



## **Gomeldon Primary School Election of Parent Governors**

Dear Parents/Carers,

### **Gomeldon Primary School Election of Parent Governors – Nominations by 30<sup>th</sup> September 2025.**

We are writing to ask for your help in running our school by becoming a parent governor.

The Local Governing Committee (LGC) of the school has one [1] parent governor vacancy, to serve for a period of up to 4 years. Joining the Local Governing Committee as a Parent Governor offers you the opportunity to make a real contribution to the life and work of your child's school.

Becoming a governor is very rewarding and worthwhile experience. Effective governors do not need expertise in education but do need to be committed to their school, willing to ask questions of school and Trust leaders, as well as able to offer appropriate challenge and support.

All governors are expected to:

- attend a termly evening meeting of the LGC via TEAMS or in person as appropriate.
- attend development sessions which are usually once a term
- visit the school formally for Governor visits, either individually or as part of above meetings.

Governors also need to be able to work as an enthusiastic member of the governance team with the aim of raising and maintaining high educational standards for all children. Governors are asked to act with integrity, honesty and objectivity and at all times in the best interests of the school. Meeting dates and times are flexible within the parameters set out by the Pickwick Academy Trust for all their schools, and again within these parameters, can be subject to change to accommodate all Governors and their schedules.

The core functions of a Local Governance Committee are:

1. Ensuring clarity of vision, ethos and strategic direction of the school
2. Holding the Head to account for the educational performance of the school and its pupils
3. Providing support to monitor school expenditure

Governors also have termly opportunities to access training to develop and enhance their knowledge and skills.

It is important to note that governors are elected to bring the experience of that individual as a member of the LGC. Once elected, parent governors are a representative parent but not a delegate. This means they are not expected to report back to parents on any matters relating to the school or LGC without prior consent from the governing body.

The LGC welcomes nominations from individuals with the following skills or experience:

\* governance experience / data analysis / finance management / human resource management / local community knowledge / community services / premises & buildings management / commercial / special educational needs / health and safety / leadership and management / marketing and PR.

Anyone who has parental responsibility for a pupil on the school roll at the time of the election can nominate themselves, stand for election and vote in the election. The term of office for a parent governor is four years.

Nominations should be made online using a link sent to you by the school via email. If you prefer not to use the online form, please use the nomination form enclosed with this letter.

Nomination requires that each candidate provide a brief personal statement of up to 200 words in length, covering a little information about the candidate and why they would like to be a governor. Should there be more than one nomination for the vacancy, there will be a parent ballot and all personal statements will be shared with parents, to help them decide how to vote.

On 10<sup>th</sup> October we will inform parents about the details of parent governor nominations and whether we need to have an election.

If there is an election, we will run this using an online voting form, via the email address we have registered for parents in the school database (please contact us if you want to check or update this information). If you cannot vote online, you can still participate by coming into school and voting in person at reception.

We will send more details to you about how to vote online or in person if and when voting is about to start.

A copy of the Rules and Procedures guiding the election of parent governors and further copies of the nomination form can be obtained from the school website or by asking at reception.

If you are considering standing in the election and would like some further information (on the work involved in being a Governor, for example) please do not hesitate to contact [nmiles@gomeldon.wilts.sch.uk](mailto:nmiles@gomeldon.wilts.sch.uk).

We are also looking for Community Governors, if you have anyone in your network who is not a parent but would be interested in supporting local Governance at Gomeldon Primary School, please do get in touch with us, we would be delighted to hear from you.

Yours sincerely,

Catherine Windross  
Headteacher

Naomi Miles  
Chair of Governors

# Nomination Form

Election for a Parent Governor for Gomeldon Primary School.

Your Name:\_\_\_\_\_

Name & Year(s) of Child(ren):\_\_\_\_\_

**Why I would like to be a parent governor:**

(please provide a brief statement of no more than 200 words continuing on a separate sheet if necessary). Please note, your personal statement will be shared with all parents in the event of an election.

**Declaration:** I have read and understood the Eligibility – Qualifications and Disqualifications criteria, and confirm that I am eligible and able to stand for election as a parent governor. I also confirm that I am able to fulfill the role, including attending meetings as required and by contributing to governance work outside formal meetings.

Signature:	
Date:	

(if you could also email this form to the school office it would be helpful)

## Appendix 4: Eligibility - Qualifications and Disqualifications

Regulation requires that all governors have to be eligible and the criteria is listed below. You must read, understand and confirm your eligibility before becoming a governor.

### Qualifications and disqualifications to serve as a Parent Governor:

- A person must be aged 18 or over at the date of their election or appointment.
- No current pupil of the school, or of any school in the Pickwick Academy Trust, shall be a local governing body member.
- A governor must not also be a clerk to the local governing body at which they are a governor.
- A parent/carer cannot stand for election if they work at the school for more than 500 hours in a twelve month period.
- A person cannot hold more than one governor post at the same school at the same time.
- A person shall be disqualified from holding office or continuing to hold office as a governor if:
  - they becomes incapable by reason of illness or injury of managing or administering their own affairs;
  - they is absent without the permission of the LGC from all their meetings held within a period of six months;
  - they has been declared bankrupt and/or his estate has been seized from their possession for the benefit of his creditors and the declaration or seizure has not been discharged, annulled or reduced;
  - or
  - they are the subject of a bankruptcy restrictions order or an interim order;
  - they are subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986;
  - or
  - they are subject to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
  - they ceases to be a trustee/governor by virtue of any provision in the Companies Act 2006;
  - they are disqualified from acting as a trustee/governor by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision); or
  - they are otherwise found to be unsuitable by the Secretary of State;
  - they has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which (s)he was responsible; or to which (s)he was privy; or which (s)he, by their conduct, contributed to or facilitated;
  - they have, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence

is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011;

- they have not completed an enhanced Disclosure and Barring Service check (organised by the school shortly after someone joins as a governor)
- They are on the S128 barred list.