

# Lowerhouses CE Primary School



# Charging & Remissions Policy

APPROVED – September 2025  
REVIEW – September 2026  
AMENDED – June 2026  
PERSON RESPONSIBLE – HEADTEACHER

## 1. Introduction

Lowerhouses CE Primary School prides itself on delivering a broad and balanced curriculum that is greatly enriched through a wide variety of experiences. Many enrichment activities take place in school and some away from it. Some activities take place before and after school and some are residential visits. All activities are designed to ensure that learning is real, vibrant, motivational and exciting.

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

## 2. Voluntary contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras': after school clubs provided by external agencies; visits to museums; sporting activities which require transport expenses; outdoor adventure activities; visits to the theatre; school trips; musical events.

For the avoidance of doubt, there may be instances where children will be unable to attend after-school clubs provided by external agencies where the parent is unwilling to provide a contribution.

If a trip is cancelled parents will get a refund of all contributions made.

## 3. Families qualifying for remission or help with charges

The Governing body have agreed that, in some circumstances, some activities and visits where charges can legally be made will be offered to some pupils without charge or at a reduced rate. This is to ensure that there are no financial barriers for disadvantaged pupils. The circumstances in which charges will be waived will be assessed on an individual basis.

## 4. Residential visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board, lodging and travel expenses. If parents are experiencing financial difficulty they are invited to write in confidence to the headteacher.

## 5. Music tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. Kirklees Musica make a charge for these lessons. If parents are experiencing financial difficulty, they are invited to write in

confidence to the headteacher. We give parents information about additional music tuition at the start of each academic year.

## 6. **Swimming**

The school organises swimming lessons for children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.

There is a charge for swimming hats, but parents are welcome to source these from outside stores.

## 7. **Nursery – Extended Hours**

Nursery is open for the following sessions each day (Monday to Friday):

<b>AM</b>	8.45am – 11.45am
<b>PM</b>	12.15pm – 3.15pm

Families are eligible for either 15 or 30 funded hours per week. Any additional hours will be charged at £8 per hour. Children who stay for the full day can either bring a packed lunch from home or pay for a school lunch at £2.85 per day.

## 8. **Breakfast Club**

School provides a breakfast club for all children, funded by the DfE Free Breakfast Club Scheme; this contributes towards the staffing costs. Breakfast club is sponsored by the Huddersfield Town Foundation who provide funding for the food. This club ensures children are offered a nutritious breakfast to prepare them for their working day.

There is no charge for breakfast club.

## 9. **After School Provision**

School offers an After School Provision for all children. This runs from 3.15pm to 4.30pm every day. Sessions can be booked on ParentPay or in the school office.

The charge for the provision is £10 per session.

## 10. **Monitoring and Evaluation**

The Governing Body will evaluate charges made for trips, breakfast club, after school clubs and activities on an annual basis. The impact on those children in need of additional support will also be evaluated.