



believe to achieve

St. Thomas' CE Primary School

Charging & Remissions Policy

Written by Paul Sanchez (no updates
needed)

February 2023

Approved by Governors 6th February 2023

Review Date

February 2025

Policy on Charging

1 Introduction

1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the national curriculum.

2 Voluntary contributions

2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. All trips are subsidised by the school fund.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request.

2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums, art galleries or similar settings;
- sporting activities which require transport expenses;
- outdoor adventure activities;

3 Residential visits

3.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the national curriculum, we do not make any charge for the education element of the visit. However, we do make a charge to cover the costs of board and lodging and travel but these are subsidised by school funds. All parents are expected to pay for this visit in full as the visit is not compulsory, but where we are aware that a family's financial situation is preventing a child from accessing the visit we may offer one off bursaries to enable access, depending on the individual case.

4 Music tuition

4.1 All children study music as part of the normal school curriculum and therefore it is free of charge.

5 Swimming

5.1 The school organises swimming lessons for all children in Year 4. These take place in school time and are part of the national curriculum. We make no charge for this activity.

6 After School Clubs

6.1 The school offers a range of after school clubs and no charge is made for these sessions.

7. Breakfast Club

7.1 The school breakfast club is chargeable at £2 per day. This will be paid for in advance of the commencing week. This payment will include breakfast and child care.

8 Monitoring and review

8.1 This policy is monitored by the governing body and will be reviewed every two years, or earlier if necessary.