

## Cleator Moor and Egremont Headteachers.

Dear parents,

As a group of head teachers we are totally committed to ensuring the best possible education for pupils in the Cleator Moor and Egremont area. We believe that good levels of attendance are crucial to ensuring your child makes the best possible progress at school.

With this in mind, we would like to inform you that we all have a shared view about holidays in term time. Holidays in term time are detrimental to your child's education. We all monitor holidays in term time very closely.

As a group of schools we follow a very similar approach to attendance and holidays in term time. If we feel that there is an issue we may give you a call, send you a letter, arrange an attendance meeting, issue a warning letter or issue a fixed penalty notice. We always look at each case individually.

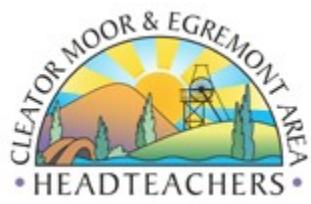
If leave is taken the headteacher may issue a fixed penalty notice, if the following criteria apply:

**There have been 5 consecutive days of unauthorised absence due to leave taken during an academic year**

**And**

**Attendance is below 95% during the preceding 12 weeks before the leave was taken and the absence is unauthorised or**

**The leave was taken during the month of September or  
The leave was taken during tests or examinations or  
It is the second leave taken in one academic year or  
The pupil is in Year 6.**



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We hope this clarification allows you to make decisions about your child's attendance in the future.

Thank you for your continued support.