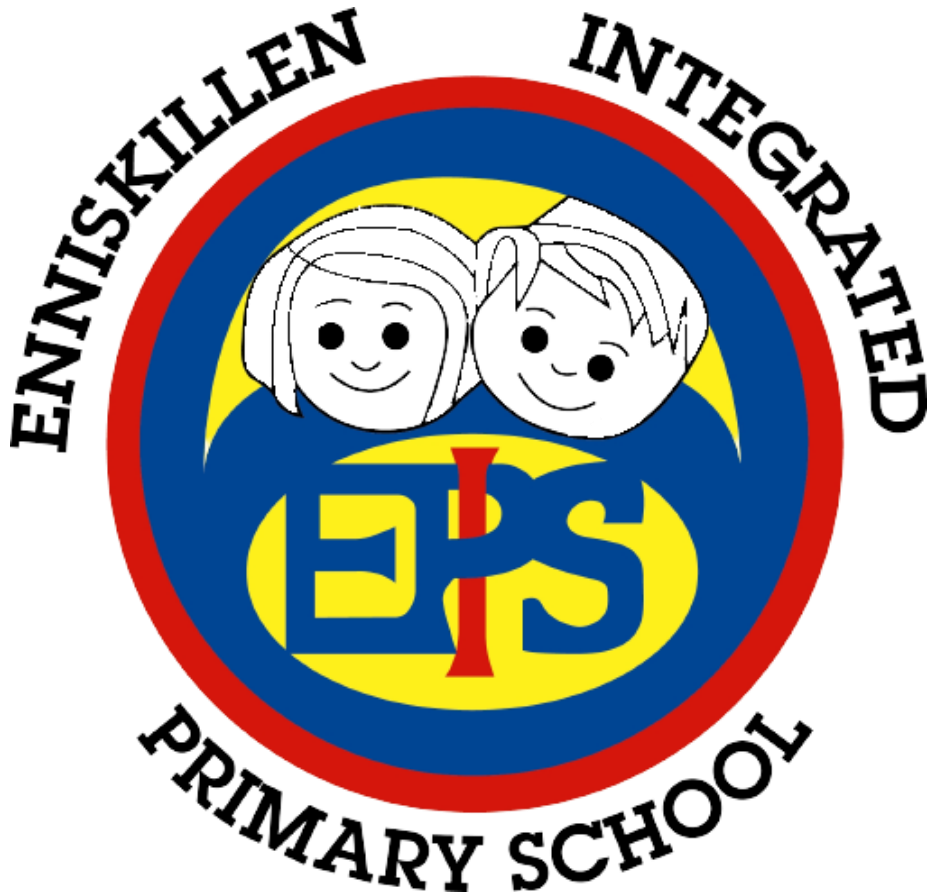


# Enniskillen Integrated Primary School and Nursery Unit



## First Aid Policy

Ratified by Board of Governors:

As per statement on Website

Enniskillen Integrated Primary School

**First Aid Provision**

1. Designated First Aiders:  
Mrs Mary Sammon (Teacher)  
Mrs Sharon Elliott (Classroom Assistant)
2. If a pupil is injured at break or lunchtime and in need of First Aid, **the teacher or supervisor on duty** will accompany that pupil to one of the designated First Aiders.
3. Small cuts and grazes can be dealt with by the classroom assistant or staff on supervision.
4. A supply of gauze and wipes are available in each classroom.
5. Staff are responsible for restocking their own supplies - Central store of supplies in Medical/Hygiene Room.
6. Travel First Aid kits kept in Medical Room - Responsibility of staff to take on all school trips and return to Medical Room.
7. Defibrillator located on wall at Medical Room.
8. If an injury is considered to be serious, Mrs Sammon or Mrs Elliott **are called** to assess. **Two pupils** should be sent together from the playground to find either Mrs Sammon or Mrs Elliott.
9. Classroom Assistants / Teaching Staff should ask either Mrs Sammon or Mrs Elliott to assess any injury they are unsure about.
10. Staff who deal with an injury can complete a First Aid Slip and give this to the child to bring home. Class Teachers should also contact parents. The First Aid Book should always be kept in the Medical Room.
11. More serious injuries should be reported by telephone but still recorded.
12. In the case of a serious injury or medical emergency, an ambulance should be called. When a child needs non-urgent treatment at A&E, parents are contacted. If parents are not available, Mrs Elliott or Mrs Sammon and another member of staff can take the child to A&E. The School Office will provide pupil details for A&E.
13. **All** accidents will be written into ACCIDENT REPORT BOOK and passed immediately to the School Principal.

(Do not include small cuts and grazes)

# Enniskillen Integrated Primary School

## Staff Training

### **EA Centralised Health Awareness Training**

Treatment of Anaphylaxis

Diabetes Awareness for School Staff

EPI PEN Administration Practice with training EPI PENS provided  
by School Nurse

All Staff

29/08/2023

### **Safe Direct**

CPR and Automated External Defibrillation

Non-Teaching Staff

30/08/2023

### **Safe Direct**

Health & Safety in the Workplace

Non-Teaching Staff

30/08/2023

### **St John Ambulance**

First Aid at Work Requalification

M Sammon

05/10/2021

S Elliott

05/10/2021

*Valid until 04/10/2024*