Acceptable Use Agreement

(For EYFS)

✓ I ask before I use a tablet, computer or camera.

✓ I tap or click on things I have been shown.

✓ I check if I can tap/click on things I haven't seen before.

✓ I tell a grown-up if something upsets me.

My Name:

Class:

Parent/Carer Signed:

Today's Date:

Online Safety Tips

✓ Explain how to keep an appropriate digital footprint

✓ Emphasise never to meet anyone online or trust strangers

✓ Avoid posting or replying to any comments about the school on social media that may have a negative impact. Any concerns or worries should be reported to the school in the first instance

✓ Report any concerns you have whether home or school based

✓ Highlight the importance of accessing age-appropriate content and sites, along with the dangers of social media

✓ Share good online behaviours with your child

✓ Stress the importance of openness when being online and that no one should ever be too ashamed or embarrassed to tell a trusted adult if they have seen/shared anything concerning or have had inappropriate online contact

✓ Emphasise the importance of the Acceptable Use statements/School's rules your child has agreed to

✓ Discuss what is and isn't appropriate to share online

✓ Draw up an agreement of online safety rules on the next page that are applicable even when your child is at a friend's house

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Raising Standards Through Creativity

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Acceptable Use Agreement

✓ I always ask a teacher or suitable adult if I want to use the computers, tablets or cameras.

✓ I only open activities that an adult has told or allowed me to use.

✓ I know that I must tell an adult if I see something on a screen that upsets me, or I am unsure of.

✓ I keep my passwords safe and will never use someone else's.

✓ I know personal information such as my address and birthday should never be shared online.

✓ I know I must never communicate with strangers online.

✓ I am always polite when I post to our blogs, use our email and other communication tools.

I understand this agreement and know the consequences if I don't follow it.

My Name:

Class:

Parent/Carer Signed:

Today's Date:

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Acceptable Use Agreement

- ✓ I will only access computing equipment when a trusted adult has given me permission and is present.
- ✓ I will not deliberately look for, save or send anything that could make others upset.
- ✓ I will immediately inform an adult if I see something that worries me, or I know is inappropriate.
- ✓ I will keep my username and password secure; this includes not sharing it with others.
- ✓ I understand what personal information is and will never share my own or others' personal information such as phone numbers, home addresses and names.
- ✓ I will always use my own username and password to access the school network and subscription services such as Purple Mash.
- ✓ In order to help keep me and others safe, I know that the school checks my files and the online sites I visit. They will contact my parents/carers if an adult at school is concerned about me.

- ✓ I will respect computing equipment and will immediately notify an adult if I notice something isn't working correctly or is damaged.
- ✓ I will use all communication tools such as email and blogs carefully. I will notify an adult immediately if I notice that someone who isn't approved by the teacher is messaging.
- ✓ Before I share, post or reply to anything online, I will T.H.I.N.K.

  T = is it true?

  H = is it helpful?

  I = is it inspiring?

  N = is it necessary?

  K = is it kind?

- ✓ I understand that if I behave negatively whilst using technology towards other members of the school, my parents/carers will be informed and appropriate actions taken.

I understand this agreement and know the consequences if I don't follow it.

My Name:

Class:

Parent/Carer Signed:

Today's Date:

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