

Moon's Moat First School Medicine Policy 2025 - 2026

'Moon's Moat First School & Nursery is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.'

The aim of this policy is to effectively support individual children with medical needs and to enable pupils to achieve regular attendance.

Where a child has a long term medical need, a written Health Care Plan will be drawn up with the parents and health professionals.

Parents must inform school about any particular needs before a child is admitted or when a child first develops a medical need.

Non Prescriptive Medicines

The school will **not** administer non prescribed medicine to a child e.g. cough medicine, Calpol.

Prescribed Medicines

The Headteacher and staff cannot accept responsibility for the administration of medication except in exceptional circumstances as listed below:

- 1) Cases of longer term illnesses/ conditions e.g. asthma, diabetes
- 2) Cases where children are recovering from a short-term illness and are considered by the doctor to be well enough to return to school whilst completing a course of antibiotics **needed four times a day**
- 3) Cases where children have been prescribed medication to help with behavioural difficulties.

In all cases parents are responsible for supplying information about the medicines that their child needs. This information must be in a written form. Medicines will not be administered unless we have the written permission of parents.

No medicines should be kept in classrooms or in a child's possession (except inhalers). All medicines are kept in the staff room fridge or a locked cupboard.

Epipens / Insulin Injections

Some children occasionally require Epipens to treat the symptoms of anaphylactic shock. When we have a child who may require an Epipen, staff are trained by a health professional in their use. Epipens are kept centrally.

Children using Insulin require careful supervision to ensure that they receive an accurate dose. The Diabetes Nurse for Schools provides training and ongoing support relating to blood sugar monitoring and the supervision of children encouraged to take responsibility for their own medicine from an early age. When needed, several members of staff receive training from the specialist nurse.

If a child refuses to take their medication, parents/carers are contacted by school as soon as possible.

Safeguarding / Child Protection

All staff and Governors have received appropriate safeguarding and child protection training (September 2025). All staff have read the following:

- Keeping Children Safe in Education 2025
- What to do if you're worried that a child is being abused
- Staff Code of Conduct
- Safeguarding and Child Protection Policy

Other related policies have been signposted such as Working Together to Safeguard Children, Anti-Bullying, Anti-Cyber Bullying Policy, Behaviour Policy, Critical Incidents, Health & Safety etc.

Staff working with children should maintain an attitude of '*it could happen here*' where safeguarding is concerned. If staff have any concerns about a child's welfare, they should act upon them immediately. They should follow the school's policy and procedures and speak with the Designated Safeguarding Lead (Miss Crawford) or one of the Deputy Safeguarding Leads (Mrs Kelly, Mrs Moorhouse or Mrs Lawrence). In the absence of these staff members, a member of the SLT should be contacted. All concerns should be acted upon and recorded on CPOMS.