



Executive Head Teacher Mrs. A. Whelan
Deputy Head Teacher Infant School Ms. K Gaynor
Saint Joseph's Infant, School Waverley Ave, Wembley, HA9 6TA

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Saint Joseph's Junior School, Chatsworth Ave, Wembley, HA9 6BE

18 September 2026

Infant Letter Autumn Parent's Evening 2026 - Online Appointment Booking

I would like to invite you to attend our Parents' Evening. These meetings will be held in school with the teachers in the classrooms. Your child should attend this meeting with you. Please come in at least ten minutes before your appointment time so you can look at your child's books before the meeting. ***If you have more than one child in the school, please ensure you leave enough time between each appointment to get from one classroom to the next.***

Monday 12th October and Tuesday 13th October children will be dismissed at the following times:
Reception 2:20 p.m.

Year 1 2:25 p.m. Year 2 2:30 p.m. Saint John Paul 2:30 p.m. Nursery 2.30 p.m.

If they are in after school club, they will attend this as usual and do not need to be picked up at the earlier time. **There is no gymnastics club this week.**

The school is using the school cloud to book slots for the upcoming parents evening. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. **Please only book one appointment per child.**

Appointments can be made from Saturday 19th September at 9am and will close on Friday 2nd October 2026 at 4.30pm. Should you wish to make any changes after this date please contact the school office via email on parent@sjinf.brent.sch.uk. Parents evening slots are on the 12th of October and 13th October between 2.40pm and 5.40pm.

Please visit <https://sjinf.schoolcloud.co.uk/> to book your appointments.
(A short guide on how to add appointments is included with this letter.)

Login with the following information:

Your child's name and date of birth.

Your name and email address (if you have previously used an email address, please use the same one again).

If you need any further help or support please email parent@sjinf.brent.sch.uk heading your letter parents evening and including your child's name and class in the email so we can help.

Yours sincerely,

Mrs. A. Whelan

Head Teacher

Parents' Guide for Booking Appointments



Browse to <https://sjinf.schoolcloud.co.uk/>

Your Details

Title: First Name: Surname:

Email: Confirm Email:

Students Details

First Name: Surname: Date Of Birth:

Step 1: Login

Fill out the details on the page then click the *Log In* button.

A confirmation of your appointments will be sent to the email address you provide.

September Parents Evening

This is to allow parents and teachers to discuss progress and will take place on 13th and 14th September. Note that on the 13th there will be sessions available both in person and via video call.

Click a date to continue

Monday 13th September
In person & video call
Open for bookings

Tuesday 14th September
In person
Open for bookings

[I'm unable to attend](#)

Step 2: Select Parents' Evening

Click on the date you wish to book.

Unable to make all of the dates listed? Click *I'm unable to attend*.

Choose Teachers

If there is a teacher you do not wish to see, please unlick them before you continue.

Ben Abbott

☒ Mr J Brown
SENCO

☒ Mrs A Wheeler
Class 11A (SLT)

[Continue to Book Appointments](#)

Step 3: Choose Teachers

Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.

	Mr J Brown SENCO (AZ)	Miss B Patel Class 11E (H)	Mrs A Wheeler Class 11A (SLT)
16:30		✓	
16:40			
16:50	+		+
17:00			+

Step 4: Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.

To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.

You can optionally leave a message for the teacher to say what you'd like to discuss, or raise anything beforehand.

Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.

September Parents Evening
2 appointments from 16:30 to 17:00

Tuesday 14th September
In person

[Print](#) [Amend Bookings](#) [Subscribe to Calendar](#)

This is to allow parents and teachers to discuss progress and will take place on 13th and 14th September. Note that on the 13th there will be sessions available both in person and via video call.

Teacher	Student	Subject
16:30 Mr Mark Lybbick	Jason Harris	English
16:30 Miss Shua Patel	Jason Harris	Religious Education

September Parents Evening
2 appointments from 16:30 to 17:00
Monday 13th September
In person

September Parents Evening
2 appointments from 16:30 to 17:00
Monday 13th September
In person

Step 5: Finished

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on *Amend Bookings*.

The system is open from Saturday 19/09/2026 9.00am until Friday 02/10/2026 at 4.30pm please ask in the office or at the gate if you have problems logging on.