

Moon's Moat First School
Access to Education for children with Medical Needs
2025 - 2026

Aims

The Children & Families Act 2014, places a duty on schools to make arrangements for children with medical conditions. We will endeavour to identify children who need intervention as soon as possible and will work in partnership with parents and other agencies to provide support and continuity of high quality education.

Co-ordinator

The Special Educational Needs Co-ordinators will be responsible for co-ordinating the provision for children with medical needs.

SENDCos: Mrs A Burgoyne / Mrs S Lawrence

Procedures

School will:

- Liaise with parents with a view to providing medical care for children. Sometimes a Care Plan will be put in place and staff must be made aware of and subsequently follow, the procedures outlined therein.
- Implement our Medicines Policy if appropriate
- Facilitate training of relevant staff from medical practitioners in order to support individual children. Parents are encouraged to join staff during training sessions and if practicable, staff will be supervising children in the self-administration of medication e.g. inhalers
- Keep appropriate records for the child

Registration and Monitoring Systems

Office staff check electronic registers weekly as part of school procedures. The school will liaise with the Educational Welfare Service with issues concerning attendance, including times when a child is taught elsewhere e.g. in hospital or at home. Registers will be marked to show when the child is receiving education otherwise than at school.

Strategies for supporting long-term absence

Within 5 working days, the school will supply any alternative education provider with information about the child's attainment levels, educational progress and current programmes of work.

Half termly work programmes/ medium term planning will be made available to assist with continuity of provision and a successful return to school. The school will liaise with other providers to ensure that the child's progress is monitored.

Resources such as books and games may be sent home when appropriate.

Maintaining contact with school through drawings, letters, ICT, etc. will be encouraged.

There will be a meeting to plan a smooth re-integration to school and the child's views will be taken into account.

Safeguarding / Child Protection

All staff and Governors have received appropriate safeguarding and child protection training (September 2025). All staff have read the following:

- Keeping Children Safe in Education 2025
- What to do if you're worried that a child is being abused
- Staff Code of Conduct
- Safeguarding and Child Protection Policy

Other related policies have been signposted such as Working Together to Safeguard Children, Anti-Bullying, Anti-Cyber Bullying Policy, Behaviour Policy, Critical Incidents, Health & Safety etc.

Staff working with children should maintain an attitude of *'it could happen here'* where safeguarding is concerned. If staff have any concerns about a child's welfare, they should act upon them immediately. They should follow the school's policy and procedures and speak with the Designated Safeguarding Lead (Miss Crawford) or one of the Deputy Safeguarding Leads (Mrs Kelly, Mrs Moorhouse or Mrs Lawrence). In the absence of these staff members, a member of the SLT should be contacted. All concerns should be acted upon and recorded on CPOMS.

This policy should be read in conjunction with our 'Moon's Moat First School Medicine Policy'.