



Parents' Evenings: Reception – Year 6

'Valuing Learning, Learning to Value'

2nd October 2026

Dear Parent/Carer,

Our Parents' Evenings this term will be on **Thursday 15th October** between 3.30pm and 5.30pm and **Tuesday 20th October** between 3.30pm and 5.30pm. This is a great opportunity to find out about your child(ren)s learning so far and for staff to feedback regarding their attitudes toward learning and expectations.

Please note, that if you have recently had a My Plan meeting it may not be necessary for you to meet the teacher again. Teachers will be keeping to the ten-minute appointment, as they will have a very full schedule. We will try and keep appointments for families of more than one child as close together as possible. As you can appreciate certain times (i.e. the beginning and end of sessions) are particularly popular and it can be very awkward trying to organise appointments so that parents are not waiting around. In order to help things to run smoothly we are asking parents to indicate their preferred time slots (not specific times).

To request an appointment please:

- i) Tick the day that you would prefer
- ii) Please also put a number 1 by your preferred time slot and a number 2 by your second choice. It is no good putting an exact time! (NB if they are not numbered, we will assume that you are flexible).

We will make every effort to meet your first choice. If we are unable to, then we will look to your second choice. Slips without a second choice will be allocated an appointment at the nearest available time. Please understand that it may not always be possible to get a preferred slot.

Please fill in the reply slip and return it to school by **Wednesday 7th October**. The staff will get together to agree appointments and send out a confirmation to you by **Friday 9th October**. Obviously, people who reply after the 7th October will have a restricted choice.

All after school clubs will be cancelled on Thursday 15th October and Tuesday 20th October.

Please note, access will be through the main entrance.

Yours sincerely,

KBurke

Mrs. K. Burke
Executive Head Teacher

PARENTS EVENING

Child's name: _____	Class: _____
Child's name: _____	Class: _____
Child's name: _____	Class: _____
Child's name: _____	Class: _____
Child's name: _____	Class: _____

Preferred day (please tick):

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Thursday 15th October

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Tuesday 20th October

Preferred time slot (please number 1 & 2)

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3.30- 4.30pm

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4.30-5.30pm

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3.30-4.30pm

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4.30-5.30pm

Signed:

Date: