

# BREDHURST CHURCH OF ENGLAND (VC) PRIMARY SCHOOL

## ADMISSIONS POLICY

March 2023

(Review Date: March 2026)



### BREDHURST VISION

To learn and grow through the guidance and love of God

## OUR MISSION STATEMENT

At Bredhurst CE Primary we value diversity and promote equality of opportunity for all.

Religious education should enable every child to flourish and live life in all its fullness. (John 10:10)

It will help educate for dignity and respect, encouraging all to live well together.

## OUR VISION

Our Vision is inspired by Matthew 13 : 31-32, The Parable of the Mustard Seed

*Jesus said, "What shall we say the kingdom of God is like, or what parable shall we use to describe it? 31 - It is like a mustard seed, which is the smallest of all seeds on earth. 32 - Yet when planted, it grows and becomes the largest of all garden plants, with such big branches that the birds can perch in its shade."*

*The theology behind this parable is embedded across all our learning*

## OUR ETHOS

At Bredhurst, we aim to be proactive in helping each child to achieve the key elements to well-being in childhood and later life. These are:

- be healthy
- stay safe
- enjoy and achieve
- make a positive contribution
- achieve economic well being

## OUR CORE VALUES

The 'Spirit of Bredhurst' encompasses our core Christian values

- Self control
- Perseverance
- Inclusion
- Respect
- Inspiration
- Trust

These are displayed in each classroom, the entrance, the hall and the playground and are referred to regularly in Worship and in class lessons.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

## ADMISSIONS POLICY

### INTRODUCTION

The admissions process should be simple, fair and easy for parents to use. This policy aims to achieve this and complies with current admissions legislation.

Bredhurst CE Primary is a Voluntary Controlled school and as such our admissions policy is set by Kent County Council in accordance with it's 'Primary determined Admissions Arrangements for Community and Voluntary Controlled Schools'.

### ADMISSION NUMBERS AND INTAKE TIMES

The school's published admission number (PAN) is 20.

The school has one intake per year.

### APPLICATION PROCEDURE

- Bredhurst CE Primary School follows the procedures, timetable and deadlines set by Kent County Council.
- Parents will have the opportunity to visit the school; we will contact people who have registered an interest in the school.
- An RCAF (Reception Common Application Form) has to be completed at the appropriate time, online, and returned to Kent County Council.
- Kent County Council allocate places based on the criteria for Community and Voluntary Controlled Schools:-
  - Children in Local Authority Care
  - Current Family Association (sibling)
  - Health and Special Access Reasons
  - Nearness of Children's Home to School

### OVERSUBSCRIPTION CRITERIA

Before the application of oversubscription criteria, children with a bold statement of special educational need which names the school will be admitted. As a result of this the published admissions number will be reduced accordingly.

Where the number of applicants exceeds 20 for a new intake, the following criteria will be applied.

- **Children** in Local Authority Care - This is a child under the age of 18 years, for whom the Local Authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is subject of a care order under Part IV of the act. This applies equally to children who immediately after being looked after by the local authority became subject to adoption, residence or special guardianship order. (As identified by Section 46 of the Adoption and Children Act 2002 or Section 8 or 14A of the Children Act 1989.)

- **Current Family Association** - This refers to a brother or sister at the school at the time of entry. This includes: natural or adopted siblings; step or foster brother or sisters; those who live as brothers and sisters in the same house. This does not include cousins.
- **Health & Special Access Reasons** - Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally, this priority will apply to children whose parents/guardians physical or mental health or social needs means that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner which can demonstrate a special connection between these needs and the particular school.
- **Nearness of Children's Homes to School** - The home address for a child is to be a residential property that is the child's only or main residence and not an address at which the child may stay at during the week such as at grandparents.

Distances are measured in a straight line from a defined point within the child's home to a defined point within the school as defined by Ordnance Survey. The same address point on the school site is used for everybody.

## **WITHDRAWAL OF AN OFFER OF A PLACE**

Kent County Council has the right to withdraw an offered place in the following circumstances.

- When a parent has failed to respond to an offer within a reasonable time.
- If an application has been made by a parent in a fraudulent or intentionally misleading way.

## **APPEALS**

Bredhurst CE Primary School is an outstanding and therefore a very popular school. If it has not been possible for you to be offered a place at school, you may have the right to appeal against this decision to an Independent Appeal Panel.

To obtain a Primary Appeal Pack, you can download and print off the pack from [www.kent.gov.uk](http://www.kent.gov.uk) or contact Kent County Council on 01622 696565. Once completed please return to:

The Appeals Administrator  
Democratic Services  
Sessions House  
County Hall  
Maidstone  
Kent  
ME14 1XQ

## **ADMISSION ARRANGEMENTS FOR YEAR R**

At Bredhurst CE Primary School children have the opportunity to have nine full terms across the Early Years Foundation Stage and Key Stage 1. We admit all children in the September after their fourth birthday.

In order that all pupils and parents feel confident and comfortable within our school surroundings we invite all pre-schoolers to pre-school sessions during the summer term prior to admission. This initiative allows both parents and pupils to build up their friendship networks as well as meet their class teacher and familiarising themselves with our school building and school routines.

## **ADMISSION FOR YEAR GROUPS OTHER THAN RECEPTION**

In Year Casual Admissions are admissions which take place outside of the normal entry to school. Parents, who wish to apply for a school place mid-year, should contact the school in the first instance to find out if there are places in the desired year group.

Any child admitted to Bredhurst within any school year will be given an opportunity to spend time in their new class prior to them starting full-time at the school.

This policy will be reviewed regularly and updates given to Governors, in line with any new information and guidance that becomes available.