

Withernsea High School

Headteacher: Mr M R Crofts

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24 Hour Attendance Line: 01964 611523



31st July 2026

Dear Parent/Carer and Year 11 Student,

GCSE Results Day - Thursday, 20th August 2026

As we approach GCSE Results Day, I wanted to confirm the arrangements for the morning and provide additional information regarding results.

Collection

Results will be available to collect, in person, at the Holderness Learning Centre (HLC) between 9:00am and 12:00 noon on Thursday, 20th August.

Students are expected to collect their own results. However, if for any reason they are unable to attend, they may nominate a relative or friend to collect their results on their behalf.

For data protection purposes, we require students to notify us of their nominated person. They can do this by email, using their verified school email account, or by providing a written and signed letter, which should be brought to school by the nominated person on results day.

Nomination emails should be sent to Mrs Mackenzie (Assistant Headteacher) at mackenziea@wscampus.net.

Anyone collecting results on behalf of a student will be required to show photographic ID to confirm their identity. Any results not collected on the day will be held by the school for collection at a later date.

Staff support

Staff will be available on the day to discuss results. Mrs Foster (Careers Leader) will also be present to support students with any queries regarding transition to, and communication with, post-16 providers.

Results queries

Attached to this letter is a document containing information about the post-results services. We advise that you read this in advance of results day.

Collection of work

Work that has been submitted for assessment, for example art pieces, will be available for collection at the end of the post-examination period. This is usually around the end of October. We will contact you when work is available and provide a period during which it can be collected.

Any artwork not collected during this period will be disposed of. If you have any queries regarding this, please contact Mrs A Norris, Head of the Technology Faculty, at norrisa@wscampus.net.

Deputy Headteacher
Mrs R Pindar

Assistant Headteacher
Mrs A Mackenzie

Assistant Headteacher
Mr M Burnitt

Assistant Headteacher
Mr C Martin

Assistant Headteacher
Ms C Mills

Business Manager
Miss S Crook

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Please note that access to students' OneDrive accounts will end on Thursday, 27th August. If your child has any work or files stored on our system that they wish to keep, please ensure they save them elsewhere before this date.

Examination certificates

Examination certificates are expected to arrive towards the end of the autumn term and will be available to collect from Wednesday, 6th January 2027. We will advertise this via the school website; however, we ask that you make a note of this date now.

Employers and education providers may request original certificates, sometimes many years after students have left school, so it is important that these are collected and kept safe.

Please note that we can only hold certificates for one year. After this period, any uncollected certificates will be returned to the relevant exam board and destroyed. Replacements can be requested directly from the exam board at a later date, but these will incur a fee.

If you have any queries about examination certificates, please contact our Exams Officer, Mrs Blades, at bladesm@wscampus.net.

I hope you find this information useful. If you have any general questions about anything included in this letter, please email me at mackenziea@wscampus.net.

We very much look forward to seeing you on Thursday, 20th August.

Yours faithfully,



Mrs A Mackenzie
Assistant Headteacher

Post Results Service



What if I am unhappy with my results?

In the first instance, speak to your teachers, Mrs Foster (Careers Leader) or Mrs Blades (Examinations Officer). They will be able to explain your results and offer support and advice about any next steps.

Following this, if you feel there may be something wrong with your grade or you think there may have been an error in your results, you may wish to consider whether a post results service is appropriate.

There are two post results services available - 'Access to Scripts' and 'Review of Results'.

- The **Access to Scripts** service provides free access to marked examination scripts to determine if a review of results is required. There is an admin fee of **£5.00 per paper** requested. This will be refunded if you subsequently pay for a 'Review of Results' service.
- The **Review of Results** services offer a clerical re-check, review of marking and review of moderation.

Review of results

This service has 3 components, and each has a cost to use the service. Approximate costs are provided below, but these vary by exam board. If you want an accurate cost for any component, please contact Mrs Blades (Examinations Officer).

Service 1: Clerical re-check

Estimated cost: £9.00

This service will include the following checks:

- that all parts of the script have been marked;
- the totalling of marks;
- the recording of marks.

Service 2: Review of marking

Estimated cost: £45.00

This is a post-results review of the original marking to ensure that the mark scheme has been applied correctly. A marking error can occur because of:

- an administrative error;
- a failure to apply the mark scheme where a task has only a 'right' or 'wrong' answer;
- an unreasonable exercise of academic judgement

Service 3: Review of moderation

Estimated cost: £250.00

This is a review of the original moderation to ensure that the assessment criteria have been fairly, reliably and consistently applied. It is not a re-moderation of candidates' work.

**Please note that if your centre's internally assessed marks (coursework or non-examination assessment) have been accepted without change by an awarding body, this service will not be available.*

Candidate Consent Form

Clerical re-checks, reviews of marking and appeals

Information for candidates. The following information explains what may happen following a clerical re-check, a review of marking and any subsequent appeal.

If we submit a request for a clerical re-check or a review of the original marking, and then a subsequent appeal, for one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is **lowered**, so your final grade may be lower than the original grade you received.
- Your original mark is **confirmed as correct**, so there is no change to your grade.
- Your original mark is **raised**, so your final grade may be higher than the original grade you received.

To proceed with the clerical re-check or review of marking, you **must** sign the form below. This tells the head of your school that you have understood what the outcome might be, and that you give your consent to the clerical re-check or review of marking being submitted.

Candidate consent form

Centre Number: 44223	Centre Name: Withernsea High School
Candidate Number:	Candidate Name:

Details of review (Awarding Body, Qualification level, Subject title, Component/unit):

I give my consent to the head of my school or college to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Signed: _____ Date: _____

This form will be retained on the centre's files for at least six months following the outcome of the clerical re-check, review of marking or any subsequent appeal.

Access to Scripts: Consent Form

Candidate consent form for access to and use of examination scripts:

Centre Number: 44223	Centre Name: Withernsea High School
Candidate Number:	Candidate Name:
Qualification level/subject:	Component unit/code:

Tick the box below:

- ☐ I consent to my scripts being accessed by my centre.

Tick **ONE** of the boxes below:

- ☐ If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.
- ☐ If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine.

Signed: _____ Date: _____

This form will be retained on the centre's files for at least six months following the outcome of the clerical re-check, review of marking or any subsequent appeal.

Post Results Service

How do I request a post results service?

On results day, you can see Mrs Mackenzie who will advise you and ask you to sign the appropriate paperwork. Payment for any services will also need to be made before the request can be processed.

After results days, students should email Mrs Mackenzie at mackenziea@wscampus.net who will send you an electronic form to complete.

What are the deadlines for requesting a post results service?

The deadlines for submitting post results service requests are summarised below.

Timeline	Date
Deadline for requesting access to scripts	10 th September
Deadline for requesting a Review of marking	25 th September

Costs

In some cases, teachers may suggest that you consider a review of marking. If the school feels strongly that this review is necessary, and you are happy to consent, then the fee may be waived.

In addition, if your grade does change as a result of a remark, any costs you have born would be refunded by the exam boards*

*It is only if a grade changes, that costs are refunded, if the exam mark changes but the grade does not, a refund will not be given.

I hope this information is useful to you. If you have any further questions, or would like to know more about anything contained within this document, please email Mrs Mackenzie (Assistant Headteacher) at mackenziea@wscampus.net