



South West Herts Consortium Test - Important Test Information for Parents

The South West Herts Schools Consortium comprises seven secondary schools that operate admission tests for part of their intake: Croxley Danes, Parmiter's, Queens', Rickmansworth, St Clement Danes, Watford Grammar School for Boys and Watford Grammar School for Girls.

Parents wishing to apply under the **academic or music criteria** must register with the Consortium by **Friday 5 June 2026**. **Late registrations will not be accepted**. If you believe there are extenuating circumstances relating to a failure to register, these may be raised during the Secondary Transfer Appeals process. Please read the guidance carefully.

The registration website opens on **Wednesday 1 April** and will remain open until **Friday 5 June**, providing almost ten weeks to complete registration. You may register at any point during this period. The website address is www.swhertsschools.org.uk, includes links to individual school websites and a FAQs section.

To register you must create an account, activate it and log in to the parent portal using a secure password. Please note the following:

- Do not use a work email address as firewalls often block activation emails
- Add info@swhertsschools.org.uk to your contacts to prevent emails being filtered into junk or spam

It is essential that the email address used for registration remains accessible throughout the testing process. Once registered the email address cannot be changed. Other details may be updated until registration closes on 5 June. No changes can be made after this date.

Parents must regularly log in to the secure portal to view test registration details, test centre allocation, Music Stage 2 appointments if applicable and final results. While reminders may be sent, it is your responsibility to check the portal at the appropriate times.

Familiarisation papers are available at www.swhertsschools.org.uk/familiarisation-papers/. These free materials are provided to help children understand the test format and the use of separate question booklets and answer sheets. They are generic examples and do not reflect the timings or number of questions used on test day.

If your child requires special provision due to disability or special educational needs, written evidence from the current school SENDCo **must be uploaded during registration** at Step 3: Child's Welfare and Support Information. Evidence cannot be accepted after **5 June**. Late submissions are likely to result in allocation to the reserve test day.

Test centres will be allocated on **Friday 26 June**. This does not affect the schools to which you may apply. Tests will take place in **September**.

Before registering please ensure your child meets the eligibility criteria for your preferred school. These are published on each school's website.

Key Testing Dates In 2026 for Secondary Transfer 2027

Date	Test
Wednesday 1 April	Online registration for the tests opens
Friday 5 June	Online registration closes
Friday 26 June (around noon)	Parents informed of test venue
Saturday 5 September	Academic test
Monday 7 September	Music aptitude test
Wednesday 9 September	Queens' School sports aptitude test*
Thursday 17 September (around noon)	First Round music scores notified to parents
w/c Monday 21 September	Start of second round music tests
Thursday 15 October (around noon)	Scores notified to parents
Saturday 31 October	Secondary application deadline

*Sports Test times are allocated on an alphabetical basis **which cannot be changed**.

All communication with regard to the Sports test comes directly from Queens' School and your sports test time will not show on the Parent Portal

Further Information

The Test Administration Team can be contacted by email only at info@swhertsschools.org.uk. There is no telephone service. Please do not use enquiries@swhscregistrations.co.uk or support@swhscregistrations.co.uk as these inboxes are no longer monitored.

We aim to respond to emails within **48 hours during term time school hours**. Response times may be longer during peak periods such as before and after the release of test scores. Responses are specific to individual enquiries and must not be shared, published on social media or relied upon by others. Abusive or anonymous emails will be deleted without response.

We cannot respond to queries about **school admissions or applications**. Our role is limited to test registration and administration. Admissions enquiries should be directed to the relevant school. Consortium school contact details are available on our website.

Requests under the **Freedom of Information Act 2000** for data from previous test cycles cannot be met. In line with **GDPR** all personal data is deleted within 12 months and no historical test data is retained.