



St. Thomas' CE Primary School

Use of Class Dojo Policy

Written by Paul Sanchez	December 2022
Approved by Governors	January 2023
Review Date	January 2026

Class Dojo is a digital classroom management tool designed to help our teachers celebrate positive pupil behaviour, communicate more effectively with parents and a platform for remote learning (if required). Each child gets an avatar, and teachers can award Dojo points for things such as good homework, participating in class, or staying on task. Teachers can use an Ipad or computer to give points throughout the school day. Each child's points can be displayed via a smart board, and parents, via their app, can see these. Teachers and support staff can communicate with parents on a 1:1 messaging service or via the class page where general class messages can be shared.

Aims of Class Dojo

- To promote/celebrate positive behaviour with Dojo points in a positive online environment.
- To establish more effective communication links with parents.
- To give the staff and children an online platform for remote learning.

Expectations for Staff

- Teachers are expected to create a Class Dojo account via the website www.classdojo.com and also download the free app onto their school Ipad.
- Teachers are expected to send out invitations to the parents in their class, and regularly encourage parents to join up- please remember to add children new to your class part way through the year. Teachers are expected to ensure that all families are signed up within 2 weeks of the child starting our school.
- Class Dojo points are to be rewarded for positive behaviours shown by children, e.g. for superb effort, fantastic work, homework, teamwork, for being a kind/caring friend, etc.
- Teachers and support staff are encouraged to post updates on their class page - the amount is at their discretion, but the following should be a minimum - regular reminder posts about swimming, PE days, homework deadlines and other important class events such as trips or assemblies. In addition, celebrations of work should be shared via the class page.
- All members of staff using Class Dojo are asked to set a 'quiet hours' on their page, this is where parents are informed that staff may not read or reply to messages out of the designated hours. It is suggested that quiet hours are between 5.00pm and 8.00am and during the holidays, but this is at staff's discretion.
- It is NOT expected that staff will need the app on your mobile device, staff should be mindful of the impact this could have on their personal time if they do decide to have the app on their mobile device.
- Teachers are respectfully reminded to not engage in any conversations about personal matters via the class page or the messaging service.
- Teachers are respectfully reminded to not engage in any conversations with any children via the messaging service. Comments can be made celebrating children's work on their individual stories.
- All users of Class Dojo are to make themselves fully aware of the children who do not have permission to have their photographs shared on websites and social media from the school.

Monitoring of the Policy

It is the responsibility of all members of staff who use Class Dojo to ensure it is used according to this policy. Monitoring of the policy will be by the Senior

Leadership Team (SLT) who may ask to view the Class Dojo pages at regular intervals to ensure the policy is being adhered to.



Class Dojo Expectations

Expectations of Parents/Carers

- Parents can access Class Dojo to view what Dojo points their child has received and why.
- Parents can access Class Dojo to see updates/messages regarding their child's class and learning activities.
- Parents may message their child's class teacher with queries about class updates or events. They must understand that there are 'quiet hours' where teachers may not respond: between 5.00pm and 8.00pm and during the school holidays.
- Parents may message their child's class teacher asking questions about homework or to even send pictures/videos of their child's learning at home.
- Parents are respectfully reminded not to engage in any conversations about personal matters regarding their child via the class page or messaging service. This should be done either face to face with their child's class teacher or through a private message to the individual teacher or staff member.
- Parents are respectfully reminded not to contact their child's class teacher via Class Dojo regarding their child's attendance or to notify school regarding who is collecting their child from school. This should be done through contacting the school office, using the Admin class dojo member of staff.

Expectations of Children

- Children are asked to encourage their parents/carers to join Class Dojo; they should pass on any invitations and any update letters when sent out.
- Children are encouraged to discuss their Dojo points with their parents/carers.
- Children are encouraged to add to their 'stories' on Class Dojo with pieces of homework or exciting events that happen at home e.g. days out, birthdays, etc.
- Children are respectfully reminded not to contact their teachers or any member of staff at St Thomas' via the class page or messaging service.
- Children are respectfully reminded to only log into Class Dojo via their own log in details, not their parents' or peers'.