as restricted drugs, as they have the potential to change people's behaviour and/or harm human health:

- ☐ Over the counter prescription medicines, khat, tobacco, alcohol, alkyl nitrates (poppers), solvents, steroids,
- ☐ gammahydroxybutyrate (GHB), cannabis (in all its forms), amphetamines, ecstasy, LSD, magic mushrooms,
- ☐ cocaine/crack and heroin.
- ☐ Smoking is not allowed on school premises



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Medicines

The school must be informed in writing, of any medicines that a pupil may need during the school day or on the school premises. It is of particular importance to discuss medicines that are used to control co-ordination or behavioural difficulties. Any such medicines will be kept locked away in the Head of School or Executive Head Teacher's office and will only be administered by authorised members of staff. For those children who suffer from asthma, in the Foundation Stage, inhalers will be kept in the medical box in the Foundation Stage kitchen; and in KS1 – in the teacher's drawer in the classroom. Asthmatic children in Key Stage 2 are allowed to self-medicate and their asthma pumps are kept in the class medicines box. A request for a child to self-medicate must be agreed on before the medicines are brought into school. This practice is to ensure that pupils are supported and not discriminated against. When on a school trip, class teachers will ensure that any necessary individual medication (such as epi-pens and asthma pumps) are kept in the school first aid kit for the trip. Further guidance can be obtained from the document **"Supporting Pupils with Medical Conditions at school"** DfE – updated August 2017.

Safety of Pupils and Staff

To protect the health and safety of staff and pupils, all staff will receive regular training on how to identify drug use and how to follow procedures to deal with drug-related incidents. School staff should act at all times as responsible role models and set a good example of drug related behaviour. Therefore, this policy with reference to restricted drugs will apply to any person on the school premises.

Pupils are expected to adhere to this policy once they have entered the physical boundaries of the school until they leave the same boundaries at the end of the normal school day. Pupils will also adhere to this policy whilst they are on a residential or school trip. Any pupil involved in a drug related incident on such an occasion will be dealt with according to this policy.

Drug Education Co-ordinator

The current Healthy Schools Co-ordinator (Jo Plesniak) will be trained to advise on and oversee the management of drug related incidents and drug education in the school. This person will work alongside the Executive Headteacher (Alix Ascough) and PSHE Lead (Kate McCarter) to ensure that the correct procedures are followed and that all pupils, parents and professionals involved have fully understood the school's role and what strategies will be implemented. These strategies will take into account the age, culture, home or community circumstances and previous history of the young people. The PSHE lead will be responsible for co-ordinating drug education across the school through staff training and the school's scheme of work, Kapow. The role of the Healthy Schools Lead is also to disseminate the policy and publicise it to all parties affected by it, i.e. staff, governors, pupils and parents. The Healthy Schools lead and the PSHE lead will be encouraged to maintain up to date drug



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knowledge of the issues pertaining to substance misuse by attending appropriate training and refresher courses.

Drug Related Incidents

There are six situations that would constitute a drug related incident:

- ⊗ Emergencies – where the pupil has lost consciousness or gone into a coma
- ⊗ Intoxication – being intoxicated/'high' (under no circumstances should an interview take place at this stage to inform sanctions)
- ⊗ Discovery/observation – where a young person or adult is discovered using, holding, supplying or offering to supply a substance not permitted on the school premises
- ⊗ Disclosure – where a pupil discloses to a member of staff that they have been using drugs or that they are concerned about someone else's drug use
- ⊗ Suspicion or rumour – staff should be wary about acting on the basis of rumour or suspicion
- ⊗ Discovery – this may be the discovery of a restricted drug or paraphernalia that is used in conjunction with its use

Sanctions

There will not be an automatic sanction applied to any drug related incident in school, apart from the removal and subsequent safe disposal of the drug. Any response will be taken after considering the facts about the young person and their emotions and circumstances in which any drug related incidents have come about. Training on procedures, assessments and sanctions will be given to all staff that will implement procedures or decide sanctions. The Head of School (Designated Safeguarding Lead) and/or the Deputy DSL and any other agency that can extend support to the school or young person, will be involved in implementing the action applied.

Disposal

To prevent needle stick injuries, the Premises Manager (Alun Germain), a member of SLT (Jo Plesniak) and the Drug Co-ordinator (Kate McCarter, SENCO/ PSHE Lead) will be trained to deal with discarding injecting equipment appropriately. The injecting equipment may only be disposed of by trained staff and will be stored in the boiler room area. Whenever the Sharps Bin has been used for an incident, it will be disposed of appropriately.

Records and Confidentiality

Records will be kept for all drug related incidents. This information will be kept securely by the Head of School (Jo Plesniak).

Young people wishing to disclose drug use by themselves, their peers or their parents will be informed that staff cannot guarantee confidentiality and may have to take the issue further for the pupil's safety. Any such disclosure will be referred to the School Nurse or the Drug Education Team. If there is any evidence that the pupil's safety is at risk they will be seen by the Designated Safeguarding Leads (Lead: Jo Plesniak, Head of School & Deputy



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Lead: Kate McCarter, SENCO). **Child Protection procedures supersede any confidentiality agreement.**

Our Practice

The Drug Education Programme for the school is part of the PSHE curriculum following the Kapow scheme of work. There is a rolling programme of Drug Education built into the school's PSHE curriculum, with age appropriate topics running from Year 1 through to Year 6 and taught through a variety of subjects.

How We Monitor & Evaluate

The PSHE Co-ordinator is responsible for monitoring Drug Education across the school as part of their overall monitoring of PSHE.

Compliance with National Guidance and Links with Statutory Curriculum Requirements

- Our policy and procedures for managing drug related incidents have been developed in compliance with the departmental advice from the DfE and Association of Chief Police Officers (ACPO):
<https://www.gov.uk/government/publications/drugs-advice-for-schools>
As such, we consider all situations individually and recognise a variety of actions that may be necessary to respond to drug related incidents, as recommended by this non-statutory guidance for schools.
- We acknowledge the essential link between managing drug related incidents and our role in providing a broad, balanced and accurate Drug, Alcohol and Tobacco Education curriculum for all our students. We achieve this through PSHE (Personal, Social, Health Education) which aims to enable students to take their place safely in a world where a wide range of drugs exists, by making informed choices. In order for them to do so, they need to understand the nature of drugs, their social and legal status, their uses and effects. We further explore attitudes about drugs and provide opportunities for students to develop skills to manage themselves in various situations, whilst recognising their responsibilities for managing their own behaviour. Please refer to our PSHE policy for more detail.

Links to other School Policies

This policy should be read in conjunction with the following school policies:

Safeguarding Policy

Health and Safety Policy

First Aid Policy

Behaviour Policy



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PSHE Policy

Resources and Support

- **Kapow PSHE scheme of work**
- DFE – Supporting Pupils with Medical Conditions
- Designated Safeguarding Lead and Healthy Schools Lead (Jo Plesniak)
- PSHE Lead (Kate McCarter)
- PSHE Networks and advisor
- Staff Insets
- School nursing team
- Needle stick injury training (Safe disposal of injection equipment)– Drugs Coordinator (Kate McCarter, SENCO), Premises Manager (Alun Germain) and Head of School (Jo Plesniak)